Grant Application

Form

Bradford on Avon Town Council became the sole trustee of the Colonel William Llewellen Palmer Educational Charity in August 2017.

The Charity was established from the sale of land at Sladesbrook, Bradford on Avon, Wiltshire. It was confirmed as operative by the Charity Commission on 11 June 1992.

The land sold was part of an area of land that was the subject of a bequest to Wiltshire County Council by Colonel William Llewellen Palmer in 1931. The Charity retains ownership of the remaining land at a site one mile to the north of the town centre which constitutes a recreation ground and allotments.

In the spirit of Colonel Llewellen Palmer’s original bequest, the Charity is for the benefit of children and young person’s up to the age of 25 attending, or who have attended, schools in Bradford on Avon, and for the provision of recreational facilities for the same age group in the town.

The Town Council invites grant applications, which must meet the Charity objectives:

1. To promote the education of children and young persons attending schools maintained by the LEA and grant maintained schools in Bradford on Avon.
2. To promote the education of children and young persons under the age of 25 who have attended such schools or who are resident in Bradford on Avon and who need financial assistance.
3. Towards providing facilities in the interest of social welfare for the recreation and other leisure time occupation of children and young persons under the age of 25 resident in Bradford on Avon with the object of improving their conditions of life.

Applications can be made by individuals or groups/organisations, please fill in all applicable information.

**All applications must meet at least one of the charity objectives. The charities funds are limited and therefore if your application meets the terms of the Charity there is no guarantee that the award will be approved.**

1. Applicant’s Details

|  |  |
| --- | --- |
| Full Name |  |
| Name of organisation (if applicable) |  |
| Home address |  |
| Home phone no. |  |
| Mobile phone no. |  |
| E-mail address |  |
| School/College (if applicable) |  |

1. Purpose of Grant

|  |  |
| --- | --- |
| Title: |  |
| Grant details (include project detail, aims, beneficiaries, location): |  |

1. Finance Information

|  |  |
| --- | --- |
| Project Costs | £ |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Total | £ |
| Project Income (if applicable) |  |
|  |  |
|  |  |
| Total | £ |
| Household income (if applicable) | £ |
|  |  |
| Grant required | £ |

1. Criteria

|  |  |  |
| --- | --- | --- |
|  | Applicant | Charity use |
| Which charitable objective does the grant meet? (1,2,3, all) |  |  |
| Target age range |  |  |
| How many people will benefit from the project? |  |  |
| How many specifically fit within the charity objectives? |  |  |
| Outline how your project meets the charity objective(s) (in box below) |  |  |
|  |

1. Previous Applications

Please detail previous applications to the Colonel William Llewellen Palmer Educational Charity.

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Title | Amount | Successful |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. Payment Details

In the event the application is approved, please provide the following payment details.

|  |  |
| --- | --- |
| Who should the payment be made to? |  |
| Address  |  |

|  |  |
| --- | --- |
| Bank details |  |
| Account Name (In full) |  |
| Bank Name & Branch |  |
| Sort Code |  |
| Account Number |  |

1. Supporting information

Please provide (where applicable) – **please tick**

 Terms of Reference/constitution/group rules

 Most recent set of inspected/audited accounts

 Most recent annual report

 Safeguarding policy/statement

 Health & safety/risk assessments

 Public liability Insurance

 Other (please state) …………………………………………………

1. Declaration

I confirm that (please tick) …

To the best of my knowledge this application meets the objectives of the charity

 The information provided is correct

 If successful, the grant will be spent as specified in this application

If successful, all necessary policies, procedures and permissions will be in place prior to the commencement of the project

If successful, I/we will provide feedback on the outcome of the award, to the Colonel William Llewellen Palmer Educational Charity management committee

 Any unused funds will be returned to the Charity

Name (print): ………………………………………….

Signature: …………………………………………. Date: ……………………

Parent/Carer/Position in organisation: ………………………………………………

Please send the completed form to cwlpec@bradfordonavontowncouncil.gov.uk