

Bradford on Avon Town Council meeting agenda

Resources committee



You are hereby summoned to a meeting of the Town Council's **Resources** committee:

7pm on Tuesday 19 March 2024 at Kingston House Offices, Kingston Road, Bradford on Avon

Meeting agenda

1. Questions and comments from the public and Councillors
2. Apologies - from Councillors unable to attend the meeting
3. Declarations of interest - from Councillors on the committee
4. Minutes - Approving the minutes of the last meeting on 12 December 2023
5. Matters arising – from the last committee meeting
Wiltshire Council's Tax Base
6. Accounts for Payment – Approving payroll and direct payments and invoices up to 30 November, 31 December 2023 and 31 January 2024
7. Management Accounts Reports – Detailed management reports up to 30 November, 31 December 2023 and 31 January 2024. To note accounts showing detailed income and expenditure by committee heading.
8. Internal Audit December 2023 - report supplied by the Accountant
9. External Audit – Challenge – update from the Town Clerk
10. Confidential Business
'Under the Public Bodies (Admission to meetings) Act 1960 by reason of a confidential nature to be discussed, that the public and press be excluded from the meeting'.
11. Staff Matters – verbal update from Town Clerk
12. Vexatious complainants – update from Town Clerk

Provisional date of next Resources committee meeting:
4 June 2024


Ian Brown

14 March 2024

Chief Executive/Town Clerk