

# Bradford on Avon Town Council

## Resources committee - Minutes



Held at 7.00pm on Tuesday 19<sup>th</sup> March at Kingston House, Bradford on Avon

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### Present

Cllr S Blackwell (Chairman)  
Cllr K Vigar  
Cllr E Franklin

Cllr A Kay  
Cllr T Trimble

Ian Brown (Chief Executive & Town Clerk)  
Chris Stringer (Deputy Clerk)

Sarah Hawkins (Accountant)

Members of the public: None

Apologises: Cllr S Gibson, Cllr D Garwood

37. Question from the Public  
None

38. Declarations of Interest  
None

### 39. Minutes

It was proposed by Cllr Vigar seconded by Cllr Trimble and with all in favour it was **RESOLVED**: that the minutes of the last meeting held on the 12<sup>th</sup> December 2023 be accepted as a true record.

### 40. Matters Arising

Wiltshire Council Tax Base – The Town Clerk advised that following its consultation, Wiltshire Council did not revise the tax base for the Council tax calculation. Even though this doesn't affect the council's budget, it means the council will receive an extra c. £8k from Wiltshire.

### 41. Accounts for payment

It was proposed by Cllr Trimble seconded by Cllr Vigar and with all in favour it was **RESOLVED**: To pay invoices and payroll and direct payments for November, December 2023 and January 2024.

42. Management Account reports

The income and expenditure reports by committee for November, December 2023 and January 2024 were noted.

43. Internal Audit December 2023

The accountant outlined the internal audit undertaken in December and the four minor recommendations which have been actioned. Councillors congratulated and thanked the accountant for this excellent work.

44. External Audit 2022/23 – Challenge

The Town Clerk updated the committee on the challenge received by the external auditor on the town council's accounts 2022/23. The auditor has undertaken additional investigations regard the challenges made and found all in order. As a result of this additional work the town council received an additional bill of £639.00.

45. Next meeting

It was noted that the next meeting 4<sup>th</sup> June 2024

Meeting closed: 7.30 pm.