

# Bradford on Avon Town Council meeting agenda

## Resources committee



You are hereby summoned to a meeting of the Town Council's **Resources** committee:

7pm on Tuesday 4 June 2024 at Kingston House Offices, Kingston Road, Bradford on Avon

---

### Meeting agenda

1. Election of Chair of the Resources Committee
2. Election of Vice-Chair of the Resources Committee
3. Questions and comments from the public and Councillors
4. Apologies - from Councillors unable to attend the meeting
5. Declarations of interest - from Councillors on the committee
6. Minutes - Approving the minutes of the last meeting on 19 March 2024
7. Matters arising – from the last committee meeting - None
8. Accounts for Payment – Approving payroll and direct payments and invoices up to 29 February, 31 March and 30 April 2024
9. Management Accounts Reports – Detailed management reports up to 29 February, 31 March and 30 April 2024. To note accounts showing detailed income and expenditure by committee heading.
10. Reserves – Town Clerk to update.
11. Safeguarding Policy – to approve updated policy document.
12. Equality, Diversity and Inclusion Policy – to approve updated policy document.
13. Confidential Business  
'Under the Public Bodies (Admission to meetings) Act 1960 by reason of a confidential nature to be discussed, that the public and press be excluded from the meeting'.
14. Building Lease - renewal of lease – Town Clerk to update

---

Date of next Resources committee meeting:

10 September 2024

---

  
Ian Brown

30 May 2024

Chief Executive/Town Clerk