



Minutes of the Bradford on Avon Town Council Environment & Planning Committee
Held in the Town Council office, St Margaret's Street, Bradford on Avon
On Wednesday 13th June 2018 at 7.00 p.m

Present:

Cllr A Kay (Chairman)

Cllr J Parker

Cllr D Garwood

Nigel Gerdes (Climate Friendly)

Sandra Bartlett (Town Clerk)

Tim Yeomans (Hall Manager)

Members of the Public:

Peter Dunford Area Board Community Manager from Wiltshire Council, Ruth Black, Jane Jones, Jeremy Wire and 1 other.

Apologies: Cllr T Lomax and Cllr D Newton

12. Declarations of interest

Cllr Parker reported that the applicant of Unit 2 Elms Cross Yard was known to her and declared a non-pecuniary interest.

13. Minutes

It was proposed by the Chairman seconded by Cllr Parker and with all in favour **RESOLVED** that the minutes of the meeting for the 09.05.18 and delegated meeting on 30.05.18 be approved as true records and signed by the Chairman.

14. Terms of Reference

To note the change of committee name from Planning and Environment Committee to Environment and Planning Committee.

15. Correspondence relating to planning applications to be considered at this meeting - none

16. Planning Applications

- (i) It was proposed by Cllr Garwood seconded by Cllr Parker and with all in favour **RESOLVED:** to forward the planning recommendations on the attached sheet to be sent to Wiltshire Council.
- (ii) Delegated recommendations made on the 30th May 2018 were noted.

17. Funding request from Holy Trinity Church to host a Community Event on the 8th September 2018

Cllr Parker explained her Part 2 Form and gave details on how the event would be planned in the Holy Trinity Church and Jane Jones explained the event in more detail. After some discussion it was proposed by the Chairman, seconded by Cllr Garwood and with all in favour it was **RESOLVED:** to contribute £400 to Janes Jones and her group to make A Greener Bradford.

18. Street Naming at "Tithecote Manor", North of Holt Road

Members discussed street naming and thought that Margaret Dobson and Friends of Woolley may be able to advise on four potential street names from an historical point of view from the old maps of what the land used to be called. Clerk to advise Street Naming at Wiltshire Council.

ACTION: Clerk to email Friends of Woolley and Margaret Dobson.

19. Master Planning Project Group

It was proposed by Cllr Garwood, seconded by the Chairman and with all in favour it was **RESOLVED:** that the Chairman and Cllr Kay represent this committee on the Master Planning Project Group.

20. Clean Air Day – 21st June 2018

Peter Dunford explained how this event will work and that the schools will be encouraging their pupils to walk or cycle to school that day instead of using a car. He said that the Natural Theatre Company would be providing entertainment and that the event will take place on Market Street/Mason's Lane and that leaflets will be given out. After some discussion, it was proposed by the Chairman, seconded by Cllr Parker and with all in favour it was **RESOLVED**: To award £250 to Wiltshire Council's Area Board to match fund with them.

21. Chairman's report

Bellway Planning application W/17/03844 -The Chair gave an update so far for the LEMP breach. She was waiting to hear whether provision I revised LMEP can include a small community team can observe the conditions to bridge the bad relationship.

She had been looking with Kate Nicholls at a drinking water fountain the same as installed at Freshford. The preferred site was outside St. Margaret's Hall. She said there would be a three-way split of approximately £1500 Town Council, £1500 Preservation Trust and £500 Climate Friendly. Any potential grant from Wessex Water would reduce the cost. It was agreed in principal to proceed on this basis and aim to have the project finished by September 2018.

22. Co-option of non-Councillors onto the Environment & Planning Committee

This item was deferred, so that the application form could be filled in and brought back to this committee. ACTION: Clerk to send co-option form to Matt Johns Associates.

23. Solar Panels – St Margaret's Hall

Hall Manager did a presentation and explained the project in detail. The next stage was to find a structural engineer's report on whether the roof was strong enough to take the solar panels. Tim Yeomans to speak to Aaron Evans the Architects on the refurbishment of the hall to see if they had any data after the roof had been strengthened. Tim Yeomans to find out if any solar panel project had to be completed before April 2019 to be able to join the feed-in tariff scheme before it closed. Nigel said that our insurers view of the risk would also have to be taken into account. He suggested approaching all 3 suggested companies for references on a project the same size as St. Margaret's Hall. Tim explained some of the extras possible for the scheme including a device showing how much electric we had generated that day. You could also charge up an electric car. The Chairman said that a Project Team was needed to work on this project once the critical path had been established to find out if the roof was strong enough. She also thanked Tim Yeomans for his work on this.

24. Correspondence to note

- (i) Town Plaques - the correspondence received from the Preservation Trust Townscape Group was noted.
- (ii) Correspondence received from R Black in relation to Planning application W/18/04073/F – 3 Southleigh was noted.

25. Correspondence for action

There was none.

The meeting closed at 8.38 p.m.

APPENDIX 1

QUESTION TIME OPEN TO THE PRESS AND PUBLIC

Comments from members of public

1. Ruth Black objected to planning application number 18/4073/FUL on the grounds that the design of the roof was inappropriate. She was disappointed that Wiltshire Council did not show her planning comments on their website against this application, so that everyone could see them.
ACTION: Chairman agreed to email Wiltshire Council Planning about their website and consultation process.

BRADFORD ON AVON TOWN COUNCIL
 PLANNING APPLICATIONS TO BE CONSIDERED AT THE ENVIRONMENT & PLANNING
 COMMITTEE MEETING ON WEDNESDAY 13TH JUNE 2018

Town Council reference 1
 Ward BRADFORD ON AVON NORTH
 Planning Application Number 18/03887
 Type of application
 Date to comment 29.06.18
 Town Council meeting date 13.06.18
 Case Officer Russell Brown
 Applicant Jake Godfrey
 Address St Lawrence Church BA15 1LW
 Description of work The proposals are to increase the existing pennant stone paved area of the lower northern churchyard using a similar natural pennant stone.
 Town Council recommendation PERMIT - No objections.

Town Council reference 2
 Ward BRADFORD ON AVON NORTH
 Planning Application Number 18/04591
 Type of application FUL
 Date to comment 26.06.18
 Town Council meeting date 13.06.18
 Case Officer Verity Giles-Franklin
 Applicant Mr & Mrs Austin
 Address 12 Westfield BA15 1PS
 Description of work Removal of existing detached garage and the erection of a two storey side and rear extension and single storey rear extension. (re-submission of W/17/03588/FUL).
 Town Council recommendation PERMIT - No objections.

Town Council reference 3
 Ward BRADFORD ON AVON SOUTH
 Planning Application Number 18/04413/VAR
 Type of application VAR
 Date to comment 29.06.18
 Town Council meeting date 13.06.18
 Case Officer James Taylor
 Applicant Mr D Phillips
 Address Unit 2 Elms Cross Yard Frome Road BA15 2EA
 Description of work Variation of condition 2 of planning permission 13/03273/FUL to allow for alterations to incorporate minor material amendments to dwelling 2 including varying position of windows and incorporating a first floor terrace.
 Town Council recommendation PERMIT - No objections.

BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE ENVIRONMENT & PLANNING
COMMITTEE MEETING ON WEDNESDAY 13TH JUNE 2018

Town Council reference	4
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	18/04198/FUL
Type of application	FUL
Date to comment	29.06.18
Town Council meeting date	13.06.18
Case Officer	Verity Giles-Franklin
Applicant	Ms S Lawson
Address	135 Trowbridge Road BA15 1EQ
Description of work	Replacement of UPVC windows with aluminium. Replacement of front and rear doors with painted softwood doors and frames.
Town Council recommendation	PERMIT - No objections.

Town Council reference	5
Ward	BRADFORD ON AVON NORTH
Planning Application Number	18/04453/LBC
Type of application	
Date to comment	06.07.18
Town Council meeting date	13.06.18
Case Officer	Russell Brown
Applicant	Mr A Barnes
Address	8 Market Street. BA15 1LH
Description of work	New stud partition to basement and folding screen to ground floor. Repaint shop front.
Town Council recommendation	PERMIT - No objection to the proposal subject to a condition requiring the new partitions to be easily removable without damage to the historic fabric. It is noted that implementation of the scheme will require planning permission but it is not clear from this application exactly what is proposed. Maintenance of an active shopfront should be a condition of any subsequent consent.