



Minutes of the Bradford on Avon Town Council
Town Development Committee
Held at St. Margaret's Hall, Bradford on Avon
on 19th June 2018 at 7.00p.m.

Present:

Cllr S McNeill-Ritchie (Chairman)

Cllr L Brown (Vice-Chairman)

Cllr D Garwood

Cllr D Newton (Leader of the Council)

Cllr J Lynch

Cllr M Roberts

Cllr D Taylor

Sandra Bartlett (Town Clerk)

Non-Councillor Members: Simon Staddon,

Members of the Public. Joyce Shaw, Rob Broad, 6 neighbours from Greenland View, including Alison Penny and Bill Dorking.

Apologies: Cllr A Kay and Cllr E Franklin.

1. Declarations of interest - none

2. Minutes

It was proposed by Cllr Newton, seconded by Cllr Garwood and with all in favour it was **RESOLVED:** that the minutes from the last meeting held on the 27th March 2018 be accepted as a true record.

3. Matters arising

Minute 32 Green Volunteers and Town Scaping Volunteers – Cllr Roberts asked what Terms of Reference they were working to. Chairman said that he would draw up explicit terms of reference for the group, but made clear that they had no powers to spend public money.

4. Terms of Reference

Chairman reported that the Terms of Reference for this committee had been amalgamated to include Business and Tourism Committee. He noted that we had the correct number of attendees, including Non-Councillor Members, on this committee.

5. Vice-Chairman

Cllr Roberts nominated Cllr Brown as Vice-Chairman and Cllr Lynch seconded and with no further nominations and all in favour it was **RESOLVED:** That Cllr Brown be Vice-Chairman of this committee.

6. Non-councillor appointments

(i) Unitary Councillor Sarah Gibson – Cllr Lynch nominated Cllr Gibson seconded by Cllr Newton and with all in favour it was **RESOLVED:** That Cllr Sarah Gibson be a non-councillor on this committee.

(ii) Sue Thomson – Clerk to ask Sue if she wished to be on this new committee and report to the next meeting.

(iii) Simon Staddon – Cllr Lynch nominated Mr Staddon, seconded by Cllr Newton and with all in favour it was **RESOLVED:** That Simon Staddon be a non-councillor on this committee.

7. Master Planning

Cllr Newton reported that we need a Master Planning Project Group to not leave the future of the town not thought about with a new National Planning Policy Framework and Core Strategy due. We said that we need to think about employment space, youth strategy ahead of 2026 so that we know what the pattern of development will look like. This group will have no powers and will have to come back to council with their ideas. Two representatives were needed from this committee.

(i) Cllr Brown proposed the Chairman, Cllr Simon McNeill-Ritchie to be on Master Planning, seconded by Cllr Garwood and with all in favour it was **RESOLVED:** That the Chairman, Cllr Simon McNeill-Ritchie be one of the representatives from this committee on the Master Planning Project Group.

(ii) Cllr Newton proposed Cllr Garwood, seconded by Cllr Taylor and with 4 votes in favour it was **RESOLVED:** That Cllr Garwood be the other representative from this committee on the Master Planning Project Group.

(iii) Cllr Brown proposed Cllr Roberts, seconded by Cllr Lynch and with 3 votes in favour Cllr Roberts was not selected to be on the Master Planning Project Group.

8. Chairman's Report

The Chairman's Report had been circulated with the agenda papers was noted. Chairman reported that the Sladesbrook/Bancroft allotments although owned by the Charity, were managed by this Town Council, as a result of which many positive lessons had been learned on management and maintenance of allotment spaces, which will stand us in good stead if the Town Council takes over allotments elsewhere in the town.

Chairman reported that South West in Bloom judging will be on the 5th July 2018 and that Cllr Franklin had worked extremely hard with her family to provide two planters at the top of Whitehill to replace some of the broken bollards in time for the judging. This work had been completed with the permission of Highways Engineer from Wiltshire Council and the agreement of the local residents in that area.

9. Wall at Greenland View

Alison Penny advised that this area had anti-social behaviour and by lowering the wall this would help alleviate this, as the high wall acted as a screen. Cllr Roberts reported that crime was on the increase in Bradford on Avon with attempted burglaries, caravan torched and defibrillator stolen from the Plough. He advised that he would be speaking to the Police Crime Commissioner Angus McPherson about this and a possible Street Watch scheme. Chairman offered to join a meeting between the Police Crime Commissioner and Cllr Roberts.

Cllr Roberts advised that 3 quotes had been obtained and Selwood Housing had agreed to their wall being lowered, provided a full schedule of works had been sent in to Selwood Housing in advance of the works commencing. After some discussion, in which Mr Staddon shared previous experience in Lower Woolley Street, it was proposed by Cllr Brown and seconded by Cllr Newton and with all in favour it was **RESOLVED:** that the lowest quotation be accepted, subject to a possible contribution from Selwood Housing. Cllrs Lynch and Roberts to speak to Selwood Homes.

10. New Tourism & Events Officer

Chairman introduced Steph Shearing, our new Tourism & Events Officer. She explained her background and skills which she could bring to the post.

11. McKeever Bridge

Clerk explained that Wiltshire Council had agreed to supply the paint, so that the Town Council could paint their bridge in time for the South West in Bloom judging. Wiltshire Council had supplied a drawing on how to stop the paint going into the river. Three quotes were considered and after some discussion, it was proposed by Cllr Garwood, seconded by Cllr Newton and with all in favour it was **RESOLVED:** to accept the lowest quote and arrange for the work to be done before judging day.

12. Coach Friendly Status

Cllr Garwood gave a detailed report on how the Town Council had to comply with seven lots of evidence, in order to obtain coach friendly status. He said that the clear directional signs for coach drivers had been erected. He said that some re-lining would have to take place in the Station Car Park and Bailey's Barn car park. Cllr Roberts advised Cllr Garwood to speak to Michelle Cope about the station car park. Cllr Newton reported that if large coaches had to go in and out of Station Approach no safety island could be placed outside the chip shop and florist opposite. Cllr Garwood said that driver facilities would have to be worked out and paid for with a voucher system in local eateries. A named representative from the Town Council would also have to be provided.

13. Community Asset Transfer – Culver Close

Chairman presented some slides on this transfer. He explained that there were positive and defensive reasons for proceeding with the proposed transfer, although the financial advantage of doing so was made more marginal as a result of the current liabilities arising from the poor state of repair of the cricket pavilion and play area under Wiltshire Council. The Committee was broadly in favour of proceeding nevertheless, and proposed by Cllr Brown seconded by Cllr Roberts and with all in favour it was **RESOLVED:** To recommend to Full Council to proceed with the transfer on the terms previously laid down.

14. Private Business

It was proposed by the Chairman, seconded by Cllr Garwood and with all in favour it was **RESOLVED:** to start private business.