

Minutes of the Full Council meeting of
BRADFORD ON AVON TOWN COUNCIL held at St. Margaret's Hall, Bradford on Avon
on 3rd July 2018 at 7.00p.m.

Attendance – Town Council

Cllr E Franklin
Cllr A Kay (Chairman)
Cllr J Lynch*
Cllr S McNeill-Richie
Cllr D Newton (Leader of the Council)
Cllr J Parker
Mrs S Bartlett (Town Clerk)
Tim Yeomans (Hall Manager)
*left at 7.55p.m.

Apologies

Cllr D Garwood (Vice-Chairman), Cllr Lomax, Cllr Plummer and Peter Dunford.

Members of the Public – Martin Newman, Gwen Allison, John Baker from Wiltshire Times and one other member of the public.

29. Declarations of interest - none

30. Minutes

After a small amendment was made It was proposed by Cllr Newton, seconded by Cllr Lynch and with all in favour it was **RESOLVED**: that the minutes of the last meeting held on the 4th June 2018 be signed as a true record.

31. Matters arising - none

32. Chairman's Report

(i) Chairman reported that the new planter was looking beautiful at the top of Whitehill and she thanked Cllr Franklin and her family for their help in completing this.

(ii) Chairman reported that she had attended with Cllr McNeill-Ritchie Salisbury Evensong in remembrance of World War One. She said that this was a moving service in a beautiful Cathedral setting. They also made some World War One events contacts.

(iii) On the 15th June 2018 Chairman attended with Leader of the Council, Council Training and Networking day at Wiltshire Council.

(iv) On the 18th June 2018 Chairman visited Kingston Farm with other Councillors and met C.G. Fry and Son. She was quite heartened by the visit to view the new houses.

(v) On the 27th June 2018 Chairman attended the Monday Wednesday Club AGM: She said this was a very heart warming event even celebrating this excellent volunteer led facility in Trowbridge but attended by several Bradford residents; also marking the retirement of long-term Chairman, Tom.

(vi) On the 28th June 2018 Chairman helped volunteers with some gardening at Wiltshire Heights; big thank you to Cllr Franklin for organising and working so hard on her holidays and also to Cllr Parker for going beyond the call helping to clean out the fountain pond. All in readiness for South West in Bloom judging this Thursday.

(vii) On the 1st July 2018 Bradford on Avon Rowing Club kayak races, over 170 participants for ages for under 11s up to more than 70's. Chairman paddled and presented prizes. Bradford on Avon got top points and now have a place at the National Finals.

(viii) On 3rd July 2018 Frida Owlo unveiling: colourful event at Westbury Gardens putting Bradford on Avon on the map for the Bath Minerva Owl Art project; well done to the artist Bunny for excellent eye-catching artwork and to James Sullivan-Tailyour from The Swan for getting it together. The owl will be in situ until the 10th September 2018.

(ix) Preservation Trust and Climate Friendly and the Town Council's Environment and Planning Committee were all working on a project to bring a water fountain to the town to help cut down on the use of plastic bottles.

33. Minutes of Committees

The following minutes were noted: 22.05.18 Resources Committee, 06.06.18 Community & Recreation Committee, 12.06.18 Highways & Transport Committee, 13.06.18 Environment & Planning Committee and 19.06.18 Town Development Committee.

34. Solar Panels on St. Margaret's Hall.

Tim Yeomans gave a presentation on having solar panels on St. Margaret's Hall building. After some discussion, it was proposed by Cllr Newton, seconded by Cllr McNeill-Ritchie and with all in favour it was **RESOLVED**: to have an informal group look at this project and report back to the next Full Council meeting on the 7th August 2018. It was agreed that Tim Yeomans and Cllrs Kay, Lynch, McNeill-Ritchie and Newton be involved.

35. Master Planning

It had been agreed that establishment of a cross committee group to begin preparation of a Master Plan, including representatives from Town Development Committee (Cllr McNeill-Ritchie and Cllr Garwood) and Environment and Planning Committees (Cllrs Kay and Parker), Highways & Transport (Cllr Franklin) noting requests from Unitary Councillors Sarah Gibson and Johnny Kidney. Cllr Newton proposed, Cllr McNeill-Ritchie seconded and with all in favour it was **RESOLVED**: that Cllr Newton be the Chairman of the Master Planning Group.

36. Culver Close

Cllr McNeill-Ritchie gave a presentation on the asset transfer of Culver Close. After some discussion, it was proposed by Cllr McNeill-Ritchie seconded by Cllr Newton and with all in favour it was **RESOLVED**: To accept the recommendation from Town Development Committee on the 19th June 2018 to continue to take over Culver Close on the terms previously laid down.

37. Youth Services

Leader of the Council explained in detail aspects of the Service Level Agreement (S.L.A.). He said that for GDPR purposes the Town Council would be joint data controllers with Community Foster Care. It was proposed by Cllr Newton, seconded by Cllr Parker and with all in favour it was **RESOLVED**: To sign the S.L.A. with Community Foster Care.

38. Health Centre and Doctors' appointments

That this item be deferred to gather more information for the next meeting.

39. Countdown to Peace

After some discussion, it was proposed by Cllr McNeill-Ritchie seconded by the Chairman and with all in favour it was **RESOLVED**: That the recommendation from Community & Recreation Committee on the 6th June 2018 be accepted that the Countdown to Peace initiative be a Town Council one and agreed to underwrite the event.

40. Management Accounts Reports

Detailed management reports up to 31st May 2018 were noted.

41. Accounts for Payment

Chairman reported that she had checked the accounts up to 31st May 2018 and found no issues. Cllr Franklin proposed, seconded by Cllr Parker and with all in favour it was **RESOLVED**: That May 2018 invoices amounting to £58,295.75 be paid.

42. Private Session

It was proposed by Cllr Newton seconded by Cllr McNeill-Ritchie and with all in favour it was **RESOLVED**: That private session should commence.

Appendix 1

Member of the Public who spoke at the Full Council meeting on the 3rd July 2018

1. Martin Newman questioned the minutes of the last meeting and said they were not a fair record of what was discussed. He requested that the last minutes be changed.

He tabled a copy of the notice for the Annual Town Gathering.

His main concerns with the last minutes:

- a) He specifically made it clear, as he had outlined, that his principal issue was that the Notice of the Meeting described it as being of Bradford on Avon Town Council which is incorrect.
- b) Cllr Brown stated that he agreed with everything he said.
- c) The Clerk conceded that the Notice was in error by describing the meeting as being of Bradford on Avon Town Council.
- d) The Chairman gave a gracious apology for the error.

He also noted that the Council Chamber was not licensed and had received a copy of the alcohol license for St. Margaret's Hall from the Clerk.