



Minutes of the Bradford on Avon Town Council
Resources Committee
Held at the Town Council offices, St. Margaret's Hall, Bradford on Avon
On Tuesday 10th July 2018 at 7pm

Present:

Cllr L Brown

Cllr D Garwood (Vice-Chairman)

Cllr A Kay

Cllr S McNeill-Ritchie

Cllr D Newton (Chairman & Leader of the Council)

Sandra Bartlett (Town Clerk)

Sarah Hawkins (Accountant)

Members of the Public: Holly Taylor

Apologies: Cllr Franklin, Cllr Lomax, Cllr Parker and Cllr Roberts.

17. Minutes

It was proposed by Cllr McNeill-Ritchie, seconded by Cllr Garwood and with all in favour it was **RESOLVED**: That the minutes of the last meetings held on the 20th March 2018 and 22nd May 2018 be signed as a true record.

18. Declarations of interest – none

19. Financial Regulations

The new draft financial regulations were noted. Cllr Newton requested process mapping from Town Clerk/Accountant to find out if there was a gap analysis. Cllr McNeill-Ritchie agreed to assist the officers with this.

20. Community Fridge

Holly Taylor addressed the committee about how the community fridge project was progressing. A site visit was made to St. Margaret's hall car park to discuss possible siting places for the fridge, which would be easily assessible to all. An area by the ticket machine adjacent to the public toilets was considered, which would need conservation area approval and permission from Wiltshire Council, as owners of the car park.

21. Grantfinder

After some discussion, it was proposed by Cllr McNeill-Ritchie and seconded by Cllr Brown and with all in favour it was **RESOLVED**: Not to renew the Grantfinder at a cost of £3,210 per year.

22. Society of Local Council Clerks (S.L.C.C.) 15th March 2019

It was proposed by Cllr Newton seconded by Cllr Brown and with all in favour it was **RESOLVED**: That the Town Council hosts this event on the 15th March 2019 in St. Margaret's Hall. Some of the Councillors present said that they would like to attend the lunch.

23. Confidential business

It was proposed by Cllr Newton seconded by Cllr McNeill-Ritchie and with all in favour it was **RESOLVED**: To start confidential business.