



Minutes of the Bradford on Avon Town Council Environment & Planning Committee  
Held in the Town Council office, St Margaret's Street, Bradford on Avon  
On Tuesday 28<sup>th</sup> August 2018 at 7.00 p.m

Present:

Cllr A Kay (Chairman)  
Cllr J Parker  
Cllr D Garwood  
Cllr D Newton  
Nigel Gerdes (Climate Friendly)  
Sandra Bartlett (Town Clerk)

Members of the Public: John Pearce from Plastic-free Bradford on Avon, Gillian Ellis-King, Paul Newman, Rowena Quantrill and Kate Nicholls.

Apologies:

26. Declarations of interest

- (i) Cllr Newton declared a pecuniary interest in his own planning application and took no part in the delegated decision.
- (ii) Chairman declared a pecuniary interest in the planning application by her house and took no part in the delegated decision.

27. Minutes

It was proposed by Cllr Garwood seconded by Cllr Parker and with all in favour **RESOLVED** that the minutes of the meeting for the 13<sup>th</sup> June 2018 be approved as true record and signed by the Chairman.

28. Solar Panels – St Margaret's Hall

This project has already been approved unanimously to continue through tendering process by Full Town Council. Chairman reported that she had received an email from a local resident in favour of having solar panels on St. Margaret's Hall. She said that there was ca. £400 per month saving to the Town Council to generate its own electricity and this will be self-funding in 7 to 10 years. Solar panels will need to be installed by April 2019 when this scheme finishes. Bradford on Avon Town Council was working towards carbon neutrality by 2050. Chairman reported that three quotes had been received and a sub-group of Town Councillors and Nigel Gerdes Non-Councillor member had recommended quote 'C'. She was keen to optimise the aesthetics and would be working to the CPRE guidelines. An additional extra was a device to show how much electricity the panels were generating. Chairman proposed, Cllr Newton seconded and with all in favour it was **RESOLVED:** to recommend to Full Council that Quote 'C' be the chosen supplier of the solar panels for the St. Margaret's Hall roof. South side only.

29. Correspondence relating to planning applications to be considered at this meeting

Letter from neighbour relating to planning application number 18/07285/FUL.

30. Planning Applications

- (i) It was proposed by Cllr Newton seconded by Cllr Garwood and with all in favour **RESOLVED:** to forward the planning recommendations on the attached sheet to be sent to Wiltshire Council.
- (ii) Delegated recommendations made on the 27<sup>th</sup> June, 17<sup>th</sup> July and the 1<sup>st</sup> August were noted.

31. Chairman's report

Chairman reported that Wiltshire Council's Councillors Briefing Note No. 365 – Green Paper; A new Deal; for social housing, Rough Sleeping Strategy and Consultation on use of Right to buy receipts. This note had arrived today and consultation responses due by the 6<sup>th</sup> November 2018.

### 32. Plastic-Free community status for Bradford on Avon

(i) A document about the Plastic Free Bradford on Avon had been circulated with the agenda. After discussion Cllr Newton proposed, seconded by Cllr Parker and with all in favour it was **RESOLVED**: To recommend to Full Council on the September 4<sup>th</sup> meeting that the Town Council whole-heartedly supports an application for the town to be awarded Plastic-Free Community status under the Surfers Against Sewage scheme and will work with a steering group to achieve this aim. The Council commits to phasing out all single-use plastic on its premises, including by its suppliers for catering and events. It was agreed that Cllr Kay be the nominated town councillor to sit on their steering group for a short period of time in order to get the accreditation.

(ii) Rachel Berger from Climate Friendly asked that the film 'The Plastic Ocean' be shown in St. Margaret's Hall. After some discussion, it was proposed by Cllr Newton, seconded by Cllr Garwood and with all in favour it was **RESOLVED**: That the film be shown in St. Margaret's Hall free of charge at a mutually satisfactory date.

### 33. Water Fountain

Chairman reported that at the last Town Council's Full Council meeting it was decided not to place the water station at the front of St. Margaret's Hall, because the request to pre-order to save money on freight charges was miscommunicated. Chairman said that she had been working in partnership with the Preservation Trust and Climate Friendly on this project and they had decided to have a more linear approach. They intend to move forward with a project to review the full town's need of drinking water fountains, and provide several water stations/fountains in the town. They will seek to obtain grants from Wessex Water and Colonel William Llewellyn Palmer Educational Charity and Wiltshire Council's Area Board. Chairman will prepare the Part 2 form for this project soon, with target installation early 2019.

### 34. Correspondence to note

- (i) CPRE (Campaign to Protect Rural England Summer newsletter noted.
- (ii) Countryside Voice magazine noted.

The meeting closed at 7.53p.m.

## APPENDIX 1

### QUESTION TIME OPEN TO THE PRESS AND PUBLIC

#### Comments from members of public

1. Mr Newman tabled a plan which had 24 houses and a care home. He tabled a contamination report on the golf course. He had been advised by Cllr Roberts that the town needed extra car parking. He asked whether the Town Council would be interested in this plan and said that he would look forward to receiving an answer in due course. Chairman advised that our Neighbourhood Plan was in place to protect our green spaces and that this was not a development area, as it contained contaminated land.
2. Gillian Ellis-King addressed the committee about planning application number 18/07285/FUL. She explained her objections to this application and that a smaller extension was required.
3. John Pearce from Plastic-Free Bradford on Avon said that plastic-free communities had been achieved in Wells, Weston Super Mare and Frome. He said the aim was to phase out single use plastic. He said a resolution from Full Council would be needed along with the name of a Town Councillor to sit on the Steering Group, in order to get this accreditation.
4. Rowena Quantrill supported having solar panels on St. Margaret's Hall.
5. Kate Nicholls supported Rowena on having solar panels on St. Margaret's Hall. She also was in favour of plastic-free Bradford on Avon and water fountains.
6. Cllr Newton, Leader of the Council spoke about air quality and trailing a one-way system. He said that at a recent Highways & Transport Committee meeting held on the 14<sup>th</sup> August 2018 no resolution was passed to trial a one-way system. KERB would be looking at the evidence available and reporting back to Highways & Transport Committee in October. They were trying to re balance the use of roads that would cause no other problems elsewhere and be safe for pedestrians. He said it had not been well reported locally. He said we were not at the solutions stage yet and he wished to set the record straight.

BRADFORD ON AVON TOWN COUNCIL  
PLANNING APPLICATIONS TO BE CONSIDERED AT THE ENVIRONMENT & PLANNING  
COMMITTEE MEETING ON TUESDAY 28TH AUGUST 2018

Town Council reference	1
Ward	BRADFORD ON AVON NORTH
Planning Application Number	18/06787/LBC
Type of application	LBC
Date to comment	31.08.18
Town Council meeting date	28.08.18
Case Officer	Russell Brown
Applicant	Ms Rowena Scott
Address	Wellclose House, 3 Belcombe Road
Description of work	Replacement of fireplace surround and insertion of wood burner in place of grate
Town Council recommendation	PERMIT - No objections

Town Council reference	2
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	18/07040/FUL
Type of application	FUL
Date to comment	29.08.18
Town Council meeting date	28.08.18
Case Officer	Verity Giles-Franklin
Applicant	Mr T Drake
Address	30 Avonfield Avenue,
Description of work	Proposed Single Storey Rear Extension
Town Council recommendation	PERMIT - No objections but recommend reducing overlooking issue with neighbour, e.g frosted glass as requested.

Town Council reference	3
Ward	BRADFORD ON AVON NORTH
Planning Application Number	18/07049/FUL
Type of application	FUL
Date to comment	28.08.18
Town Council meeting date	28.08.18
Case Officer	Verity Giles-Franklin
Applicant	Mr & Mrs T Dyer
Address	48 Berryfield Road, BA15 1SX
Description of work	Proposed Extension
Town Council recommendation	PERMIT - No objections

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Town Council reference 4  
 Ward BRADFORD ON AVON SOUTH  
 Planning Application Number 18/07120/FUL  
 Type of application FUL  
 Date to comment 29.08.18  
 Town Council meeting date 28.08.18  
 Case Officer Kate Sullivan  
 Applicant Mr D Mumford  
 Address 12 Elms Cross Drive, BA15 2EH  
 Description of work Erection of dormer (revised application)  
 Town Council recommendation PERMIT - No objections

Town Council reference 5  
 Ward BRADFORD ON AVON NORTH  
 Planning Application Number 18/07236/FUL  
 Type of application FUL  
 Date to comment 07.09.18  
 Town Council meeting date 28.08.18  
 Case Officer Verity Giles-Franklin  
 Applicant Mr & Mrs Burchell  
 Address Weaver House, 49 Newtown, BA15 1NG  
 Description of work Erection of rear single storey extension with provision for roof terrace, alterations to existing rear window to reinstate door, alterations to existing rear door to create window.  
 Town Council recommendation PERMIT - No objections - The proposed extension does not impact on the listed building or the conservation area. We cannot tell if there may be an overlooking issues as there were no objections received from neighbours, but this is for Wiltshire Council to assess.

Town Council reference 6  
 Ward BRADFORD ON AVON NORTH  
 Planning Application Number 18/07385/LBC  
 Type of application LBC  
 Date to comment 07.09.18  
 Town Council meeting date 28.08.18  
 Case Officer Verity Giles-Franklin  
 Applicant Mr & Mrs Burchell  
 Address Weaver House, 49 Newtown, BA15 1NG  
 Description of work Erection of rear single storey extension with provision for roof terrace, alterations to existing rear window to reinstate door, alterations to existing rear door to create window.  
 Town Council recommendation PERMIT - No objections - The proposed extension does not impact on the listed building or the conservation area. We cannot tell if there may be an overlooking issues as there were no objections received from neighbours, but this is for Wiltshire Council to assess.

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Town Council reference 7  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 18/07285/FUL  
Type of application FUL  
Date to comment 03.09.18  
Town Council meeting date 28.08.18  
Case Officer Katie Yeoman  
Applicant Mr & Mrs Berry  
Address 2 Belcombe Road, BA15 1LY  
Description of work Conversion and extension of existing attached garage and the erection of first floor extension above.  
Town Council recommendation REFUSE - See attached comments.

Town Council reference 8  
Ward BRADFORD ON AVON SOUTH  
Planning Application Number 18/07060/FUL  
Type of application FUL  
Date to comment 03.09.18  
Town Council meeting date 28.08.18  
Case Officer Katie Yeoman  
Applicant Mr & Mrs A Nicholson  
Address 5 Southville Close, BA15 1HS  
Description of work Single storey front extension and two storey side extension  
Town Council recommendation PERMIT - No objection, subject to the reduction in the height of the fence to 2 mtrs.

Town Council reference 9  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 18/04770/FUL  
Type of application FUL  
Date to comment 27.08.18  
Town Council meeting date 28.08.18  
Case Officer Kate Sullivan  
Applicant Mr & Mrs D Weaver  
Address 196 Bath Road, BA15 1SL  
Description of work Amended Plans - Single Storey rear extension & new drive with dropped kerb  
Town Council recommendation PERMIT - No objection on the basis of the previous Town Council recommendation of 'No objections' - the revision is insignificant.

No. 7 Planning Application: 18/07285/FUL - 2 Belcombe Road, BA15 1LY

**REFUSE**

That the application be refused. The form, scale and bulk of the proposed extension have a damaging effect on the host building and on the setting of nearby listed buildings and the conservation area. The proposal is thus contrary to policies in the NPPF, the Wiltshire Core Strategy and the Bradford on Avon Neighbourhood Plan that require a high standard of design. To further elaborate on the many reasons why the scheme is unacceptable Town Council full endorses the objections presented in the letter from the owners of 13 Newtown and in particular agrees with the comments made on how the design needs to be improved.