



**BRADFORD ON AVON TOWN COUNCIL**

You are hereby summoned to a meeting of the

**FULL COUNCIL**

to be held at St Margaret's Hall, St Margaret's Street, Bradford on Avon BA15 1DE  
on 4<sup>th</sup> September 2018 at 7.00pm.



30<sup>th</sup> August 2018  
Sandra Bartlett  
Town Clerk

**AGENDA**

<p>1. 7.00pm QUESTION TIME OPEN TO THE PRESS AND PUBLIC (not to exceed 30 minutes) The public are welcome to ask questions on matters that are on the agenda and other matters at the Chairman's discretion. The question should not be a statement and limited to no more than 5 minutes. The Chairman will call the question from those who are indicating that they wish to speak. A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting and will be made public via our website and held in archive.</p>
<p>2. Apologies To accept apologies.</p>
<p>3. Declarations of Interest To receive any Declaration(s) of Interest under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under Section 30 (3) of the Localism Act 2011 and under the Code of Conduct adopted by the Town Council</p>
<p>4. Minutes To approve the minutes of the last meeting held on the 8th August 2018.</p>
<p>5. Matters arising (FOR INFORMATION ONLY)</p>
<p>6. Chairman's report Chairman to report.</p>
<p>7. Minutes of Committees 14.08.18 Highways &amp; Transport Committee (attached) 21.08.18 Town Development Committee (to follow) 28.08.18 Environment &amp; Planning Committee (attached)</p>
<p>8. Solar Panels Recommendation from Environment &amp; Planning Committee 28.08.18: Chairman proposed, Cllr Newton seconded and with all in favour it was RESOLVED: To recommend to Full Council that Quote 'C' be the chosen supplier of the solar panels for the St. Margaret's Hall roof. South side only.</p>
<p>9. Laptop for Operations Manager Three quotes attached for a lap top for the operations Manager, who has to hot desk in various places when the meeting room is in use. Officer recommendation to go for the cheapest quote 'A'.</p>
<p>10. Plastic-free Bradford on Avon Recommendation from the Environment &amp; Planning Committee 28.08.18: Cllr Newton proposed, seconded by Cllr Parker and with all in favour it was RESOLVED: To recommend to Full Council on the September 4th meeting that the Town Council whole-heartedly supports an application for the town to be awarded Plastic-Free Community status under the Surfers Against Sewage scheme and will work with a steering group to achieve this aim. The Council commits to phasing out all single-use plastic on its premises, including by its suppliers for catering and events. It was agreed that Cllr Kay be the nominated town councillor to sit on their steering group for a short period of time in order to get the accreditation.</p>
<p>11. Correspondence to note Details attached of the Local Government Boundary Commission electoral review of Wiltshire: Warding Arrangements. This phase of consultation closes on the 5th November 2018.</p>
<p>12. Management Accounts Reports Detailed management reports up to 31st July 2018. These accounts show detailed balance sheet and income and expenditure by committee heading.</p>
<p>13. Accounts for payment To approve payroll and direct payments and invoices up to 31st July 2018. The accounts having been examined by a Councillor.</p>
<p>14. Confidential To consider a motion 'Under the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of staff and matters for which it is not yet appropriate to release details now to be discussed, that the public and press be excluded from the meeting.</p>