

Minutes of the Full Council meeting of  
BRADFORD ON AVON TOWN COUNCIL held at St. Margaret's Hall, Bradford on Avon  
on the 4<sup>th</sup> September 2018 at 7.00p.m.

Attendance – Town Council

Cllr L Brown  
Cllr E Franklin  
Cllr D Garwood (Vice-Chairman)  
Cllr A Kay (Chairman)  
Cllr T Lomax  
Cllr S McNeill-Ritchie  
Cllr M Roberts  
Cllr D Taylor  
Mrs S Bartlett (Town Clerk)

Apologies

Cllr J Lynch, Cllr D Newton, Cllr J Parker and Cllr S Plummer.

Members of the Public: Rowena Quantrill, Simon Kay, Kate Nicholls, Jill Johns, Jeremy Wire, Nigel Gerdes, John Baker Wiltshire Times, Gerald Milward-Oliver and 1 other.

60. Declarations of interest - none

61. Minutes

After amendments were made it was proposed by Cllr Garwood seconded by Cllr Roberts and with all in favour it was **RESOLVED**: that the minutes of the last meeting held on the 8<sup>th</sup> August 2018 were accepted as a true record.

62. Matters arising - none

63. Chairman's Report

Chairman said that she had attended the sad occasion of Rosemary Brown's funeral. She had greeted the Walking Festival walkers and some Spanish visitors who were thinking of having a similar event.

She had presented the prizes at the Stephanie Laslett's 1950's sweetie trail for the children. She said toothbrushes were included as prizes and not only sweets.

Last Sunday she presented the trophies at the Produce and Flower Show in St. Margaret's Hall

She said that Save The Children were providing tea and cakes at that event which was a resounding success.

Chairman reminded Councillors that there was an Environmental event on Saturday 8<sup>th</sup> September 2018 at the Holy Trinity Church.

Chairman reminded everyone that on the 13<sup>th</sup> to 14<sup>th</sup> September it will be Heritage Open Days.

21<sup>st</sup> September there will be a Peace Service at Christchurch.

On the 22<sup>nd</sup> September the Chairman will be attending a trust meeting for the Royal United Hospital.

Chairman, Vice-Chairman and Cllr McNeill-Ritchie attending a Wiltshire Music Centre event at The Hall tomorrow to celebrate their 20<sup>th</sup> anniversary.

Vice Chairman reported that he had been looking into an alcohol ban for Westbury Gardens with the Operations Manager and found that it was not straight forward as the Town Council would have to enforce it and we are not suitably resourced.

64. Minutes of Committees

(i) The minutes from the meetings held on 14<sup>th</sup> August 2018 Highways and Transport Committee and 28<sup>th</sup> August 2018 Environment and Planning Committee were noted.

(ii) Cllr Roberts reported that minute 16 (i) of the Highways & Transport minutes was incorrect. He was waiting to find out from the Police whether they could work with camera technology.

(iii) Cllr Brown reported that minute 16 (ii) Highways problems in the town – he said it was a positive outcome and important to have a collective view. Cllr McNeill-Ritchie said that the traffic needs looking at more broadly and that none of us are experts in traffic and we need to be advised of the solutions by experts.

65. Solar Panels

Recommendation from Environment & Planning Committee:-

After some discussion, it was proposed by Chairman seconded by Cllr McNeill-Ritchie and with all in favour, it was **RESOLVED:** That Quote 'C' be the chosen supplier of the solar panels for St. Margaret's Hall roof, south side only.

66. Laptop for the Operations Manager

After discussion, it was proposed by the Chairman seconded by Cllr Garwood and with all in favour it was **RESOLVED:** That quote 'A' be accepted in the sum of £1,592.94 + VAT for a new laptop for the Operations Manager.

67. Plastic-free Bradford on Avon

Recommendation from Environment & Planning Committee

After discussion, it was proposed by Cllr Franklin seconded by Cllr McNeill-Ritchie and with all in favour, it was **RESOLVED:** That the Town Council supports the application for the town to work towards Plastic-Free Community status under the Surfers Against Sewage scheme and will work with a steering group to achieve this aim. The Council commits to phasing out all single-use plastic on its premises, including by its suppliers for catering and events. It was agreed that Cllr Kay be the nominated Town Councillor to sit on their steering group for a short period of time in order to get the accreditation.

68. Correspondence to note

Details noted on the Local Government Boundary Commission electoral review of Wiltshire for warding arrangements. Noted that this phase of consultation closed on the 5<sup>th</sup> November 2018.

69. Management Accounts Reports

The detailed management accounts reports and balance sheet up to 31<sup>st</sup> July 2018 were noted.

70. Accounts for payment

Chairman had checked the accounts to the end of July. Cllr Roberts raised accounts queries.

It was proposed by Cllr Garwood seconded by Cllr Lomax and with all in favour it was **RESOLVED:** That July invoices and payroll amounting to £57,515.94 be paid. Members asked for more information on the transaction detail.

71. Private Business

It was proposed by Cllr McNeill-Ritchie seconded by Cllr Lomax and with all in favour to start private business.

Appendix 1

Members of the public who spoke at the Full Council meeting on the 4<sup>th</sup> September 2018

The following members of the public spoke in favour of the solar panels project.

Rowena Quantrill, Simon Kay, Kate Nicholls, Jill Johns, Jeremy Wire and Nigel Gerdes.