

Minutes of the Full Council meeting of  
BRADFORD ON AVON TOWN COUNCIL held at St. Margaret's Hall, Bradford on Avon  
on the 2<sup>nd</sup> October 2018 at 7.00p.m.

Attendance – Town Council

Cllr E Franklin  
Cllr A Kay (Chairman)  
Cllr T Lomax  
Cllr J Lynch\*  
Cllr S McNeill-Ritchie  
Cllr D Newton (Leader of the Council)  
Cllr J Parker  
Cllr S Plummer  
Cllr M Roberts  
Cllr D Taylor  
Mrs S Bartlett (Town Clerk)  
Mr Ian Brown (Operations Manager)  
Mr Tim Yeomans (Hall Manager)  
\*Left at 8.15pm

Apologies

Cllr D Garwood and Cllr L Brown

Members of the Public: Rowena Quantrill, Simon Kay, Jeremy Wire, Gerald Milward-Oliver, Rosie MacGregor Bradford on Avon Preservation Trust, Laura from the Boating Community, John Pearce, John Potter. Jonathan Maguire from Solar Sense.

The meeting was started by showing the 2018 South West in Bloom film showing how volunteers help with keeping the town tidy.

75. Declarations of interest

Cllr Plummer declared his usual declaration of interest.

76. Minutes

After amendments were made it was proposed by Cllr Franklin seconded by Cllr Roberts and with all in favour it was **RESOLVED**: that the minutes of the last meeting held on the 4<sup>th</sup> September 2018 were accepted as a true record.

77. Matters arising

(i) Minute 63 Anti Social Behaviour Westbury Gardens – Cllr Plummer reported that there had been some incidents of anti-social behaviour in the Station Car Park and he was concerned for the welfare of our Town Wardens. Cllr Newton reported that CCTV was being investigated for Westbury Gardens. Cllr Newton said that our Youth Services will be launched by the 23<sup>rd</sup> October 2018 and that three new youth workers had been recruited.

Problem with a speeding boat on the canal and anti-social behaviour

Cllr Lynch reported a problem with a stag party in a speeding boat which resulted in a moored boat being sunk and anti-social behaviour at the canal. He requested that a letter of concern be sent to the boat hire company not to encourage this type of hiring in the future, and that talks start with the Canal and Rivers Trust to protect all users of the canal and their well-being. Cllr Newton reported that he had attended a meeting on this and a lot of issues had been aired and he understood that £8,500 had been raised in crowd funding to help re-home the boater concerned.

78. Chairman's Report

Chairman advised that she had attended the following events:-

1. Wiltshire Music Centre Garden Party 5/9/18
2. Greener Bradford 8/9/18
3. Area Board – Youth Special 12/9/18
4. Heritage Day, at the Lock Up, 14/9/18
5. WMC: Launch of new LED lights 19/9/18

6. Twinning Forum hosted in BoA with Simon McN-R, 20/9/18
7. International Day of Peace Concert, Christchurch Church, 21/9/18
8. SolareSense meet-up and review 25/9/18
9. RUH Board of Trustees AGM: presentations & feedback session, 25/9/18
10. Plastic Free kick-off meeting, 25/9.18
11. Tuesday Matinee Club launch, 2/10/18

Correspondence noted:

1. No-deal Brexit: from Tim Martiensen, Wiltshire Council.
2. Anti-social behaviour in Westbury Gardens Mrs Jory/Wilts Council
3. Saving Frida, BOAAF and Businesses bids due by 17<sup>th</sup> October 2018. This to be an item on the next Community and Recreation Committee.

Cllr Parker explained that Gladys Welsh 100<sup>th</sup> birthday would take place this month. Chairman agreed to send a card and bouquet of flowers from her Mayor's expenses.

#### 79. Minutes of Committees

The minutes from the Town Development Committee held on 21<sup>st</sup> August 2018 were noted.

#### 80. Solar Panels

Jonathan Maguire from Solar Sense gave a presentation and explained the project for solar panels on St. Margaret's Hall south side only. The Part 2 form was considered and it was proposed by the Chairman, seconded by Cllr Newton and with all in favour it was **RESOLVED:** To pay £29,956 for 78 QCell QPeak Black solar panels to provide renewable energy to St. Margaret's Hall and Council offices, carefully selected local installer, before end April 2019. Chairman thanked Tim Yeomans for his contribution on this project, and the public for their support. Note: this sum includes a public monitor of output (£1,300), some contingency and the already approved deposit of £6,270 as per Part 2 Proposal.

#### 81. Culver Close Community Asset Transfer

Cllr McNeill-Ritchie said that Culver Close had been transferred to the Town Council on the 28<sup>th</sup> September 2018 and that all the various documents had been signed and sealed. He reported that the Town Council had set aside a budget of £30,000 but he hoped that the costs could be reduced with volunteer help quite considerably, so that other areas could be improved. Cllr McNeill-Ritchie said that £40,000 worth of CIL/Section 106 money was expected too.

#### 82. South West in Bloom

Cllr Plummer asked to discuss the spend on South West in Bloom for the last two years. He thought that the film was good but the amount paid this year on producing the film should have received three quotes. Cllr McNeill-Ritchie explained that he had brought this up earlier this year in a Business and Tourism Committee meeting and explained that we did not have time to obtain 3 quotes. He said that going forward to next year 3 quotes would be obtained. He said that the film had many uses. It had been shown at a dementia film club this week, it would be on our new website for the public to view.

#### 83. Management Accounts Reports

Among other queries Cllr Roberts requested to know how the training and conference budget had been spent. Clerk agreed to send a copy of expenditure to date. The detailed management reports up to 31<sup>st</sup> August 2018 showing balance sheet and income and expenditure by committee heading were noted. Cllr Newton pointed out that accounts queries could be made at the office to our accountant rather than in a Full Council meeting. If a councillor had a financial issue for discussion and scrutiny these should be discussed at the Resources Committee not Full Council.

#### 84. Accounts for payment

Chairman had checked the account to the end of August 2018. It was proposed by Cllr Newton seconded by Cllr Franklin and with all in favour it was **RESOLVED:** That August invoices and payroll amounting to £49,395.80 be paid.

#### 85. Private business

It was proposed by the Chairman, seconded by Cllr Newton and with all in favour it was **RESOLVED:** to start private business.

Appendix 1 Members of the public who spoke at the Full Council meeting on 2<sup>nd</sup> October 2018.

The following members of the public spoke in favour of the solar panels project:-

Dr. Simon Forsythe, Rosie MacGregor from Bradford on Avon Preservation Trust, Jeremy Wire, Simon Kay, Rowena Quantrill, John Pearce and Gerald Milward-Oliver.

Gerald asked if the Council would be showing the public how much electric the panels were generating. Cllr Kay advise that a device will be purchased to do this.

John Potter thanked the council for re-opening St. Aldhelm's play area.