



Minutes of the Bradford on Avon Town Council
Resources Committee
Held at the Town Council offices, St. Margaret's Hall, Bradford on Avon
On the 15th January 2019 at 7pm

Present:

Cllr E Franklin
Cllr D Garwood
Cllr D Newton (Chairman & Leader of the Council)
Cllr M Roberts
Sandra Bartlett (Town Clerk)

Members of the Public: None

Apologies: Cllr L Brown, Cllr A Kay and Cllr J Parker.

46. Minutes

It was proposed by Cllr Newton seconded by Cllr Roberts and with all in favour it was **RESOLVED**: That the minutes of the last meeting held on the 18th December 2018 be signed as a true record.

47. Declarations of interest - none

48. Investment Policy

Discussion took place on up-dating the investment policy. Chairman asked for an ethical dimension to be included. Clerk agreed to write an investment policy with Cllrs Garwood and McNeill-Ritchie and bring it back to the next meeting.

49. Financial Regulations

After some discussion, it was decided that the Town Clerk, would work with the Operations Manager and Cllrs Newton, Garwood and Roberts would all work together on these draft financial regulations to mirror the standing orders and Terms of Reference Policy and process maps.

50. Purchase of license

After some discussion, it was proposed by Cllr Newton, seconded by Cllr Franklin and with all in favour it was **RESOLVED**: To purchase a license at a cost of £35 per month.

51. Procedure the members' accounts queries

After discussion, it was decided that normal queries could be dealt with in the office with officers not in a Full Council meeting. If members had a serious concern of a large nature up to £20,000 this could be dealt by this Committee or Full Council. Cllr Roberts said the commentary on the payments list was difficult to decipher but agreed that he could come to the office to find out more information.

52. Next meeting

The next meeting will be held on the 26th March 2019.

53. Private session

It was proposed by Cllr Newton seconded by Cllr Garwood and with all in favour it was **RESOLVED:** to start private session.

Meeting closed at 8p.m.