



Minutes of the Bradford on Avon Town Council
Town Development Committee
Held at St. Margaret's Hall, Bradford on Avon
on 22nd January 2019 at 7.00p.m.

Present:

Cllr D Garwood (Acting Chairman)

Cllr M Roberts

Cllr E Franklin

Cllr S Plummer (in attendance)

Ian Brown – Operations Manager

Sandra Bartlett – Town Clerk

Non-Councillor Members: None

Members of the Public.

Beryl Turner, John Box, Glenys Lunt, Joyce Shaw and 3 others.

Apologies: Cllr S McNeill-Ritchie (Chairman), Cllr L Brown (Vice-Chairman), Cllr J Lynch, Cllr D Newton, Cllr D Taylor and Simon Staddon.

In the absence of the Chairman and Vice-Chairman, members elected Cllr David Garwood to take the chair.

38. Declarations of interest

Cllr Plummer declared his usual declaration of interest.

39. Minutes

After one small amendment was made, it was proposed by Cllr Franklin, seconded by Cllr Roberts and with all in favour it was **RESOLVED**: that the minutes of the last meeting held on the 23rd October 2018 were accepted as a true record.

40. Matters arising

(i) Minute 29(i) Lowering the wall at Greenland View – It was noted that this work had been completed and that Selwood Homes had inspected their new lowered wall and were happy with it. Cllr Roberts reported that the invoice had arrived and that he was working with the Clerk to sort out a query over the price charged.

41. Chairman's Report

Chairman asked what was happening with the Friends of the Strips and was informed by the Operations Manager that they had agreed that following some problems with Wiltshire Council they had agreed to disband but should the Town Council take over in the future that they would reform again.

42. Tourism & Destination Management Plan

Cllrs Plummer and Roberts made some comments on the plan which they agreed to feedback to the Operations Manager. The final draft was considered and it was proposed by Cllr Garwood seconded by Cllr Franklin and with all in favour it was **RESOLVED**: That the final draft of the Tourism & Destination Management Plan be accepted for wider consultation.

43. Trees Works

The report was considered and it was proposed by Cllr Garwood seconded by Cllr Franklin and with all in favour it was **RESOLVED:** To accept quote 'B' at a cost of £1,350.00.

44. Fixed Wiring Testing

The report was considered and it was proposed by Cllr Garwood seconded by Cllr Franklin and with all in favour it was **RESOLVED:** To accept quote 'C' at a cost of £2,650.00.

45. Culver Close play area

The report was considered and it was proposed by Cllr Garwood seconded by Cllr Franklin and with all in favour it was **RESOLVED:** To accept quote 'A' at a cost of £14,778.75 and to allow a provisional £2,000 to fund further ground works, if required.

46. Tithe Barn Key Keeper Service

Operations Manager explained that a separate log would be kept of any problems encountered around the Tithe Barn area to report back to English Heritage verbally. After discussion it was proposed by Cllr Franklin seconded by Cllr Roberts and with all in favour it was **RESOLVED:** To authorise the Town Clerk to sign the letter of appointment to provide Key Keeping Services at the Tithe Barn for the next 3 years and receive an annual payment of £1,300.

47. C.E.V.s first aid course

After some discussion, it was proposed by Cllr Garwood, seconded by Cllr Franklin and with all in favour it was **RESOLVED:** that the Town Council will joint fund with Wiltshire Council's Area Board £1,884 for four first aid sessions for 15 delegates over a 15-month period for CEVs, Town Council staff and volunteers.

48. Date of next meeting

It was noted that the next meeting had been arranged for 12th March 2019.

The meeting closed at 7.52p.m.

Appendix 1

Members of the public who attended the Town Development Committee meeting on the 22nd January 2019

1. Joyce Shaw reported that there had been a recent letter in the Wiltshire Times about the poor state of Bradford on Avon with refuse bins at Lamb Yard, Towpath with rubbish strewn everywhere, drunks in Westbury Gardens. Cllr Garwood advised members of the public to ring 101 to report any matters of concern, so that the matter was logged with the Police. Cllr Franklin advised that things were happening with the boaters by BOACAN.
2. John Box asked why the boaters do not move on when they should do. He had advised that he was in correspondence with Cllr Lynch on this. He knew it was the responsibility of the Canal and Rivers Trust.
3. Beryl Turner asked about the disgusting state of Odournet at St. Margaret's Street with skips of rubbish in the garden. Chairman explained that the contractor would have to remove the skips.
4. Glenys Lunt said that she would like to see in a Town Council newsletter what the Town Council can do and what things it can't do and who to go to whether it be Wiltshire Council or some other organisation. Cllr Roberts said that the Wiltshire Council App. was a good place to go for removal of leaves etc.