



BRADFORD ON AVON TOWN COUNCIL

You are hereby summoned to a meeting of the

FULL COUNCIL

to be held at St Margaret's Hall, St Margaret's Street, Bradford on Avon BA15 1DE
on 5th February 2019 at 7.00pm.



31st January 2019
Sandra Bartlett
Town Clerk

AGENDA

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| <p>1. 7.00pm QUESTION TIME OPEN TO THE PRESS AND PUBLIC (not to exceed 30 minutes) <i>The public are welcome to ask questions on matters that are on the agenda and other matters at the Chairman's discretion. The question should not be a statement and limited to no more than 5 minutes. The Chairman will call the question from those who are indicating that they wish to speak. A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting and will be made public via our website and held in archive.</i></p> |
| <p>2. Apologies <i>To accept apologies.</i></p> |
| <p>3. Declarations of Interest <i>To receive any Declaration(s) of Interest under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under Section 30 (3) of the Localism Act 2011 and under the Code of Conduct adopted by the Town Council</i></p> |
| <p>4. Minutes <i>To approve the minutes of the last meeting held on the 8th January 2019.</i></p> |
| <p>5. Matters arising (FOR INFORMATION ONLY) <i>(i) Minute number 109 (i) To note that a response had been sent to Baroness Scott. This letter was circulated by email to all councillors.</i></p> |
| <p>6. Minutes of Committees <i>To note the minutes and decisions taken under delegated powers. These minutes and are not for discussion.</i> 11.12.18 Highways & Transport Committee 09.01.19 Environment & Planning Committee 15.01.19 Resources Committee 22.01.19 Town Development Committee 29.01.19 Community & Recreation Committee</p> |
| <p>7. Chairman's report <i>Chairman to report.</i></p> |
| <p>8. Colonel William Llewellyn Palmer Educational Charity <i>(i) To sign and seal land registry document.</i> <i>(ii) Recommendation from Community & Recreation Committee attached.</i></p> |
| <p>9. Health & Well-being Policy Proposal <i>Item from the Community & Recreation Committee on the 29th January 2019 to recommend this policy proposal to Full Council.</i></p> |
| <p>10. Lord Fitzmaurice Trust <i>(i) To note that Wiltshire Council do not wish to send a representative on this trust and will pay their legal fees to remove themselves.</i> <i>(ii) Members to decide which Town Councillor will represent the Town Council at this annual meeting in November 2019.</i></p> |
| <p>11. Conclusion of Audit for the year ended 31.03.18 <i>Annual Governance Statements Section 1 - 3 and the external auditor's final report and certificate attached. These details are on the Town Council website.</i></p> |
| <p>12. Management Accounts Reports <i>Detailed management reports up to 31st December 2018. These accounts show detailed balance sheet and income and expenditure by committee heading.</i></p> |
| <p>13. Accounts for payment <i>To approve payroll and direct payments and invoices up to 31st December 2018. The accounts having been examined by a non-signatory councillor.</i></p> |

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| 14. Confidential session <i>'Under the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of staff matters now to be discussed, that the public and press be excluded from the meeting.'</i> |
| 15. Staffing matter |

Attendees

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| Cllr Alex Kay | Unconfirmed |
| Cllr Daniel Taylor | Unconfirmed |
| Cllr David Garwood | Unconfirmed |
| Cllr Dom Newton | Unconfirmed |
| Cllr Emma Franklin | Unconfirmed |
| Cllr Jennifer Parker | Unconfirmed |
| Cllr Jim Lynch | Unconfirmed |
| Cllr Laurie Brown | Unconfirmed |
| Cllr Michael Roberts | Unconfirmed |
| Cllr Simon Mcneill-Ritchie | Unconfirmed |
| Cllr Steve Plummer | Unconfirmed |
| Cllr Tom Lomax | Unconfirmed |
| Town Clerk | Unconfirmed |