



Minutes of the Full Council meeting of
BRADFORD ON AVON TOWN COUNCIL held at St. Margaret's Hall, Bradford on Avon
on the 5th February 2019 at 7.00p.m.

Attendance – Town Council

Cllr D Garwood
Cllr A Kay (Chairman)
Cllr S McNeill-Ritchie
Cllr D Newton (Leader of the Council)
Cllr S Plummer
Cllr M Roberts
Mrs S Bartlett (Town Clerk)
Mr Ian Brown (Operations Manager)
Ms L Booth (Communications Manager)

Apologies

Cllr L Brown, Cllr E Franklin, Cllr T Lomax, Cllr J Lynch, Cllr J Parker and Cllr D Taylor.

Members of the Public: John Baker from the Wiltshire Times

127. Declarations of interest

Cllr Plummer made his usual declaration of interest. He asked that the Clerk make this available should anyone come into the office to enquire.

128. Minutes

It was proposed by Cllr Newton seconded by Cllr McNeill-Ritchie and with all in favour it was **RESOLVED:** that the minutes of the meeting held on the 8th January 2019 be accepted as a true record.

129. Matters arising

(i) Minute number 109 (i) Chairman reported that a response had been received from Baroness Scott.

130. Minutes of Committees

The minutes of the following committees were noted:-

11.12.18 Highways & Transport Committee 09.01.19 Environment & Planning Committee 15.01.19
Resources Committee 22.01.19 Town Development Committee 29.01.19 Community & Recreation
Committee.

131. Chairman's Report

Chairman's report is attached to these minutes.

Cllr Newton reported that he had attended a meeting with the Canal community and other interested stakeholders to have an amnesty to clear the area.

He also reported that a boundary review had been received today and that Wine Street and Wine Street Terrace would be moved from Bradford on Avon North to Bradford on South. Mason's Lane south of junction with Mount Pleasant would form an appropriate division boundary.

It was noted that Wiltshire Council were carrying out a Polling Station Review.

It was noted that the Birthing Centre in Trowbridge was open in the day time.

132. Colonel William Llewellyn Palmer Educational Charity

(i) After discussion, in recognising that the Town Council is the sole trustee it was proposed by Cllr Newton, seconded by the Chairman and with 5 in favour and 1 against it was **RESOLVED:**

- To ensure proper management of the charity, we are required to confirm governance arrangements:

That this full Town Council recommends the following measures be taken:

- Day-to-day management will be delegated to Town Council officers, subject to established oversight arrangements. The existing SLA between CWLPEC and the TC will be reviewed to reflected this.
- A CWLPEC management committee will be established comprising:
 - Members of the Community and Recreation Committee;
 - Member of Town Development Committee;
 - Any other Town Councillor who were not on the above two committees but wished to attend.
 - Wiltshire Councilors representing the two Bradford on Avon Wards;
 - Additional co-opted members as the CWLPEC Management Committee may deem appropriate (to comprise no more than one-fifth of the total membership);
- The CWLPEC management committee will be subject to oversight from the full Town Council through normal channels.

(ii) It was proposed by Cllr Newton seconded by Cllr Kay and with all in favour it was **RESOLVED:** To sign and seal the land registry document for Sladesbrook.

133. Health & Well-being Policy Proposal

Cllr Newton explained in detail how this proposal had come about. After discussion, it was proposed by Cllr Newton seconded by Cllr Kay and with all in favour it was **RESOLVED:** To accept the Health & Well-being Policy Proposal to:-

- Work with the Wiltshire CCG and local NHS GP practice to identify local need;
- Focus on preventative services to reduce pressure on local primary care services;
- Review support for local health services delivered from Town Council premises, to ensure that local provision can be maintained;
- Where it adds value, work in partnership with other local funding providers, including Wiltshire Council.

134. Lord Fitzmaurice Trust

It was noted that Wiltshire Council had withdrawn from this trust and agreed to pay their legal fees. After some discussion, members asked what are the objectives of this trust. Cllrs Newton/Roberts and the Clerk to report back to the next meeting.

135. Conclusion of Audit for the year ended 31.03.18

It was noted that the Council had a clean audit for the year ended 31st March 2018.

136. Management Accounts Reports

The detailed management reports up to 31st December 2018 showing balance sheet and income and expenditure by committee were noted.

137. Accounts for payment

Chairman reported that she had checked the accounts and found no problems. It was proposed by Cllr Newton seconded by Cllr Kay and with all in favour it was **RESOLVED:** That December invoices and payroll amounting to £59,308.93 be paid.

138. Confidential session

It was proposed by the Chairman seconded by Cllr Newton and with all in favour it was **RESOLVED:** To start private business.

Appendix 1

Members of the public who attended the Full Council meeting on the 5th February 2019

1. Cllr Plummer advised the Council that this meeting had been advertised on the internet for the 6th February 2019 and that it had been changed about an hour ago.

Chairman's Report & Mayoral Events

Alex Kay

Full Town Council 5 February 2019

Events

1. Successful screening of 'A Plastic Ocean' on Tuesday, 22 January 2019 over 100 attendees and lively discussion, Plastic-free event.
2. Tuesday Matinees resumed in SMH, dementia-friendly 8th January. Organised by Wiltshire Heights.

News items:

1. Solar Panel installation completed on time and already powering SMH.
 - a. Solar Tea Party on Sunday 3rd March 2-4.30pm, with the Ramshackle Orchestra.
2. Drinking water fountains:
 - a. Grants gratefully received from Wessex Water, Bath & West Community Energy Fund and Area Board towards the BoA Drinking Water Fountain Project, which means with the E&P and Pres Trust contributions, we are very nearly fully funded to order 3 Drinking Water refill stations
 - b. Locations for installation agreed by WCC Conservation Officer, Russell Brown; also considered acceptable by Pres Trust.
3. Also discussed Community fridge location and housing at SMH with WCC Conservation Officer; no planning required, idea supported.
4. Repair and alteration on St Margaret's Car Park wall will need LBC planning permission, but agreeable in principle.
5. Plastic-free
 - a. Over 40 local businesses have supported this effort, including the BOARC.
 - b. Spring Clean Up and picnic, assisted by BOARC at Barton Farm Sunday 24th March.
 - c. A separate clean-up of the river further upstream to take place 13th April with kayakers.
 - d. Part of the Keep Britain Tidy campaign between 22 March and 23 April
www.keepbritaintidy.org
6. International Women's Day Celebration organised by BoA Women's 100, Friday 8th March, 7-11pm, includes prize-giving of creative writing competition
7. Walk of Life - 11th May 2019 10 miles along the canal BoA-Bath to raise funds for RUH. Everyone welcome to join me walking or sponsor the event. £25 entry. www.foreverfriendsappeal.co.uk
8. Ongoing traffic consultation
9. Thanks to the CEVs for their help in the recent downfall of snow last Friday. Carers were picked up and delivered to residents in Bradford on Avon.

Correspondence:

1. No-deal Brexit: response from Baroness Scott, Wiltshire Council
2. Polling District and Polling Place Review received on 31/1/19 at 4pm, and expected feedback to Area Board by 16 Jan for Bradford-on-Avon. Did this happen?
3. Williams Review Consultation about rail use, investment, needs, received on 31/1/19. Any one suitably knowledgeable to return?