



**BRADFORD ON AVON TOWN COUNCIL**

You are hereby summoned to a meeting of the

**TOWN DEVELOPMENT COMMITTEE**

to be held at St Margaret's Hall, St Margaret's Street, Bradford on Avon BA15 1DE  
on 12<sup>th</sup> March 2019 at 7.00pm.



7<sup>th</sup> March 2019  
Sandra Bartlett  
Town Clerk

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| 1. 7.00pm QUESTION TIME OPEN TO THE PRESS AND PUBLIC (not to exceed 30 minutes)<br>The public are welcome to ask questions on matters that are on the agenda and other matters at the Chairman's discretion. The question should not be a statement and limited to no more than 5 minutes. The Chairman will call the question from those who are indicating that they wish to speak. A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting. |
| 2. Apologies<br>To accept apologies.   |
| 3. Declarations of Interest<br>To receive any Declaration(s) of Interest under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under Section 30 (3) of the Localism Act 2011 and under the Code of Conduct adopted by the Town Council  |
| 4. Minutes<br>To approve the minutes of the last meeting held on the 22nd January 2019.  |
| 5. Matters arising<br>(i) Minute number 40 (i) To note that an extra invoice for £110 had been received over the price of the quotation for removing the railing. Cllr Roberts did not envisage that this work would be charged as an extra.<br>(ii) Minute number 47 - To note that the first session on First Aid training will be held on the 23rd March 2019.  |
| 6. Chairman's report<br>Report to follow.  |
| 7. New map and visitors guide<br>Report attached from the Tourism & Events Officer.  |
| 8. Tourism & Destination Management Plan<br>Tourism Strategy & Destination Management Plan<br>Report attached with proposed changes.   |
| 9. Tory Handrail<br>Report attached.   |
| 10. Victory Field pavilion roof<br>Report attached.  |
| 11. Volunteers Code of Conduct<br>Volunteers Code of Conduct attached for discussion.  |
| 12. Variation to the Premises Licence at Ruby Red Wine Cellars<br>Letter attached.   |
| 13. Section 96 licence for Whitehill Planter<br>To confirm that a Section 96 licence was obtained for the planter in Whitehill attached.   |
| 14. Date of next meeting<br>The next meeting has been scheduled for the 14th May 2019.   |