



**Bradford on Avon
Town Council**



BRADFORD ON AVON TOWN COUNCIL

You are hereby summoned to a meeting of the

FULL COUNCIL

to be held at St Margaret's Hall, St Margaret's Street, Bradford on Avon BA15 1DE
on 2nd July 2019 at 7.00pm.



27th June 2019
Sandra Bartlett
Town Clerk

<p>1. QUESTION TIME OPEN TO THE PRESS AND PUBLIC (not to exceed 30 minutes) The public are welcome to ask questions on matters that are on the agenda and other matters at the Chairman's discretion. The question should not be a statement and limited to no more than 5 minutes. The Chairman will call the question from those who are indicating that they wish to speak. A record of any public participation session shall not be included in the Minutes but included as an appendix note to the Minutes of the meeting and will be made public via our website and held in archive.</p>
<p>2. Apologies To accept apologies.</p>
<p>3. Declarations of Interest To receive any Declaration(s) of Interest under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under Section 30 (3) of the Localism Act 2011 and under the Code of Conduct adopted by the Town Council.</p>
<p>4. Minutes To approve the minutes of the Annual Town Council meeting held on the 4th June 2019 attached.</p>
<p>5. Matters arising (FOR INFORMATION ONLY)</p>
<p>6. Minutes of Committees To note the minutes and decisions taken under delegated powers. These minutes are not for discussion. 21.05.19 Resources Committee 29.05.19 Community & Recreation Committee 18.06.19 Highways & Transport Committee</p>
<p>7. Chairman's report Chairman to report.</p>
<p>8. New Town Councillor for the South Ward To welcome Sarah Gibson as new Town Councillor for the south ward. (i) Clerk to confirm that a declaration of acceptance of office had been received on the 7th June 2019. To confirm that Cllr Gibson's Register of Interests have been lodged with Wiltshire Council. (ii) To ratify that Cllr Gibson will join the following committees and steering groups: - Town Development, Highways & Transport and Community and Recreation and Master Planning. (iii) To ratify recommendation from Highways & Transport Committee on the 18th June that Cllr Gibson is the Vice-Chairman of the Highways and Transport Committee.</p>

9. Policies of the Town Council

The adopt the following policies: -

- (i) Annual Summary of Risks.
- (ii) Asset Register.
- (iii) Code of Conduct
- (iv) Environmental Statement
- (v) General Power of Competence

This power gives local authorities 'the power to do anything that individuals generally may do' and is found in the Localism Act 2011-sections:1-8.

The Council must confirm and minute at a Full Council meeting that at the time, it meets the criteria below:

- The number of councillors elected at the last ordinary election or at a subsequent by-election must equal or exceed two thirds of its total number of councillors' seats
- The Council must employ a Clerk with recognised sector-specific qualifications

The resolution must be reaffirmed at every annual council meeting after ordinary elections.

To note that 12 out of 12 members of the Town Council are elected.

To note that the Clerk has passed the CiLCA qualification in Section 7, General Power of Competence (certificate enclosed)

To consider that the Town Council is eligible to use the General Power of Competence.

(vi) Health and Safety Policy.

(vii) Standing Orders.

(viii) Financial Regulations. New ones to be discussed at Resources Committee on the 16th July 2019.

10. Conference 10th June 2019

(i) Business Plan 2019 - 2021.

(ii) Committee Terms of Reference 2019

(iii) Skateboard presentations - To decide in principle to go to the consultation stage for a new skateboard park in Bradford on Avon. If members decide to proceed then this will have to be decided in private session. Report attached.

11. Confidential Business

'Under the Public Bodies (Admission to Meetings) Act 1960 by reason of a confidential nature to be discussed, that the public and press be excluded from the meeting'.

12. Skateboard park

Report attached from the Operations Manager.