



**Bradford on Avon  
Town Council**



Minutes of the Full Town Council meeting of  
BRADFORD ON AVON TOWN COUNCIL held at St. Margaret's Hall, Bradford on Avon  
on Tuesday 2<sup>nd</sup> July 2019 at 7.00p.m.

Attendance – Town Council

Cllr L Brown  
Cllr E Franklin  
Cllr D Garwood  
Cllr S Gibson  
Cllr T Lomax  
Cllr J Lynch  
Cllr S McNeill-Ritchie (Chairman)  
Cllr J Parker  
Cllr M Roberts  
Cllr D Taylor  
Mrs S Bartlett (Town Clerk)  
Ian Brown (Operations Manager)

Apologies – Cllr A Kay and Cllr D Newton (Leader of the Council)

Members of the Public – P.C. Darren Foulger, Pam Hyde and 2 others

26. Declarations of interest – none

27. Minutes

After a small amendment was made, it was proposed by Cllr Franklin, seconded by Cllr Roberts and with all in favour it was **RESOLVED**: To accept the minutes of the Annual Town Council meeting held on the 4<sup>th</sup> June 2019.

28. Matters arising - none

29. Minutes of Committees

It was decided to accept these minutes at the next meeting.

30. Chairman's Report

The Chairman/Deputy Mayor's engagements were noted. Cllr Parker reported that she had attended a coffee morning for the Independent Living Centre this morning on behalf of the Mayor.

31. New Town Councillor for the South Ward

(i) Clerk confirmed that Cllr Gibson had signed her declaration of acceptance of office. Clerk also confirmed that Cllr Gibson's Register of Interests had been lodged with Wiltshire Council.

(ii) It was proposed by Cllr Lynch, seconded by Cllr Lomax and with all in favour it was **RESOLVED**: That Cllr Gibson joins Town Development Committee, Highways & Transport Committee and Master Planning. It was also ratified that Cllr Gibson becomes the Vice-Chairman of the Highways and Transport Committee as proposed by the Highways and Transport Committee.

### 32. Policies of the Town Council

It was proposed by the Chairman, seconded by Cllr Gibson and with all in favour it was **RESOLVED**: to adopt the following policies of the Town Council. Asset Register, Annual Summary of Risks, Code of Conduct, Environmental Statement, Health and Safety Policy, Standing Orders V1.2 June 19, Financial Regulations (subject to agreement at Resources Committee 16<sup>th</sup> July 2019) and authorised to use the General Power of Competence.

### 33. Conference

The recent Town Council conference held on the 10<sup>th</sup> June 2019 was discussed. Cllr Brown said that he would have liked to see some notes from this conference, as other items were discussed and not just the ones listed below. Clerk agreed to produce some notes. Cllr Lynch said that he would like the role of Leader of the Council reviewed at a future date.

(i) Business Plan 2019 – 2021 - It was proposed by Cllr Lynch, seconded by Cllr Franklin and with all in favour it was **RESOLVED**: To accept the business plan up to 2021.

(ii) Committee Structure and Membership 2019 noted.

(iii) Terms of Reference 2019 – It was proposed by the Chairman, seconded by Cllr Lynch, seconded by Cllr Garwood and with all in favour it was **RESOLVED**: To accept the Terms of Reference subject to approval by the individual committees concerned.

(iv) Skatepark consultation report – Cllr Brown advised that he will abstain when voting as he felt uncomfortable with this as they were not like for like quotes. After discussion, it was proposed by Cllr Franklin, seconded by Cllr Garwood and with 8 in favour and 2 abstentions it was **RESOLVED**: To proceed with the consultation and planning for a new skatepark in Bradford on Avon. It was agreed to proceed to appoint a contractor to undertake Part A of the Request for Proposal.

### 34. Confidential business

It was proposed by Cllr Franklin seconded by Cllr Garwood and with all in favour it was **RESOLVED**: to start confidential business.

## Appendix 1

Members of the public who spoke at the Full Council meeting on the 2<sup>nd</sup> July 2019

(i) P.C. Darren Foulger introduced himself as the Community Co-ordinator and explained his background and that he had experience of dealing with youth crime. He also gave an up-date on the current crimes in Bradford on Avon. He said there were not very many logs about drinking in Westbury Gardens and that members of the public had to report each incident to 101. Cllr Roberts reported about anti-social behaviour and criminal damage at the recently closed golf course site.

(ii) Pam Hyde asked about the skateboard park and why was it being discussed in private session? Chairman explained that if the Town Council decides at the meeting to go out to the first consultation stage then a skateboard provider would have to be chosen and this must be done in private session. Pam said she was now not quite so worried about this project.