

# Environment & Planning Committee

Environment & Planning Committee

7/9/2019 7:00 PM - 8:00 PM ((UTC+00:00) Dublin, Edinburgh, Lisbon, London)

## AGENDA

### Topic

**1 QUESTION TIME OPEN TO PUBLIC AND PRESS (Not to exceed 30 minutes).** The public are welcome to ask questions on matters that are on the agenda and other matters at the Chairman's discretion.


*A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting.*

### 2 Apologies


*To accept any apologies*

### 3 Minutes

*To note the Environment & Planning Minutes of meeting for 28th May and the delegated minutes of meeting of 11th and 25th June. Delegated Planning recommendations having being signed by 3 Councillors and emailed to Wiltshire Council Planning.*

 2019.05.28\_minutes.pdf

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 2019.06.11\_minutes.pdf


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### 4 Declarations of Interests

### 5 Planning Applications

1 Woolley Close  
117 Trow Rd  
15 Elms Cross Drive  
20 Ashley Rd  
22 Church St  
29 Woolley St  
47 Christchurch Rd  
7 Hare Knapp  
Belcombe Court  
Coach Hse  
Culver Close  
Culver Close  
Golden Maplecroft  
Manor Hse

#### 5.1 To consider any planning applications on attached sheet

 Planning apps 9th July 2019.pdf

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#### 5.1.1 To consider any delegated decisions to be made

### 6 Correspondence relating to planning applications to be considered at this meeting.

### 7 Chairman's Report

### 8 Water Fountains

*Hall Manager's report attached.*

 water fountains for publishing Jul 19.pdf

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### 9 Climate Emergency Motion actions


*To note that the CE Steering Group will be meeting on the 1st August 2019 at 7pm in St. Margaret's Hall.*

### 10 Community Fridge

*Fridge has been delivered. To report next steps.*

### 11 Correspondence to note - none

*(i) Wiltshire Local Plan Review - Minutes from meeting held on the 3rd June 2019*

 Local Plan Review minutes Jun19.pdf

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### 12 Correspondence for action - none

### 13 Consultation for division of boundaries in Wiltshire

*Consultation starts from 2nd July until 29th July 2019 for division of boundaries in Wiltshire  
Boundary Review*

## Attendees

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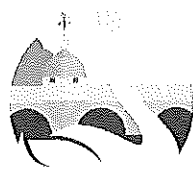
CLr Alex Kay Unconfirmed

CLr David Garwood Unconfirmed

CLr Dom Newton Unconfirmed

CLr Jennifer Parker Unconfirmed

CLr Tom Lomax Unconfirmed



Minutes of the Bradford on Avon Town Council Environment & Planning Committee  
Held in the Town Council office, St Margaret's Street, Bradford on Avon  
On Tuesday 28<sup>th</sup> May 2019 at 7.00 p.m.

**Present:**

Cllr A Kay (Chairman)  
Cllr J Parker  
Cllr D Newton  
Cllr E Franklin  
Val Baker (Administrator)  
Lydia Booth (Communications Officer)

Members of the Public:

John Pearce – Bradford on Avon Plastic free  
Nigel Gerdes –Bradford on Avon Climate Friendly  
Liz Stephens, Rowena Quantrill and 12 others

74. Apologies:

Cllr Tom Lomax

75. Declarations of interest

There were none.

76. Minutes

It was proposed by Cllr Parker seconded by Cllr Newton and with all in favour **RESOLVED** to approve the minutes for the 3<sup>rd</sup> April and the delegated minutes of meeting for 16<sup>th</sup> April 30<sup>th</sup> April and 15<sup>th</sup> May 2019 as a true record and signed by the Chairman.

77. Vice Chairman

It was proposed by Cllr Kay seconded by Cllr Newton and with all in favour **RESOLVED** that Cllr Parker be elected as Vice Chairman of the Environment and Planning Committee.

77. Non-Councillor Membership

It was proposed by Cllr Kay seconded by Cllr Newton and with all in favour **RESOLVED** that one representative (to be named on attendance of meeting) from Bradford on Avon Climate Friendly be adopted as a Non-Councillor to the Committee.

78. Planning Applications

- (i) It was proposed by Cllr D Newton seconded by Cllr Franklin and with all in favour **RESOLVED:** to forward the planning recommendations on the attached sheet to be sent to Wiltshire Council.
- (ii) Delegated Decisions – There were none.

79. Correspondence relating to planning applications to be considered at this meeting

There was none.

80. Chairman's report

The Chairman's report is attached to these minutes.  
She reported that the three water fountains had been received and installation of such would be any day. She added the Ruth Warren from the Doghouse was considering water bowls for the project. A full Chairman's report (attached)

#### 81. Plastic Free Accreditation status

The certificate awarded to the Town Council for achieving Plastic Free Status was noted.

Cllr Kay said she had forwarded the draft of update of Terms and Conditions of rental to Council Officers to adopt in light of Plastic-free and Climate Emergency status; John Pearce asked if this accreditation applied to all green spaces within Bradford on Avon. This was confirmed by the Chair. Further, an environmental and ethical investment statement has been drafted by Cllr Newton to go before FTC next week.

#### 82. Climate Emergency Motion (CEM) actions

The Chair reported that the CEM was passed unanimously at Full Council back in March with a pledge to make Bradford on Avon carbon neutral by 2030. A Draft action plan scribed by the Chair had been circulated to members prior to the meeting as a 'starting point' to implement actions. It was her intention to keep it 'brief' at this stage in order to make it accessible to all. She added that this was not an exhaustive list and welcomed input from Climate Friendly, Plastic Free and other groups like the Preservation Trust, BOA Heritage and other Community Groups. Rowena Quantrill suggested adding Water Management to the draft along with other suggestions made at the meeting. Cllr Kay emphasised that this pledge is not wholly the responsibility of the Town Council to implement this challenging project and that there is a need to engage with the whole community. Everyone needs to invest and support this venture for success. She reported that an updated version will be circulated to groups, incorporating the many recommended suggestions already received. The various representatives who attended the E & P meeting agreed to provide their email addresses for the setting up of the Steering Group. Cllr Kay said that this group should include **all** interested groups within the community and should not be a duplication membership of Climate Friendly.

Jane Jones, Friends of Holy Trinity had agreed too, for the Climate Emergency Steering group.

Cllr Newton will contact Schools and Youth Groups for Steering reps; CFBOA mentioned there is Sustainability group at St Laurence School; Cllr Parker offered to check with Dementia Friendly for ways of engaging with older and vulnerable people.

Lydia Booth gave an overview of the Town Council Facebook following, reporting that there had been a 535% increase over the past 18 months. She explained that this medium received positive interaction with comments concerning Council business/events and news. It was a productive way, in addition to the more traditional way of communicating via notice boards and newsletters, to engage with the community; to encourage, provide ideas and suggestions and give Town Council examples on how the electorate could meet the 2030 Climate Emergency Motion. Lydia also said the Environment website pages are not complete yet, and would need carefully thought out content, which will be developed as we mature plans with the Steering Group.

#### 83. Management of verges for the benefit of Wildflowers and insects

A report from Dorset Council had been circulated to members with the Agenda providing information about a trial to encourage wildflowers in roadside verges. This could be achieved by cutting verges just twice year (March and July), but imperative that the cuttings be removed to provide future reproduction of seeds. Members were in favour of this as part of the 2020 Bradford in Bloom. It was **agreed** that Cllrs Kay, Franklin and Liz Stephens liaise with Wiltshire Council Highways when the Wiltshire Council contract ceases, and the responsibility of verges could be passed to Bradford on Avon Town Council. Liz Stephens agreed to include us in an email for next stage.

#### 84. Community Fridge

Cllr Kay reported that Planning application was not required as it came under permitted development and had been approved by WC Conservation Officer. A suitable location had been agreed beside St Margaret's Hall and the BOA Planning Consultant was providing a plan to protect and cover the fridge. It was envisaged that the fridge be in situ by the end of June. This had been discussed with Preservation Trust planning representative. This is a waste-minimisation project.

#### 85. Correspondence to note

- (i) The letter sent to Wiltshire Council concerning the Shepherds Hut at 7a Kennet Gardens and their reply was noted.
- (ii) The magazine received from Campaign to Protect Rural England was made available at the meeting.

The meeting closed at 8.30 p.m.

## APPENDIX 1

### QUESTION TIME OPEN TO THE PRESS AND PUBLIC

Rowena Quantrill reported that she had a contact at Bath University who may be of help when implementing the Climate Emergency.

Martin Newman complained the Agenda was not on the BOA website and error 404 was noted – Lydia Booth responded and resolved the error immediately.

Chris Hogg asked enquired if any progress had been made about the Skate Park in Poulton Field. He further asked if the field between Poulton and Fitzmaurice Primary School had been included in the Wiltshire Council assets list, as this area could be a designated a wildflower meadow. This would maximise biodiversity. Cllrs Kay and Newton said that BOATC were interested and would like to have a biodiversity ethos for all Council greenspaces/verges etc.

Chris Hogg suggested setting up a 'Critical Friend' for the Climate Emergency Motion to provide 'feedback'.

Wendy McCrae asked if a representative could be nominated to contact the 'quiet and unheard' groups for the Climate Emergency Steering group.

## Environment

1. SMH and BOATC carbon-neutral and other environmental actions
  - a. Draft (from John Pearce and P-F steering group) guidelines for rental conditions of SMH and all other BOATC run/owned properties concerning plastic-free standards: forwarded to Hall Manager and Asset Manager.
  - b. Draft environmental standards for BOATC business, to include receiving grants, awarding tenders for work and investment ... to reflect on our Carbon neutral and Plastic-free position, for FTC to adopt asap (2 June?)
  - c. Consider further heat storage measures at SMH; check gas usage? Sun Amp presentation: develop this as a project.
2. Plastic free accreditation.
3. Climate Emergency Motion passed unanimously as FTC in March (shortly after same passed at Wiltshire Council) with Carbon-neutral target by 2030.
4. Letter sent to Baroness Scott expressing eagerness to working with them towards that aim after FTC; - No reply received to date
5. BOA Drinking Water Fountain Project:
  - a. 3 fountains purchased and installation to start any day now.
  - b. Ruth from the DogHouse is considering offering water bowls for project.
6. Waste minimisation: Community Fridge location; permitted planning on SMH which would enable access solar power, Conservation Officer approved; discussed with Pres Trust: Fridge maybe delivered next month; TC getting costings.
7. Petition against netting hedgerows and trees as a developers work around [https://petition.parliament.uk/petitions/244233?fbclid=IwAR2J--6d6bVx1-0QsONuy8isB1NcZVnmrHn\\_Bt87q9l\\_13QKKEFJCgSqQM4](https://petition.parliament.uk/petitions/244233?fbclid=IwAR2J--6d6bVx1-0QsONuy8isB1NcZVnmrHn_Bt87q9l_13QKKEFJCgSqQM4)
  - i. This was discussed in Westminster last month.

## Planning

1. Correspondence about the poor LEMP enforcement at Bellway development from Brian Elliott.
2. Westbury House Gardens possible modification: Planning approved; costings being acquired for FTC consideration in near future.
3. Preservation Trust to enquire whether the Town Council would be able to match fund with the Preservation Trust to contribute towards the cost of external repair and restoration works to the Girl Guides HQ in Church Street and the Town Club in Market Street. Discussion with Rosie MacGregor 28/5/19

EXAMPLES: of how the Town Council could promote the Emergency Climate Pledge

- Bunting project – fun activity with multiple payoffs: local economy, local tourism, more photos to share and post, group promotion, challenging people to think about what aspects of climate change issue to highlight, potential media coverage enabling further message spreading AND example of how a population and council can work together on the issues – inspirational to other towns (locally, nationally, perhaps even globally)

Council	Population (2011)	Facebook Followers	% of population
Bradford on Avon Town Council	9,402	1677	18%
Calne Town Council	17,274	2897	17%
Melksham Town Council	19,357	2733	14%
Frome Town Council	26,203	3478	13%
Marlborough Town Council	8,092	1022	13%
Corsham Town Council	12,378	1238	10%
Salisbury City Council	40,302	3648	9%
Westbury Town Council	16,989	690	4%
Chippenham Town Council	45,337	1609	4%
Wiltshire Council	470,981	7515	2%
Bathnes Council	176,015	1854	1%

BRADFORD ON AVON TOWN COUNCIL  
 PLANNING APPLICATIONS CONSIDERED AT THE DELEGATED ENVIRONMENT & PLANNING  
 COMMITTEE MEETING ON TUESDAY 28TH MAY 2019

Town Council reference 1  
 Ward BRADFORD ON AVON SOUTH  
 Planning Application Number 19/02670/LBC  
 Type of application LBC  
 Date to comment 07.06.19  
 Town Council meeting date 28.05.19  
 Case Officer Russell Brown  
 Applicant Mr & Mrs Wilson  
 Address The Old Vicarage, 3 Mason's Lane  
 Description of work Proposed installation of slimline heritage double glazing into the existing frames  
 Town Council recommendation PERMIT - No objections subject to confirmation by the Conservation officer that - no glass of historic interest be removed, enlarging the rebates can be achieved without damage to timber mouldings and pulley weights can be adjusted without adversely affecting the joinery details

Town Council reference 2  
 Ward BRADFORD ON AVON SOUTH  
 Planning Application Number 19/04522/TCA  
 Type of application TCA  
 Date to comment 30.05.19  
 Town Council meeting date 28.05.19  
 Case Officer Beverly Griffin  
 Applicant Mr R Gluckman  
 Address Holly Tree House, 3 Whiteheads Lane, BOA  
 Description of work T1- Holly Tree- Crown raise to 2.5 mtrs and trim all over by 1mtr. Reduce height by 2 mtrs.  
 Town Council recommendation PERMIT - No objections - but action after bird nesting season

Town Council reference 3  
 Ward BRADFORD ON AVON SOUTH  
 Planning Application Number 19/04468/FUL  
 Type of application FUL  
 Date to comment 10.06.19  
 Town Council meeting date 28.05.19  
 Case Officer Steve Vellance  
 Applicant Helen Crapnell  
 Address 6 Leigh Park Road  
 Description of work Proposed two storey extension & single storey rear extension and alterations  
 Town Council recommendation PERMIT - No objections



BRADFORD ON AVON TOWN COUNCIL  
PLANNING APPLICATIONS CONSIDERED AT THE DELEGATED ENVIRONMENT & PLANNING  
COMMITTEE MEETING ON TUESDAY 28TH MAY 2019

Town Council reference	4
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	19/04881/TPO
Type of application	TPO
Date to comment	11.06.19
Town Council meeting date	28.05.19
Case Officer	David Wyatt
Applicant	Mr M Bishop
Address	Manor Gardens
Description of work	Yew Tree- overall reduction of 1.5m
Town Council recommendation	PERMIT - No objections - but action after bird nesting season

BRADFORD ON AVON TOWN COUNCIL  
PLANNING APPLICATIONS CONSIDERED AT THE DELEGATED ENVIRONMENT & PLANNING  
COMMITTEE MEETING ON TUESDAY 11<sup>TH</sup> JUNE 2019

Town Council reference 1  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 19/04180/FUL  
Type of application FUL  
Date to comment 14.06.19  
Town Council meeting date 11.06.19  
Case Officer Steve Vellance  
Applicant Mrs R Carr  
Address Abbey House, Church Street  
Description of work Demolition of existing first floor lean to extension, installation of new arched sash window with associated internal alterations. Repair of stone surrounding rear first floor bedroom window. Reporting fine crack over rear en-suite window. Installation  
Town Council recommendation PERMIT - No Objections

Town Council reference 2  
Ward BRADFORD ON AVON SOUTH  
Planning Application Number 19/04316/FUL  
Type of application FUL  
Date to comment 13.06.19  
Town Council meeting date 11.06.19  
Case Officer Kate Sullivan  
Applicant Mrs J Alexander  
Address 31 Southleigh Bradford on Avon  
Description of work Proposed installation of pitched roof dormer to front elevation.  
(Resubmission of lapsed approval W/1300055/FUL)  
Town Council recommendation PERMIT - No objections

Town Council reference 3  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 19/04468/FUL  
Type of application FUL  
Date to comment 10.06.19  
Town Council meeting date 11.06.19  
Case Officer Steve Vellance  
Applicant Helen Crapnell  
Address 6 Leigh Park Road Bradford on Avon  
Description of work Proposed 2 storey annexe extension single storey rear extension and alterations  
Town Council recommendation PERMIT - No objections

BRADFORD ON AVON TOWN COUNCIL  
PLANNING APPLICATIONS CONSIDERED AT THE DELEGATED ENVIRONMENT & PLANNING  
COMMITTEE MEETING ON TUESDAY 11<sup>TH</sup> JUNE 2019

Town Council reference	4
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	19/05105/TCA
Type of application	TCA
Date to comment	21.06.19
Town Council meeting date	11.06.19
Case Officer	Beverly Griffin
Applicant	Mrs A Hadavizdeh
Address	93 Trowbridge Rd, BA15 1EG
Description of work	Prunus , Sycamore and Horse chestnut pollarding - various works on these trees
Town Council recommendation	PERMIT - No objections

Town Council reference	5
Ward	BRADFORD ON AVON NORTH
Planning Application Number	19/05252/TCA
Type of application	TCA
Date to comment	22.06.19
Town Council meeting date	11.06.19
Case Officer	Beverly Griffin
Applicant	Mr P Hood
Address	6 Coppice Hill BA15 1JT
Description of work	Pride of India - golden rain - remove
Town Council recommendation	PERMIT - No objections

Town Council reference	6
Ward	BRADFORD ON AVON NORTH
Planning Application Number	19/04543/FUL
Type of application	FUL
Date to comment	18.06.19
Town Council meeting date	11.06.19
Case Officer	Kate Sullivan
Applicant	Mr C Oakman
Address	64 Trowbridge Rd, BA15 1EN
Description of work	Proposed Replacement Single Storey Extension
Town Council recommendation	PERMIT - No objections

BRADFORD ON AVON TOWN COUNCIL  
 PLANNING APPLICATIONS CONSIDERED AT THE DELEGATED ENVIRONMENT & PLANNING  
 COMMITTEE MEETING ON TUESDAY 11<sup>TH</sup> JUNE 2019

Town Council reference	7
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	19/04531/FUL
Type of application	FUL
Date to comment	18.06.19
Town Council meeting date	11.06.19
Case Officer	Selina Parker-Miles
Applicant	Mr & Mrs Cross
Address	5 Deverell Close, BA15 1UX
Description of work	Proposed single Storey side extension with conversion of existing single garage
Town Council recommendation	PERMIT - No objections - subject to confirmation that the area in question between the dwelling and the back of the footpath is not covered by any covenants.

Town Council reference	8
Ward	BRADFORD ON AVON NORTH
Planning Application Number	19/04930/TCA
Type of application	TCA
Date to comment	12.06.19
Town Council meeting date	11.06.19
Case Officer	Sue Morgan
Applicant	Mrs Wright
Address	26 St Margaret's St, BA15 1DN
Description of work	Fell - Holly Tree and Birch tree Scots Pine crown lift by 2m Silver Birch tree reduce by 30%
Town Council recommendation	PERMIT - No objections

Town Council reference	9
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	19/04865/TCA
Type of application	TCA
Date to comment	15.06.19
Town Council meeting date	11.06.19
Case Officer	Beverley Griffin
Applicant	Mr M von Boeventer
Address	Tithe Barn Workshops, BA15 1LF
Description of work	Cherry Tree - reduce by 6ft and reshape
Town Council recommendation	PERMIT - No objections

BRADFORD ON AVON TOWN COUNCIL  
PLANNING APPLICATIONS CONSIDERED AT THE DELEGATED ENVIRONMENT & PLANNING  
COMMITTEE MEETING ON TUESDAY 11<sup>TH</sup> JUNE 2019

Town Council reference	10
Ward	BRADFORD ON AVON NORTH
Planning Application Number	19/04834/TCA
Type of application	TCA
Date to comment	15.06.19
Town Council meeting date	11.06.19
Case Officer	Beverley Griffin
Applicant	Mrs K Nicholls
Address	Kingston Mill Hydro, BOA
Description of work	London Plane - crown lift 2 lowest branches
Town Council recommendation	PERMIT - No objections

Town Council reference	11
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	19/03785/FUL
Type of application	FUL
Date to comment	21.06.19
Town Council meeting date	11.06.19
Case Officer	Kate Sullivan
Applicant	Ms M Towns
Address	7A Kennet Gardens BA15 1LT
Description of work	Retention of bike store
Town Council recommendation	REFUSE - See attached comments.

BRADFORD ON AVON TOWN COUNCIL RECOMMENDATION FOR PLANNING APPLICATION  
19/0385/FUL – 7 A Kennet Gardens BA15 1LT

**REFUSE**

Town Council reference	11
Planning Application Number	19/03785/FUL
Type of application	FUL
Date to comment	21.06.19
Town Council meeting date	11.06.19
Address	7A Kennet Gardens BA15 1LT
Description of work	Retention of bike store
Town Council recommendation	

The application should be **refused** for the following reasons:

The Town Council considers that the bike store and Shepard's hut are by their design and choice of materials incongruous in the locality and damaging to the environment of neighbours, a number of whom have lodged objections.

The remedial work suggested including additional planting will not hide the structure or minimise its impact and the 1.8m high close boarded fencing indicated on plan 05 will be a further intrusion.

Note: The Town Council would welcome a reply from Wiltshire Council to explain why enforcement action in relation to the Shepard's hut has been ruled out.

BRADFORD ON AVON TOWN COUNCIL  
PLANNING APPLICATIONS CONSIDERED AT THE ENVIRONMENT & PLANNING COMMITTEE  
MEETING ON TUESDAY 9<sup>TH</sup> JULY 2019

Town Council reference 1  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 19/05052/FUL  
Type of application  
Date to comment 11.07.19  
Town Council meeting date 09.07.19  
Case Officer Russell Brown  
Applicant Mr D Moss  
Address Belcombe Court, Belcombe Road, BA15 1LZ  
Description of work Temporary planning permission for erection of movable structures in the garden  
Town Council recommendation -

Town Council reference 2  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 19/05223/FUL  
Type of application  
Date to comment 12.07.19  
Town Council meeting date 09.07.19  
Case Officer Verity Giles- Franklin  
Applicant Mr M Evans  
Address 47 Christchurch Road  
Description of work Single storey extension to side and rear along with internal alterations and associated works  
Town Council recommendation -

Town Council reference 3  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 19/05242/FUL  
Type of application  
Date to comment 12.07.19  
Town Council meeting date 09.07.19  
Case Officer Verity Giles- Franklin  
Applicant Mr D Kerley  
Address 1 Woolley Close  
Description of work Single storey extension and loft conversion to existing dwelling  
Town Council recommendation -

BRADFORD ON AVON TOWN COUNCIL  
PLANNING APPLICATIONS CONSIDERED AT THE ENVIRONMENT & PLANNING COMMITTEE  
MEETING ON TUESDAY 9<sup>TH</sup> JULY 2019

Town Council reference 4  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 19/05285/FUL  
Type of application  
Date to comment 12.07.19  
Town Council meeting date 09.07.19  
Case Officer Verity Giles- Franklin  
Applicant I & S Griffiths & Gunstone  
Address Golden Maplecroft, Bath Road. BA15 2PE  
Description of work Re-siting, repair and re-construction of a stone built historic garden structure believed to be an Orchid House.  
Town Council recommendation -

Town Council reference 5  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 19/05515/FUL  
Type of application  
Date to comment 16.07.19  
Town Council meeting date 09.07.19  
Case Officer Verity Giles- Franklin  
Applicant Mr Screen  
Address 20 Ashley Road BA15 1RW  
Description of work Loft and garage conversions, rear dormers, internal alterations.  
Town Council recommendation -

Town Council reference 6  
Ward BRADFORD ON AVON SOUTH  
Planning Application Number 19/05530/FUL  
Type of application  
Date to comment 17.07.19  
Town Council meeting date 09.07.19  
Case Officer Verity Giles- Franklin  
Applicant J & M Dack & McGuinness  
Address 15 Elms Cross Drive BA15 2EH  
Description of work Roof lifted and reconfigured to form first floor accommodation, side and front extensions, new parking and associated landscaping.  
Town Council recommendation -



BRADFORD ON AVON TOWN COUNCIL  
PLANNING APPLICATIONS CONSIDERED AT THE ENVIRONMENT & PLANNING COMMITTEE  
MEETING ON TUESDAY 9<sup>TH</sup> JULY 2019

Town Council reference 7  
Ward BRADFORD ON AVON SOUTH  
Planning Application Number 19/05354/FUL  
Type of application  
Date to comment 19.07.19  
Town Council meeting date 09.07.19  
Case Officer Jemma Foster  
Applicant Ms Antonia Fuchs  
Address 22 Church Street  
Description of work Refurbishment of listed building, including introduction of new sash window and double doors to garden.  
Town Council recommendation -

Town Council reference 8  
Ward BRADFORD ON AVON SOUTH  
Planning Application Number 19/06033/TPO  
Type of application  
Date to comment 19.07.19  
Town Council meeting date 09.07.19  
Case Officer David Wyatt  
Applicant Bradford on Avon Town Council  
Address Culver Close Recreation Field Pound Lane  
Description of work T0908 - Blue Atlas Cedar (*Cedrus atlantica glauca*) Age Class Early Mature Removal of deadwood for safety purposes  
Town Council recommendation -

Town Council reference 9  
Ward BRADFORD ON AVON SOUTH  
Planning Application Number 19/05764/LBC  
Type of application  
Date to comment 19.07.19  
Town Council meeting date 09.07.19  
Case Officer Jemma Foster  
Applicant Ms Antonia Fuchs  
Address 22 Church Street  
Description of work Refurbishment of listed building, including introduction of new sash window and double doors to garden.  
Town Council recommendation -

BRADFORD ON AVON TOWN COUNCIL  
PLANNING APPLICATIONS CONSIDERED AT THE ENVIRONMENT & PLANNING COMMITTEE  
MEETING ON TUESDAY 9<sup>TH</sup> JULY 2019

Town Council reference 10  
Ward BRADFORD ON AVON SOUTH  
Planning Application Number 19/05877/LBC  
Type of application  
Date to comment 19.07.19  
Town Council meeting date 09.07.19  
Case Officer Russell Brown  
Applicant Mr & Mrs Fielding  
Address Manor House 2 Whiteheads Lane  
Description of work Proposed repair works.  
Town Council recommendation -

Town Council reference 11  
Ward BRADFORD ON AVON SOUTH  
Planning Application Number 19/06037/FUL  
Type of application  
Date to comment 25.07.19  
Town Council meeting date 09.07.19  
Case Officer Selina Parker-Miles  
Applicant Mr & Mrs Missen  
Address Coach House Adjacent 44 Frome Road  
Description of work Alterations to partially implemented consent (W/79/00307FUL) and rear extension.  
Town Council recommendation -

Town Council reference 12  
Ward BRADFORD ON AVON  
Planning Application Number 19/06089/FUL  
Type of application  
Date to comment 25.07.19  
Town Council meeting date 09.07.19  
Case Officer Selina Parker-Miles  
Applicant Mr Groves  
Address 7 Hare Knapp  
Description of work Proposed single storey extension  
Town Council recommendation -

BRADFORD ON AVON TOWN COUNCIL  
PLANNING APPLICATIONS CONSIDERED AT THE ENVIRONMENT & PLANNING COMMITTEE  
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Town Council reference 13  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 19/06148/FUL  
Type of application  
Date to comment 26.07.19  
Town Council meeting date 09.07.19  
Case Officer Eileen Medlin  
Applicant Mr & Mrs Sharland  
Address 29 Woolley Street  
Description of work Demolition of existing dwelling and erection of new 2-storey self-build dwelling and associated works.  
Town Council recommendation -

Town Council reference 14  
Ward BRADFORD ON AVON SOUTH  
Planning Application Number 19/06249/TCA  
Type of application  
Date to comment 19.07.19  
Town Council meeting date 09.07.19  
Case Officer David Wyatt  
Applicant Bradford on Avon Town Council  
Address Culver Close Recreation Field Pound Lane  
Description of work Works to 7 trees, T0900 Norway maple, All Cherry trees:T0906, T0929, T0930 T0931 and T0932 T0933 Weeping Willow.  
Town Council recommendation -

Town Council reference 15  
Ward BRADFORD ON AVON SOUTH  
Planning Application Number 19/04765/FUL  
Type of application  
Date to comment 04.07.19  
Town Council meeting date 09.07.19  
Case Officer Steve Vellance  
Applicant Ms H Zahn  
Address 117 Trowbridge Rd, BA15 1EQ  
Description of work Proposed single storey rear extension.  
Town Council recommendation -

## Installation of Water fountains.

### Purpose of Report

To seek members approval to purchase to appoint a contractor to carry out the installation of the water fountains.

### Background

The Town Council has purchased three water/bottle filling stations to be installed at locations around the town, as part of its environmentally and health commitments by helping reduce the use of single use plastic by giving the public access to station to refill water bottle.

### Considerations

Three different contractors have been approved to install the water fountains at the different locations, different options within each location have been looked at to find the best location versus the cost of installation.

### Location information.

Westbury Gardens **Option A**: located by the road entrance to Westbury gardens to the right of the arch (as you are looking at the road), option includes cost from Wessex water to provide a new water connect from the water main in the road.

Westbury Gardens **Option B**: located by the pay machine in the carpark, taking the water supplier from the public toilets.

Culver close, located behind the pavilion against the wall by the garage door taking its water supplier from the pavilion.

Sladesbrook Option A located by the water trough just inside the entrance gate by the allotments.

Sladesbrook Option B, located by the entrance to the play area, including the cost of installing a water pipe from the water trough in the allotments.

## Cost of Proposal

	Location	Westbury Gardens option A by entrance to gardens	Westbury Gardens option B by ticket machine in carpark	Culver Close located at rear of pavilion	Sladesbrook option A by allotment gate and water trough	Sladesbrook option B by gate to play area
Contractor						
A		£2,125.00	£1,765	£1,995.00	£2,125.00	£2,995.00
B		£1,499.00	£2,198	£1,983.00	£1,483.73	£2,936.26
C		£3,304.70	£3,304.70	£3,304.70	£3,304.70	£3,304.70
Additional works by Wessex water		£4,579.80				

## Recommendation:

1. The Town Council agree that B is engaged to install the water fountains.

Hall Manager  
4<sup>th</sup> July 2019

# **Wiltshire Local Plan Review: Bradford on Avon Town Meeting**

Date: 10:30 – 12pm 3<sup>rd</sup> June 2019

Venue: County Hall, Trowbridge

Attendees: Bradford on Avon Town Council

## **Meeting Notes**

### **Welcome and Introductions**

Meeting Attended by Carolyn Gibson, Henning Totz, Matthew Smith, Alex Kay (BoA Town Councillor) and Dominic Newton (BoA Town Councillor).

### **Local Plan Review – what has happened so far?**

Local Plan Review update on recent reports to cabinet confirming HMAs and housing numbers.

Outline that strategy C is the preferred strategy at this point, which proposes a residual of 50 homes in the Bradford area.

### **Neighbourhood Plans – what has happened so far and intentions for the future?**

Bradford have a made Neighbourhood Plan (2017), and there are intentions to bring the board back together to review the plan.

### **Discussion 1: strategic priorities for the town and how to deliver them**

Ecosystem and Climate and Green Infrastructure e.g. maintaining established trees within new developments

Sustainability and environmentally friendly development, such as grey water recycling and own power generation on new housing.

Developing new and retaining existing Employment Land and promoting a flexible employment policy, like The Glove Factory, Holt.

Urban Regeneration.

No development around Barton Farm area.

### **Discussion 2: respective roles Local Plan/Neighbourhood Plan**

Neighbourhood plan expectations to deliver housing

Neighbourhood plan to set the framework for urban regeneration

Local Plan to dictate residual housing requirement

### **Discussion 3: Neighbourhood Plan issues (self-containment, employment needs, infrastructure improvements, sustainable transport)**

Key parcels of land in Bradford town centre are owned by Wiltshire Council e.g. the Library and Car Park, Station Car Park. All other potential development sites, outside the Greenbelt are small parcels of land, including Areas of Opportunities in the NP.

Other Land owner issues related to The Beehive area.

The need for a mix of housing.

Improving congestion in the town centre.

### **Next Steps and Actions**

- Council to book a meeting between Economic Regeneration officers and Councillors to discuss scope for employment development at Bradford
- Bradford to hold a stakeholder meeting to put together a masterplan for Station Car Park site, with the help from a Town Planner.
- Bradford to review Neighbourhood Plan, and check consistency with the new NPPF.
- LPR again after the summer to finalise wording that would go together on the local plan.
- Neighbourhood plan expectations to deliver housing.
- Draft statements of common ground by autumn of 2020.