



Minutes of the Bradford on Avon Town Council Environment & Planning Committee  
Held in the Town Council office, St Margaret's Street, Bradford on Avon  
On Tuesday 9<sup>th</sup> July 2019 at 7.00 p.m.

Present:

Cllr A Kay (Chairman)  
Cllr J Parker  
Cllr E Franklin  
Cllr T Lomax  
Ian Brown (Operations Manager)  
Val Baker (Administrator)

Members of the Public:

Nigel Gerdes –Bradford on Avon Climate Friendly  
Isobel Griffiths, Jeremy Wire, Page Balas

86. Apologies:

Cllr D Newton

87. Declarations of interest

There were none.

88. Minutes

It was proposed by Cllr Franklin seconded by Cllr Parker and with all in favour **RESOLVED** to approve the minutes for 28<sup>th</sup> May and the delegated minutes of meeting for 11<sup>th</sup> and 25<sup>th</sup> June as a true record and signed by the Chairman.

At the Chairman's discretion it was agreed to bring forward agenda items 8 & 9 before looking at the planning applications.

89. Water Fountains

Three quotes for installation of 3 water fountains had been circulated with the agenda. Ian Brown gave a more detailed background of the project and answered questions that Councillors raised in making their decision. A discussion took place with regards to determining the locations of the fountains which were as follows: Two options for the siting of a fountain in or near Westbury Gardens, one option in Culver Close and two possible options for a siting in Sladesbrook were considered.

It was proposed by Cllr Kay seconded by Cllr Franklin and with all in favour **RESOLVED:** to use contractor **A** to install 1 no. fountain by the ticket machine in St Margaret's Car Park @ £1,765.00, contractor **B** to install 1 no. fountain in Culver Close at the rear of the Pavilion @ £1,983.00 and contractor **B** to install 1 no. fountain in Sladesbrook in the preferred site by the gate to the play area @ £2,936.26.

90. Community Fridge

Plans were circulated for the installation of the Community Fridge with the agenda. Ian explained that the Community Fridge had been donated by Liebherr and plans to install the fridge beside St Margaret's Hall had been approved by WC Conservation Officer. He explained that only one quote had been received, due to the bespoke nature of the design, which would provide a wooden structure with a concrete base as per the spec (circulated with the agenda). It was noted that the quote did not include electrical installation costs. It was proposed by Cllr Parker seconded by Cllr Kay and with all in favour **RESOLVED:** to accept the quote of £2000 + VAT for the installation of the fridge. It was further **agreed** that the Town Council would insure the fridge. Cllr Kay thanked Ian Brown and the Town Clerk for all their help with both these projects.

The agenda resumed with the Planning Applications.

91. Planning Applications

Isobel Griffiths spoke on behalf of her Planning Application 19/05285/FUL Golden Maplecroft, Bath Road. She explained that the 1790 ruin had probably been an Orchid house; the 6m squared structure was unsafe in its current state, and extremely fragile. It either needed to be removed or renovated, the latter being the preferred. The committee agreed to consider the plans.

- (i) It was proposed by Cllr Parker seconded by Cllr Lomax and with all in favour **RESOLVED:** to forward the planning recommendations on the attached sheet to be sent to Wiltshire Council.
- (ii) Delegated Decisions – There were none.

92. Correspondence relating to planning applications to be considered at this meeting

There was none.

93. Chairman's report

(See attached)

94. Climate Emergency Motion Action

Cllr reported that there will be a Climate Emergency Steering Group launch at St Margaret's Hall on Thursday 1<sup>st</sup> August from 7.00 pm.

95. Correspondence to note

The minutes from the Wiltshire Local Plan review meeting held at County Hall on 3<sup>rd</sup> June were noted. Listing points such as:

- Ecosystem & Climate & Green infrastructure e.g. maintaining established trees within new developments
- Sustainability & environmentally friendly development such as grey water recycling and own power generation on new housing.
- Developing new and existing Employment land & promoting flexible employment
- Urban regeneration
- No development around the Barton Farm area

96. Consultation for division of boundaries in Wiltshire

It was noted that consultation for the division of boundaries in Wiltshire starts from 2<sup>nd</sup> July – 29<sup>th</sup> July.

The meeting closed at 8.05 p.m.

Cllr Kay reported that ca. 300 metres of bunting had been made by the community and kindly installed by the local Window Cleaner assisted by Cllr Franklin, Lydia Booth (Communications Manager) and herself. It was **agreed** to write a thank you letter to the Window Cleaner.

Cllr Kay reported that a £10,000 grant had been awarded to the new St Laurence Science Lab and a naming competition had been set up with an Ecology theme: suggestions to be sent to the Town Council.

Cllr Jenny Parker gave an update on the Men's Shed that was discussed at a meeting at the Swan on the 28<sup>th</sup> June where members from the Melksham and Corsham Men's Shed also attended. Three men were now enlisted into the group. Jenny added that a further meeting will be held at the end of July. Venue tbc.

The Climate Emergency draft, now updated, had been widely shared and had received a positive response both locally and further afield. Councillors from Ottery St Mary, Seaton and Honiton had requested a copy of the report to use as a template. Cllr Kay explained that the final version would be ready for our meeting on 1<sup>st</sup> August.

Cllr Kay reported that the planters along the riverside had been weeded out by the WC Sparkle team in readiness to plant up. Various planters had been installed in Trowbridge Road.

Finally, she reported that to date she had not received any further correspondence from Liz Stephens on the matter of verge cutting – **Action:** Clerk to contact Liz and ask for an update.

Late correspondence about use of weed-killer in the play areas (photos from Barton Farm), and strongly requested to NOT use this in future – **Action:** Clerk to request Operations Manager to investigate the Council's approach to future weed management.

BRADFORD ON AVON TOWN COUNCIL  
PLANNING APPLICATIONS CONSIDERED AT THE ENVIRONMENT & PLANNING COMMITTEE  
MEETING ON TUESDAY 9<sup>TH</sup> JULY 2019

Town Council reference 1  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 19/05052/FUL  
Type of application FUL  
Date to comment 11.07.19  
Town Council meeting date 09.07.19  
Case Officer Russell Brown  
Applicant Mr D Moss  
Address Belcombe Court, Belcombe Road, BA15 1LZ  
Description of work Temporary planning permission for erection of movable structures in the garden  
Town Council recommendation PERMIT - No objections - fully support this application on the proviso that WC request more detail with regards to parking, light impact and consultation with the neighbours in the vicinity

Town Council reference 2  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 19/05223/FUL  
Type of application FUL  
Date to comment 12.07.19  
Town Council meeting date 09.07.19  
Case Officer Verity Giles- Franklin  
Applicant Mr M Evans  
Address 47 Christchurch Road  
Description of work Single storey extension to side and rear along with internal alterations and associated works  
Town Council recommendation PERMIT - No objections

Town Council reference 3  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 19/05242/FUL  
Type of application FUL  
Date to comment 12.07.19  
Town Council meeting date 09.07.19  
Case Officer Verity Giles- Franklin  
Applicant Mr D Kerley  
Address 1 Woolley Close  
Description of work Single storey extension and loft conversion to existing dwelling  
Town Council recommendation PERMIT - No objections

BRADFORD ON AVON TOWN COUNCIL  
 PLANNING APPLICATIONS CONSIDERED AT THE ENVIRONMENT & PLANNING COMMITTEE  
 MEETING ON TUESDAY 9<sup>TH</sup> JULY 2019

Town Council reference	4
Ward	BRADFORD ON AVON NORTH
Planning Application Number	19/05285/FUL
Type of application	FUL
Date to comment	12.07.19
Town Council meeting date	09.07.19
Case Officer	Verity Giles- Franklin
Applicant	I & S Griffiths & Gunstone
Address	Golden Maplecroft, Bath Road. BA15 2PE
Description of work	Re-siting, repair and re-construction of a stone built historic garden structure believed to be an Orchid House.
Town Council recommendation	PERMIT - No objections but request minimum tree removal and replanting to compensate. BOATC commented this ambitious project to reinstate this historic Orchid House.

Town Council reference	5
Ward	BRADFORD ON AVON NORTH
Planning Application Number	19/05515/FUL
Type of application	FUL
Date to comment	16.07.19
Town Council meeting date	09.07.19
Case Officer	Verity Giles- Franklin
Applicant	Mr Screen
Address	20 Ashley Road BA15 1RW
Description of work	Loft and garage conversions, rear dormers, internal alterations.
Town Council recommendation	PEMIT - No objections

Town Council reference	6
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	19/05530/FUL
Type of application	FUL
Date to comment	17.07.19
Town Council meeting date	09.07.19
Case Officer	Verity Giles- Franklin
Applicant	J & M Dack & McGuinness
Address	15 Elms Cross Drive BA15 2EH
Description of work	Roof lifted and reconfigured to form first floor accommodation, side and front extensions, new parking and associated landscaping.
Town Council recommendation	<b>REFUSE</b> - The proposed works will have a significant impact on the locality & although there has been some design improvement there is still concern about the scale of works & the materials selected. The TC would wish to see further negotiations to minimise the intrusion on neighbouring properties.

BRADFORD ON AVON TOWN COUNCIL  
PLANNING APPLICATIONS CONSIDERED AT THE ENVIRONMENT & PLANNING COMMITTEE  
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Town Council reference	7
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	19/05354/FUL
Type of application	FUL
Date to comment	19.07.19
Town Council meeting date	09.07.19
Case Officer	Jemma Foster
Applicant	Ms Antonia Fuchs
Address	22 Church Street
Description of work	Refurbishment of listed building, including introduction of new sash window and double doors to garden.
Town Council recommendation	PERMIT - No objections

Town Council reference	8
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	19/06033/TPO
Type of application	TPO
Date to comment	19.07.19
Town Council meeting date	09.07.19
Case Officer	David Wyatt
Applicant	Bradford on Avon Town Council
Address	Culver Close Recreation Field Pound Lane
Description of work	T0908 - Blue Atlas Cedar ( <i>Cedrus atlantica glauca</i> ) Age Class Early Mature Removal of deadwood for safety purposes
Town Council recommendation	PERMIT - No objections

Town Council reference	9
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	19/05764/LBC
Type of application	LBC
Date to comment	19.07.19
Town Council meeting date	09.07.19
Case Officer	Jemma Foster
Applicant	Ms Antonia Fuchs
Address	22 Church Street
Description of work	Refurbishment of listed building, including introduction of new sash window and double doors to garden.
Town Council recommendation	PERMIT - No objections

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Town Council reference	10
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	19/05877/LBC
Type of application	LBC
Date to comment	19.07.19
Town Council meeting date	09.07.19
Case Officer	Russell Brown
Applicant	Mr & Mrs Fielding
Address	Manor House 2 Whiteheads Lane
Description of work	Proposed repair works.
Town Council recommendation	PERMIT - No objections

Town Council reference	11
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	19/06037/FUL
Type of application	FUL
Date to comment	25.07.19
Town Council meeting date	09.07.19
Case Officer	Selina Parker-Miles
Applicant	Mr & Mrs Missen
Address	Coach House Adjacent 44 Frome Road
Description of work	Alterations to partially implemented consent (W/79/00307FUL) and rear extension.
Town Council recommendation	PERMIT - No objections in principal but clay tile hanging is not a local characteristic & a more sympathetic wall finish( e.g.lime render) would be more appropriate.

Town Council reference	12
Ward	BRADFORD ON AVON
Planning Application Number	19/06089/FUL
Type of application	FUL
Date to comment	25.07.19
Town Council meeting date	09.07.19
Case Officer	Selina Parker-Miles
Applicant	Mr Groves
Address	7 Hare Knapp
Description of work	Proposed single storey extension
Town Council recommendation	PERMIT - No objections

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Town Council reference 13  
Ward BRADFORD ON AVON NORTH  
Planning Application Number 19/06148/FUL  
Type of application FUL  
Date to comment 26.07.19  
Town Council meeting date 09.07.19  
Case Officer Eileen Medlin  
Applicant Mr & Mrs Sharland  
Address 29 Woolley Street  
Description of work Demolition of existing dwelling and erection of new 2-storey self-build dwelling and associated works.  
Town Council recommendation PERMIT - No objections

Town Council reference 14  
Ward BRADFORD ON AVON SOUTH  
Planning Application Number 19/06249/TCA  
Type of application TCA  
Date to comment 19.07.19  
Town Council meeting date 09.07.19  
Case Officer David Wyatt  
Applicant Bradford on Avon Town Council  
Address Culver Close Recreation Field Pound Lane  
Description of work Works to 7 trees, T0900 Norway maple, All Cherry trees:T0906, T0929, T0930 T0931 and T0932 T0933 Weeping Willow.  
Town Council recommendation NO COMMENT -

Town Council reference 15  
Ward BRADFORD ON AVON SOUTH  
Planning Application Number 19/04765/FUL  
Type of application  
Date to comment 04.07.19  
Town Council meeting date 09.07.19  
Case Officer Steve Vellance  
Applicant Ms H Zahn  
Address 117 Trowbridge Rd, BA15 1EQ  
Description of work Proposed single storey rear extension.  
Town Council recommendation PERMIT -