



**Bradford on Avon
Town Council**



Minutes of the Bradford on Avon Town Council
Town Development Committee
Held at St. Margaret's Hall, Bradford on Avon
on 19th November 2019 at 7.00p.m.

Present:

Cllr L Brown

Cllr E Franklin

Cllr J Lynch (in attendance)

Cllr S McNeill-Ritchie (Chairman)

Cllr M Roberts

Cllr D Taylor*

Ian Brown – Director of Operations

Sandra Bartlett – Town Clerk

Steph Shearing – Tourism & Events Officer

*7.10pm Cllr Taylor arrived

Members of the Public: Glenys Lunt, Joyce Shaw and James Sullivan-Tailyour

Apologies: Cllr D Garwood, Cllr S Gibson, Cllr A Kay and Cllr Newton

27. Declarations of interest

Cllr Roberts declared a non-pecuniary interest in the item regarding the phone box at St Laurence Road, as he lives in the area.

28. Minutes

It was proposed by Cllr Roberts, seconded by Cllr Taylor and with all in favour it was **RESOLVED**: to accept the minutes from the last meeting on the 17th September 2019 as a true record.

29. Matters arising

Minute number 22 (ii) Graffiti to be removed on the garages at Avon Close. Cllr Roberts reported that the graffiti was still there. Director of Operations advised that he had reported it on the Wiltshire app. Cllr Lynch agreed to assist if Director of Operations sends him an email.

30. Chairman's report

(i) Chairman reported that he had just attended a meeting about the future of the pavilion in Culver Close (which contains asbestos) and to discuss what the different users needed when building a new pavilion. The next meeting was arranged for the 28th January 2020 when there would be more to report on this.

(ii) In September national government had produced a community resilience paper in which the Bradford on Avon CEVs (Community Event Volunteers) were mentioned. He said that in October they were called into action with all the heavy rainfall. They had also helped with the fireworks display providing marshalling and the Town Council Officers were not needed for that event.

31. Tourism & Events

(i) Tourism & Events Officer's explained her report in detail and it was attached to these minutes.

Cllr Roberts asked when the signage for the TIC and finger posts will be renewed. Tourism and

Events Officer said that the new signage for the TIC was on the wall adjacent and had arrived today.

Director of Operations advised that finger posts will be erected after Community Asset Transfer next year.

(ii) The printing proposal was considered and it was proposed by Cllr Franklin seconded by Cllr Taylor and with all in favour it was **RESOLVED:** That Company 'B' Avon Printing Services be the print supplier for 40,000 copies of the Explore BOA map for a period of one year at a cost of £1,988.00
(iii) The electronic till system for the Tourist Information Centre was considered. After discussion, it was proposed by Cllr Roberts seconded by Cllr Taylor and with all in favour it was **RESOLVED:** To authorise the procurement of an electronic till system from Company 'C' Vend/Store Kit Limited at a cost of £2,104 per year.

32. British Telecom Proposed Payphones Removal Consultation

After discussion members decided to defer this item to the Community & Recreation Committee on the 11th December 2019 for the removal on the payphone at St Lawrence Road, as only 8 calls had been made in the last 12 months up to 9th October 2019. Cllr Franklin was investigating this matter further with local residents.

33. Flood Defences in Bradford on Avon

Chairman explained that the Town Council, Wiltshire Council and the Environment Agency had held a meeting on the 11th October to discuss flooding in the town. The Environment Agency updated their current position on when the temporary flood barriers would be erected and outlined the use of pumps. The EA also confirmed that they were working on a more permanent solution, which would result in three pumping stations being installed. This scheme has been designed and costed and the EA is currently looking at a possible funding package. Once the funding has been identified the scheme will formally be put into their delivery schedule. Chairman reported that the Environment Agency were unable to send a press release at this time due to purdah about the General Election. Cllr Brown explained that he had been involved with this since 2013. On the 16th October 2019 Cllr Brown had attended Wiltshire Council's Flood Working Group meeting and met with Wessex Water representatives to try and obtain their support for the project.

34. Date of next meeting

The date of the next meeting had been arranged for 28th January 2019.

The meeting closed at 8.00pm.

Members of the public who spoke at the Town Development Committee on the 19th November 2019

1. James Sullivan-Tailyour asked what was being done to get the coach operators back visiting the town? He also asked how the coach friendly status was progressing? He also wanted to know how the Town Council was discussing the Tourism Strategy with the business community. He wanted to know how to access it? Steph explained that she was meeting some coach operators this weekend to show them around the town. She said that the Tourism Strategy was on the Town Council's website. Chairman explained that we had remarked the carpark for coaches and erected new signage for coach parking. He advised that we did not meet all the criteria for coach friendly status, e.g. no kitchen facilities for coach drivers available. James advised that other towns give a voucher to the driver for a free coffee. Chairman advised that perhaps Bradford on Avon Business could be involved with this. Chairman explained that the Bailey's Barn car park needed rearrangement, as it was difficult with the present layout to turn around a large coach there.
2. Glenys Lunt said that she was disappointed to see that the bin problem had not been resolved in Lamb Yard. Chairman explained how he had tried to rectify the problem in discussions with First Port, who manage the site. The Barrowman had also been helpful. He said that First Port are trying to resolve the problem and to get everyone to agree to move their bins.