



BRADFORD ON AVON TOWN COUNCIL

You are hereby summoned to a Full Council meeting of Bradford on Avon Town Council
At the Town Council Offices, St Margaret's Hall, St Margaret's Street, Bradford on Avon,
On Tuesday 3rd March 2020 at 7:00pm

Sandra Bartlett
Town Clerk
27th February 2020

AGENDA

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| <p>1. QUESTION TIME OPEN TO THE PRESS AND PUBLIC (not to exceed 30 minutes) The public are welcome to ask questions on matters that are on the agenda and other matters at the Chairman's discretion. The question should not be a statement and limited to no more than 5 minutes. The Chairman will call the question from those who are indicating that they wish to speak. A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting and will be made public via our website and held in archive.</p> |
| <p>2. Apologies To accept apologies.</p> |
| <p>3. Declarations of Interest To receive any Declaration(s) of Interest under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under Section 30 (3) of the Localism Act 2011 and under the Code of Conduct adopted by the Town Council</p> |
| <p>4. Minutes To approve the minutes of the Full Council meeting held on the 4th February 2020.</p> |
| <p>5. Matters arising (FOR INFORMATION ONLY)</p> |
| <p>6. Minutes of Committees To note the minutes and decisions taken under delegated powers. These minutes are not for discussion. 11.02.20 Highways & Transport Committee (attached) 18.02.20 Environment & Planning Committee 25.02.20 Community & Recreation Committee to follow.</p> |
| <p>7. Chairman's report Chairman's report attached.</p> |
| <p>8. Bradford on Avon Friends of Palestine (i) Report attached from the Friends of Palestine. (ii) Leaflet attached from Bradford on Avon Friends of Palestine. (iii) Map of the area attached. (iv) Resolution from Community & Recreation Committee on the 26th February 2020. "To endorse the new Friendship Link between Bradford on Avon and Tubas."</p> |
| <p>9. Annual Town Meeting to be held on the 16th April 2020 To discuss and agree the format and content of the 2020 Annual Town Meeting - Draft agenda attached. Local Government Act 1972, s9(1) refers.</p> |
| <p>10. Town Council Policies Draft policies attached and previously circulated to be considered:- Risk Management Strategy, Risk Management Scheme (Annex 1), Anti-Fraud & Corruption Policy, Whistle Blowing Policy and Complaints Policy.</p> |
| <p>11. To add two extra cheque signatories Members to agree that the Director of Operations and the Accountant be added to the bank mandate.</p> |
| <p>12. Management Accounts Reports Detailed management reports up to 30th November 2019, 31st December 2019 and 31st January 2020. These accounts show detailed balance sheet and income and expenditure by committee heading.</p> |
| <p>13. Accounts for payment To approve payroll and direct payments and invoices up to 30th November 2019 and 31st December 2019 and 31st January 2020. The accounts having been examined by a non-signatory councillor.</p> |