



**Bradford on Avon
Town Council**



Minutes of the Bradford on Avon Town Council
Town Development Committee
Held at St. Margaret's Hall, Bradford on Avon
on 17th March 2020 at 7.00p.m.

Present:

Cllr L Brown
Cllr D Garwood
Cllr A Kay
Cllr D Newton
Cllr S McNeill-Ritchie (Chairman)
Cllr M Roberts
Ian Brown – Director of Operations
Sandra Bartlett – Town Clerk
Members of the Public:
Apologies: Cllr S Gibson

42. Declarations of interest - none

43. Minutes

It was proposed by Cllr Newton seconded by Cllr Garwood and with all in favour it was **RESOLVED:**
That the minutes of the last meeting held on the 28th January 2020 be accepted as a true record.

44. Matters arising

(i) Minute number 37 (iii) Matters arising – Flood defences – Cllr Brown reported that as the government had announced £5+billion to the Environment Agency (E.A.) he suggested that the Town Council writes a letter to E.A. to find out how the timescale was going in relation to the project in Bradford on Avon. It was agreed that the Clerk drafts a letter for Cllrs Brown, McNeill-Ritchie and Roberts to approve. Cllr Roberts reported that a meeting had been due to take place with the E.A. before this one but that because of the Coronavirus (COVID-19) it had been cancelled. He said it would have been a wash-up meeting to decide how things could improve going forward as the flood defences had become breached.

(ii) Minute number 37 (i) Graffiti on garages at Avon Close – Director of Operations reported that he had not seen the latest report from the Sparkle Team but would chase this up. Chairman reported graffiti on Kennet Gardens sign and on the wall by the new build towards the railway station. Cllr Kay also reported graffiti on the railway bridge by the river at the bottom of the station car park.

45. Chairman's Report

Chairman explained how the Town Council would be preparing for the Coronavirus (COVID-19) pandemic. Business Continuity Operating Procedures were tabled and attached to these minutes to deal with this emergency. The Chairman was keen to support the Hub through a very busy time. He suggested a fundraising initiative to raise funds for the Food Bank given that the customary supermarket donations would become ever more difficult in the current circumstances. Cllr Brown advised that volunteer drivers would be needed. Chairman also reported that he had been speaking to the business community about replacing their usual in-house offerings with home delivery services. Director of Operations explained why the public toilets had to be closed due to a shortage of Town Wardens and suitable PPE.

46. Tourism & Events

The report from the Tourism and Events Officer was noted. Chairman advised that many events would have to be cancelled or postponed. Cllr Roberts said that 19th and 20th June 2020 Boathouse Rocks needs to be added to the events list. Cllr Roberts reported that he had attended a Market Towns meeting at Malmesbury discussing a mobile app for the town including historic sites, public houses etc. He said it could help to bring in tourists. He agreed to inform the Tourism and Events Officer with details of the costs. Director of Operations reported that the Great West Way had produced a travel magazine and Bradford on Avon and businesses had several mentions in there. He said that the Duck Race would have to be postponed due to the coronavirus and re-arranged in August 2020.

47. New bin store

After discussion, it was proposed by Cllr Kay seconded by Cllr Newton and with all in favour it was **RESOLVED**: That the quote for £2,150 from Mr Hunt be accepted.

48. Date of next meeting

The date of the next meeting has been arranged for the 19th May 2020.

49. Confidential session

It was proposed by Cllr McNeill-Ritchie seconded by Cllr Brown and with all in favour it was **RESOLVED**: To start private business.