



**Bradford on Avon
Town Council**



BRADFORD ON AVON TOWN COUNCIL

You are hereby summoned to a Virtual Full Council meeting
of Bradford on Avon Town Council
On Tuesday 5th May 2020
at 7:00pm

Sandra Bartlett
Town Clerk
30th April 2020

AGENDA

<p>.1 QUESTION TIME OPEN TO THE PRESS AND PUBLIC (not to exceed 30 minutes) The public are welcome to ask questions on matters that are on the agenda and other matters at the Chairman's discretion. The question should not be a statement and limited to no more than 5 minutes. The Chairman will call the question from those who are indicating that they wish to speak. A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting and will be made public via our website and held in archive.</p>
<p>2. Apologies To accept apologies.</p>
<p>3. Declarations of Interest To receive any Declaration(s) of Interest under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under Section 30 (3) of the Localism Act 2011 and under the Code of Conduct adopted by the Town Council</p>
<p>4. Minutes To approve the minutes of the Full Council meeting held on the 3rd March 2020 and Virtual Extraordinary Full Council meeting on the 21st April 2020.</p>
<p>5. Matters arising (FOR INFORMATION ONLY)</p>
<p>6. Minutes of Committees To note the minutes and decisions taken under delegated powers. These minutes are not for discussion. 17.03.20 Town Development Committee (circulated) 08.04.20 Virtual Environment & Planning Committee (circulated)</p>
<p>7. Chairman's report Chairman's to give verbal report.</p>
<p>8. Community Asset Transfer and Service Delegation Recommendation from Town Development Committee held on the 17th March 2020:- To recommend to Full Council that the Community Asset Transfer Package and Service Delegation offered by Wiltshire Council be accepted.</p>
<p>9. Annual Governance and Accountability Return (AGAR) 2019-20 To complete Section 1 of the Annual Governance Statement 2019/20 questions and to note Section 2 Accounting statements for 2019/20.</p>

10. Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police & Crime panel Meetings (England and Wales) Regulations 2020

To note that Regulation 4 (2) states where an appointment would otherwise be made at an annual meeting of a local authority, such appointment continues until the next annual meeting of that authority (May 2021) or until such time as that authority may determine. Members to decide which option to take.

Advice from W.A.L.C. is that the Annual Town Meeting should not take place this year. It is usually held between the 1st April and 1st June each year. The new regulations on council meetings do not cover Annual Town Meetings, therefore there is nothing permitting them to meet remotely. Self-distancing guidance means that the Town Meeting should not take place in person.

To note that from the 4th April 2020 Virtual meetings can take place provided the public and members can hear and be heard and where practicable, see and be seen. Councils may wish to consider the necessity for meetings at this time. It may be more appropriate to only hold virtual meetings when urgent decisions are necessary. Three clear days' notice must be given (to members and the public) and the meetings must be open to the public. The regulations enable council to alter the frequency of, or move or cancel meetings.

11 Zoom meeting details

<https://us02web.zoom.us/j/88309350074?pwd=L3FWTE0rdEZxUE5ldkNoQTJSbTloUT09>