



**Bradford on Avon
Town Council**



Minutes of the Virtual Full Town Council meeting of
BRADFORD ON AVON TOWN COUNCIL held
on Tuesday 5th May 2020 at 7p.m.

Attendance – Town Council

Cllr L Brown**

Cllr E Franklin

Cllr D Garwood

Cllr S Gibson***

Cllr A Kay

Cllr J Lynch

Cllr S McNeill-Ritchie (Chairman)

Cllr D Newton (Leader of the Council)

Cllr M Roberts

Cllr D Taylor

Mrs S Bartlett (Town Clerk)

Mr I Brown (Director of Operations)

Ms L Booth (Communications Manager)*

Ms S Hawkins (Accountant)

These people joined the meeting:-

*7.18pm, **7.25pm and ***7.42pm

Members of the public: Matthew Mclaughlin Gazette and Herald

Apologies: Cllr J Parker and Cllr T Lomax

115. Declarations of interest – none

116. Minutes

Minute 112. Becky Addy Wood - Cllr Roberts wanted to change the wording of his report regarding his local neighbours, which was for information only. This statement did not change the resolution subsequently made at that meeting. He agreed to send it to the Town Clerk. It was proposed by Cllr Kay seconded by Cllr Newton and it was **RESOLVED**: to accept the minutes from the last meetings held on the 3rd March 2020 and the Virtual Extraordinary Full Council meeting held on the 21st April 2020.

117. Matters arising – none

118. Chairman's Report - none

119. Community Asset Transfer and Service Delegation

Cllr Lynch reported that over the period of negotiations he did have misgivings on the understanding, but he would now vote for the motion. After discussion, it was proposed by Cllr Newton seconded by Cllr Franklin and with all in favour it was **RESOLVED**: (i) That the Community Asset Transfer Package and Service Delegation offered by Wiltshire Council be accepted. (ii) To acknowledge that the on-going discussions regarding the Cemetery service and associate assets.

120. Annual Governance and Accountability Return (AGAR) 2019/20

(i) Members answered questions 'yes' in Section 1 of the Annual Governance Statement 2019/20 As this was a Virtual meeting the Chairman and Clerk will wet sign this statement following this meeting.

(ii) Section 2 Accounting Statements 2019/20 were noted and signed following this meeting.

It was proposed by Cllr Garwood, seconded by Cllr Kay and with 8 in favour and 1 against and 1 abstention, it was **RESOLVED**: To accept the signed Annual Governance and Accountability Return.

121. Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) Regulations 2020

The new legislation which came in on the 4th April 2020 was noted concerning the Annual Town Meeting and the Annual Council meeting and holding virtual council meetings. After discussion, it was decided that we would continue with monthly Full Council meetings, when policy decisions needed to be taken. The next meeting being Tuesday 2nd June 2020 at 7pm.

The meeting closed at 8.04pm