



**Bradford on Avon Town Council**

You are hereby summoned to a  
Virtual Full Council Meeting of Bradford on Avon Town Council

On Tuesday 17<sup>th</sup> November 2020 at 7.00.p.m.

Sandra Bartlett Town Clerk  
Thursday 12<sup>th</sup> November 2020

<p>1. QUESTION TIME OPEN TO THE PRESS AND PUBLIC (not to exceed 30 minutes) The public are welcome to ask questions on matters that are on the agenda and other matters at the Chairman's discretion. The question should not be a statement and limited to no more than 5 minutes. The Chairman will call the question from those who are indicating that they wish to speak. A record of any public participation session shall not be included in the Minutes, but included as an appendix note to the Minutes of the meeting and will be made public via our website and held in archive.</p>
<p>2. Apologies To accept apologies.</p>
<p>3. Declarations of Interest To receive any Declaration(s) of Interest under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under Section 30 (3) of the Localism Act 2011 and under the Code of Conduct adopted by the Town Council</p>
<p>4. Minutes To approve the minutes of the Full Council meetings held on the 6th October 2020.</p>
<p>5. Matters arising (FOR INFORMATION ONLY)</p>
<p>6. Minutes of Committees To note the minutes and decisions taken under delegated powers. These minutes are not for discussion. - 07.10.20 Environment &amp; Planning Committee (circulated) 11.11.20 Environment and Planning Committee minutes to follow.</p>
<p>7. Chairman's report Chairman's report attached.</p>
<p>8. The Hub Leader of the Council to propose to members about another £2,000 to The Hub and £500 to Floaty Boat.</p>
<p>9. Donation to Bradford on Avon Football Club Motion received from Cllr Lynch:- "Town Council notes the fundraising efforts of young players from Bradford on Avon Football Club, who are running the equivalent of Land's End to John o Groats during the 4 week lockdown to raise money for The Hub. Although the Council provides direct financial support to The Hub, we wish to support and encourage this effort, in the spirit of Marcus Rashford. We will, therefore, provide a modest donation and encourage our Local (WC) Area Board to match it. We will also highlight our contribution on the Town Council's social media platforms and urge others to join in."</p>

<p>10. West Wilts Radio - COVID-19 Special license Members to consider whether to contribute to the Government/Ofcom COVID-19 Special License costing £4,000 to £5,000. Cllr Garwood to explain.</p>
<p>11. Zebra crossing on the North end of the bridge Cllrs to consider whether an application should be made to Wiltshire Council to have a formal zebra crossing on the north end of the bridge. Cllr Gibson to explain.</p>
<p>12. Berryfield Road Draft consultation letter attached from Friends of Berryfield Residents Group for Town Council approval.</p>
<p>13. Resources Committee Chairman proposes that an Extraordinary Resources Committee meeting is called for Tuesday 8th December 2020 at 7pm to discuss the budget for next year.</p>
<p>14. S106 Side Agreement - Outdoor Leisure Facilities Contribution To sign off and seal Section 106 Agreement for Outdoor Leisure Facilities Contribution at Culver Close/Victory Field between Wiltshire Council and Bradford on Avon Town Council.</p>
<p>15. Local Council Award Scheme Town Council to apply for this award. Statements on Biodiversity and Leadership in Planning agreed at E&amp;P but to be ratified by Full Town Council. Other statements to be agreed to apply for the award.</p>
<p>16. FOI request To note that a FOI request had been made about the social distancing project in town and that the Clerk had responded on behalf of the Town Council with information received from Town Councillors and Officers.</p>
<p>17. Conclusion of Audit for the year ended 31st March 2020 Annual Governance Statements Section 1 - 3 and the external auditor's final report and certificate attached. These details are on the Town Council website.</p>
<p>18. Management Accounts Reports Detailed management reports up to 30th September 2020 and 31st October 2020. These accounts show detailed balance sheet and income and expenditure by committee heading.</p>
<p>19. Accounts for payment To approve payroll and direct payments and invoices up to 30th September 2020 and 31st October 2020. The accounts having been examined by a non-signatory councillor.</p>
<p>20. Zoom details Join Zoom Meeting <a href="https://zoom.us/j/94800888428?pwd=RmwzTXI0TFNXa3ZQUUhkUVNNR3QrZz09">https://zoom.us/j/94800888428?pwd=RmwzTXI0TFNXa3ZQUUhkUVNNR3QrZz09</a></p>