



**Bradford on Avon
Town Council**

BRADFORD ON AVON TOWN COUNCIL

You are hereby summoned to the Full Council meeting
of Bradford on Avon Town Council

On Tuesday 6th July 2021

at 7:00pm in St. Margaret's Hall, Bradford on Avon

(Limited numbers and Social distancing measures in place)

Sandra Bartlett
Town Clerk
1st July 2021

AGENDA

1. To accept apologies for absence
2. Declarations of Interest <i>To receive any Declaration(s) of Interest under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under Section 30 (3) of the Localism Act 2011 and under the Code of Conduct adopted by the Town Council.</i>
3. Minutes <i>To approve the minutes of the Annual Council meeting on the 18th May 2021.</i>
4. Matters arising (FOR INFORMATION ONLY)
5. Chairman's report
6. Minutes of Committees <i>To note the minutes and decisions taken under delegated powers. These minutes are not for discussion. - (i) Environment & Planning Committee minutes 16.06.21 circulated (ii) Community and Recreation Committee 22.06.21 attached. (iii) Resources Committee minutes 29.06.21 attached.</i>
7. Town Council Conference 1st June 2021 <i>The following matters were discussed at the conference:- (i) New committee structure attached for discussion (ii) Calendar of meeting dates for 2021-22 to be considered (iii) Terms of Reference for committees (iv) To nominate members to attend Neighbourhood Plan Working Group.</i>
8. Social Distancing Scheme <i>(i) To request that Wiltshire Council undertake a full traffic modelling exercise, including analysis of road safety, carbon footprint and air quality impacts of each scenario and (ii) The Town Council supports a combined consultation with Wiltshire Council, in the autumn, taking into consideration the data collected and the modelling outcomes.</i>
9. Annual Report from 1st April 2021 to 31st March 2021 <i>Draft Annual Report attached for consideration. (This will follow shortly)</i>

10. Living Green Wall

Item from Environment and Planning Committee held on the 16th June 2021. Recommendation from Environment and Planning Committee to support the fundraising and to 'top up' the funding from Bradford on Avon Covid recovery reserves £15,000, to ensure installation for the proposed installation date of August/September 2021.

11. External Bodies

To consider Town Council representation on external bodies and arrangements for reporting back.

(i) Mount Pleasant Centre have requested two Town Councillors to attend their in frequent meetings.

(ii) Fitzmaurice Trust have requested a Town Councillor to attend their annual grants meeting.

(iii) German Twinning Association would like a Town Councillor at their meetings.

(iv) French Twinning Association would like a Town Councillor at their meetings.

12 Financial Regulations

Draft Financial Regulations attached as discussed at Resources Committee.

13 Code of Conduct and Standing Orders

As recommended by Resources Committee from the meeting held on the 29th June 2021, to adopt the Code of Conduct and Standing Orders as attached.

14 General Power of Competence

This power gives local authorities 'the power to do anything that individuals generally may do' and is found in the Localism Act 2011 sections 1-8.

The Council must confirm and minute at a Full Council meeting that at the time, it meets the criteria below:

** The number of councillors elected at*

the last ordinary election or at a subsequent by-election must equal or exceed two thirds of its total number of councillors' seats

** The Council must employ a Clerk with recognised sector-specific qualifications*

The resolution must be reaffirmed at every annual council meeting after ordinary elections. To note that 12 out of 12 members of the Town Council are elected.

To note that the Clerk has passed the CiLCA qualification in Section

7. General Power of Competence (certificate attached)

To consider if the Town Council is eligible to use the General Power of Competence.

15 Health and Safety Policy Statement and Environment Policy

These policies for adoption.

16 Boundary Commission for England

To note that the Town Council is displaying the maps and associated documents for the consultation on boundary changes, which runs from 8th June until 2nd August 2021. Bradford on Avon will now fit into 26. Melksham and Devizes. If required the Town Council can make a comment towards this consultation.

17 Media Policy

Draft media policy to follow.