



Bradford on Avon Town Council

Minutes of the Bradford on Avon Town Council
Town Development Committee

Held at St. Margaret's Hall, Bradford on Avon on
13th July 2021 at 7.00p.m.

Present:

Cllr J Vittles (Chairman)

Cllr K Bessant

Cllr D Garwood

Cllr S Gibson

Cllr S McNeill-Ritchie

Cllr A Potter

Cllr T Trimble

Cllr S McNeill-Ritchie

Ian Brown – Director of Operations

Sandra Bartlett – Town Clerk

Members of the Public:

Apologies: Cllr A Kay

Anna Sabine from Cassia Bath Limited addressed the committee that her second co-working café will open September/October at Avonworks House, Kingston Road. Anna explained what they had planned and answered members questions. It was noted that she had a long lease and that she hoped to create 10 jobs both full-time and part-time.

1. Declarations of interest - none

2. Minutes

It was proposed by Cllr Garwood seconded by Cllr McNeill-Ritchie and with all in favour it was **RESOLVED:** That the minutes of the last meeting held on the 17th March 2020 be accepted as a true record.

3. Matters arising - none

4. Chairman's Report

Chairman said the Tourism & Events Officer post was being advertised. He also reported that he had attended a Christmas lights meeting and would be attending another one in September 2021.

5. Election of Vice-Chairman

Chairman asked for nominations for Vice-Chairman of this committee. Chairman proposed Cllr Bessant seconded by Cllr Vigar and with no further nominations it was **RESOLVED:** that Cllr Bessant be Vice-Chairman of the Town Development Committee.

6. Terms of Reference

The Terms of Reference were noted. It was noted that we had one member over the allotted amount of 8.

7. Proposed Skateboard Park

Cllr Gibson reported that public consultation was being planned for Poulton park for the afternoon of 10th September 2021 and all-day Saturday 11th September 2021. This would be to find out what ideas residents would like to see on the field. This event will need clear communications. A discussion took place on where to have the consultation if the weather forecast was wet.

It was decided to have a Working Group for Poulton Park and Cllrs Bessant and Gibson agreed to join with 2 other members being required to join, Cllr Gibson agreed to ask members who were not at this meeting if they wished to join.

Cllr Bessant said that she would attend the Food Festival to sell t-shirts and give out postcards to residents to advise them in advance of the public consultation coming up in September 2021.

8. Sub-committee to make delegated planning recommendations

After discussion, it was agreed that Cllrs Gibson, Vigar, Vittles, Potter and Trimble be on the Sub-committee to make delegated planning recommendations. It was also agreed to ask Cllr Kay if she would like to be on this sub-committee too.

9. Delegated decisions

To note that Cllrs Gibson, Vigar and Vittles made a delegated recommendation on the 7 attached planning applications.

10. One Public Estate

Cllr McNeill-Ritchie explained that a feasibility study had been undertaken and several stakeholder group meetings had taken place. He had attended a meeting with Cllr Potter on behalf of the Town Council. Cllrs Gibson and Trimble had represented the Unitary Council. Another meeting had been planned for September 2021.

11. Date of next meeting

It was noted that the next meeting had been arranged for the 21st September 2021.

The meeting closed at 7.52pm

BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE TOWN DEVELOPMENT COMMITTEE
MEETING ON WEDNESDAY 7th JULY 2021

Town Council reference 1
Ward BRADFORD ON AVON NORTH
Planning Application Number 2021/04462
Type of application
Date to comment 09.07.21
Town Council meeting date 07.07.21
Case Officer David Cox
Applicant Mr Warren Jones
Address 7 Silver St BA15 1JY
Description of work Separation of single commercial unit into 2no. units
Town Council recommendation PERMIT - No objections - subject to no adverse comments from neighbours.

Town Council reference 2
Ward BRADFORD ON AVON NORTH
Planning Application Number 2021/05819
Type of application LBC
Date to comment 09.07.21
Town Council meeting date 07.07.21
Case Officer David Cox
Applicant Mr Warren Jones
Address 7 Silver St BA15 1JY
Description of work Separation of single commercial unit into 2no. units
Town Council recommendation PERMIT - No objections - subject to no adverse comments from neighbours

Town Council reference 3
Ward BRADFORD ON AVON NORTH
Planning Application Number 2021/05962
Type of application Notification of proposed works to trees in a conservation area
Date to comment Extension agreed by Bev Griffin
Town Council meeting date 07.07.21
Case Officer Bev Griffin
Applicant Mr A Varga
Address Well Close Lodge Wine St
Description of work Sycamore (T1) @7m tall growing between garages and council bench - Dismantle/fell. Self seeded Sycamore @7m tall growing adjacent to garages, bench and 'book stop' on right hand side of Wine St
Town Council recommendation PERMIT - No objections

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12/7/21

BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE TOWN DEVELOPMENT COMMITTEE
MEETING ON WEDNESDAY 7th JULY 2021

Town Council reference	4
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2021/04731
Type of application	
Date to comment	09.07.21
Town Council meeting date	07.07.21
Case Officer	Verity Giles Franklin
Applicant	Mr & Mrs S Lauder
Address	20 Church Acre BA15 1RL
Description of work	Removal of condition 4 on 18//0312/FUL regarding windows in the East elevation
Town Council recommendation	PERMIT - No objections

Town Council reference	5
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	2021/05225
Type of application	
Date to comment	20.07.21
Town Council meeting date	07.07.21
Case Officer	Yancy Sun
Applicant	Mr & Mrs M Norman
Address	2 Benjamin St BA15 1FW
Description of work	Single Storey rear extension
Town Council recommendation	PERMIT - No objections

Town Council reference	6
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2021/05076
Type of application	
Date to comment	16.07.21
Town Council meeting date	07.07.21
Case Officer	Gen Collins
Applicant	Ms N Hughes
Address	14 Kingsfield Grange BA15 1BE
Description of work	Redevelopment of existing bungalow to include reconfiguration of roof to provide first floor accommodation, from side and rear single storey extension.
Town Council recommendation	PERMIT - No objections

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BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE TOWN DEVELOPMENT COMMITTEE
MEETING ON WEDNESDAY 7th JULY 2021

Town Council reference	7
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	2021/06408
Type of application	
Date to comment	15.07.21
Town Council meeting date	07.07.21
Case Officer	David Wyatt
Applicant	Mrs A Moody
Address	107 Avonfield House BA15 1EG
Description of work	Sycamore - Investigate potential disease in large limb and carry out necessary work to make safe.
Town Council recommendation	PERMIT - No objections

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12/07/21