



**Bradford on Avon
Town Council**



**LOCAL COUNCIL
AWARD SCHEME
QUALITY GOLD**

BRADFORD ON AVON TOWN COUNCIL

You are hereby summoned to a meeting of the

RESOURCES COMMITTEE

to be held at St Margaret's Hall, St Margaret's Street, Bradford on Avon BA15 1DE
on the 19th October 2021 at 7pm.



14th October 2021
Sandra Bartlett
Town Clerk

AGENDA

<p>1. 7.00pm QUESTION TIME OPEN TO THE PRESS AND PUBLIC (not to exceed 30 minutes) The public are welcome to ask questions on matters that are on the agenda and other matters at the Chairman's discretion. The question should not be a statement and limited to no more than 5 minutes.</p>
<p>2. Apologies To accept any apologies.</p>
<p>3. Minutes Minutes attached from the last meeting held on the 29th June 2021.</p>
<p>4. Matters arising (FOR INFORMATION ONLY) - none</p>
<p>5. Declarations of interest To receive any Declaration(s) of Interest under the relevant authorities (Disclosable Pecuniary Interests) Regulation 2012 made under s.30(3) of the Localism Act 2011 and under the Code of Conduct adopted by the Town Council.</p>
<p>6. Traffic consultation Town Council has gone out to tender and the appointment is confidential/commercial. The successful bidder will be announced once appointed.</p>
<p>7. Residents Panels Item discussed at Full Council on the 7th September 2021. Report attached from Cllr Vigar to discuss this matter and appoint a contractor.</p>
<p>8. Budget To consider Summary Income and Expenditure by budget heading for first 6 months up to 30th September 2021.</p>
<p>9. Business Plan 2021 Draft Business Plan 2021 attached. For recommendation to Full Council for adoption.</p>
<p>10. Queen's Platinum Jubilee 2nd - 5th June 2022 To decide how this event should be celebrated. Town Council has distributed mugs in the past for the primary school children. Preservation Trust will be having a tea party at the Tithe Barn with Save the Children doing the tea and cakes for a donation. They would like to do this with the Town Council in partnership and have a Working Group etc.</p>
<p>11. Conclusion of audit for the year ended 31st March 2021 Conclusion of Audit for the year ended 31st March 2021 Annual Governance Statements Section 1 - 3 and the external auditor's final report and certificate attached. These details are on the Town Council website.</p>

12. Accounts for payment

To approve payroll and direct payments and invoices up to 30th June 2021, 31st July 2021 and 31st August 2021 and 30th September 2021. The accounts having been examined by a non-signatory councillor.

13. Management Accounts Reports

Detailed management reports up to 30th June 2021, 31st July 2021, 31st August 2021 and 30th September 2021. These accounts show detailed income and expenditure by committee heading.

14. Next meeting

The next meeting has been arranged for the 14th December 2021.

15. Confidential Business

'Under the Public Bodies (Admission to Meetings) Act 1960 by reason of a confidential nature to be discussed, that the public and press be excluded from the meeting'. Commercial and staffing matters to be discussed.
