

Town Development Committee

Town Development Committee

12/07/2022 19:00 - 20:00 ((UTC+00:00) Dublin, Edinburgh, Lisbon, London)

AGENDA

Topic

1 Apologies To accept any apologies	
2 Declarations of interest <i>To receive any Declaration(s) of Interest under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under Section 30 (3) of the Localism Act 2011 and under the Code of Conduct adopted by the Town Council.</i>	
3 7.00pm QUESTION TIME OPEN TO THE PRESS AND PUBLIC (not to exceed 30 minutes) The public are welcome to ask questions on matters that are on the agenda and other matters at the Chairman's discretion. <i>The question should not be a statement and limited to no more than 2 minutes.</i>	
4 Minutes <i>To approve the minutes of the last meeting held on the 10th May 2022.</i> 2022.05.10_TD minutes.pdf	3
5 Matters arising (FOR INFORMATION ONLY) - none	
6 Culver Close Community Pavilion <i>Members to discuss feedback on consultation and correspondence with residents. To discuss meeting with Wiltshire Council planning and conservation officers.</i> Community Pavilion - Feedback graphs (003).pdf	6
7 Chairman's Report <i>Chairman's report attached.</i> Chairman's Report 12.07.22.pdf	9
8 Vice Chairman <i>Members to appoint a Vice-Chairman of this committee.</i>	
9 Reopening the High Street <i>Chairman to give an up date on meeting with Wiltshire Council's contractor City Dressing.</i> City Dressing - Wiltshire WBF Street Dressing standard menu 20.04.22.pdf City Dressing Street Dressing Wiltshire RHSS standard menu i.pdf	10 11
10 Neighbourhood Plan Working Group (standing item) <i>Cllr Gibson to report.</i>	
11 Delegated decisions <i>To note the minutes and decisions taken under delegated powers. These minutes are not for discussion. Minutes for Delegated Planning meetings for 18th May, 1st June 15th June and 6th July 2022.</i> 2022.05.18 _ Del planning mins.pdf 2022.06.01_ Del planing mins.pdf 2022.06.07_ del plan mtg.pdf 2022.06.15_ Del plan mins.pdf	21 28 30 33
12 Skatepark <i>(i) Public meeting held 03.07.22 Councillor Bessant to give feedback. (ii) Working Group meeting 7th July 2022. Cllr Bessant to give feedback.</i>	
13 One Public Estate <i>Cllr Gibson to report on latest situation.</i>	
14 Residents' Panel <i>(i) Report of last environment questionnaire</i> Residents' Panel May Results FOR WEB.pdf	34
15 War Memorial <i>To give an update on these two projects.</i> WMT Report Town Development 12th July 2022 - Copy.pdf	45
16 Date of next meeting <i>The next meeting has been arranged for 13th September 2022.</i>	

Attendees

CLlr Alex Kay Unconfirmed

CLlr Alison Potter Unconfirmed

CLlr David Garwood Unconfirmed

CLlr Emma Franklin Unconfirmed

CLlr Jack Vittles Unconfirmed

CLlr Kate Bessant Unconfirmed

CLlr Katie Vigar Unconfirmed

CLlr Sam Blackwell Unconfirmed

CLlr Sarah Gibson Unconfirmed

CLlr Simon Mcneill-Ritchie Unconfirmed

CLlr Tim Trimble Unconfirmed

Ian Brown Unconfirmed



**Bradford on Avon
Town Council**



**LOCAL COUNCIL
AWARD SCHEME
QUALITY GOLD**

Minutes of the
Town Development Committee meeting of
BRADFORD ON AVON TOWN COUNCIL held
on Tuesday 10th May 2022 at 7p.m in St. Margaret's Hall

Present:

Cllr J Vittles (Chairman)

Cllr K Bessant (Vice-Chairman)

Cllr A Kay

Cllr J Parker

Cllr K Vigar

Cllr T Trimble

Cllr A Potter

Ian Brown – Director of Operations

Matthew McLaughlin – Communications Officer

Apologies: Cllr McNeill-Ritchie, Cllr S Gibson, and Cllr D Garwood.

Members of the Public: 25

01. Minutes

It was proposed by Cllr Vigar seconded by Cllr Bessant and with 5 in favour and 2 abstentions it was **RESOLVED**: To accept the minutes from the last meeting dated 22nd March 2022 as a true record.

02. Matters arising - none

03. Declarations of interest

Chairman declared he was a member of the cricket club.

04. Chairman's Report

Chairman reported he had attended a Christmas lights meeting, which would happen at the end of November with exciting plans developing with local musicians and including the Lamb Yard location.

05. Neighbourhood Plan Working Group

Councillors would be picking this up at the conference on Monday 16th May 2022.

06. Delegated recommendations

Delegated decisions for 16th and 30th March 6th and 20th April and 4th May 2022 were noted.

07. Culver Close Community Pavilion

The Chairman stated that this was covered in great detail during the public question section of the meeting. Also explaining that consultation events had taken place, there had been lots of correspondence and a meeting immediately prior to this Town Development meeting. He explained that the Council was currently waiting for Wiltshire Council's Planning and Conservation Officers to come back to arrange a discussion on the current design.

The chairman confirmed that there would be further consultation and Cllr Vigar also pointed out the Town Development Committee meeting dates, for the rest of the year, were on the website.

The chairman confirmed that the list of questions submitted previously would be answered as quickly as possible and that the Council would update as information became available.

The chairman summed up that he was hearing a lot of good ideas and wanted to commit to further consultation. That there was a general feeling of agreement of the need, but there will be further consultation and discussions before planning permission is sought.

08. Skatepark at Poulton (standing item)

Cllr Bessant updated that the Council is having monthly working group meetings, with the next Thursday 12th May 2022. That the group were looking at ways to take the project forwards, looking at other organisations such as Skateboard UK to get funding. There is the possibility of a two-stage approach, build what we can afford now and then raise further. Currently looking at what funding vehicle would be best to set up to apply for grants.

09. One Public Estate

Cllr Kay reported that there had been considerable discussions, however there is a re-organisation within the health centre which may change their requirements from the project. This has meant there is a delay while this is worked through. Cllr Kay also stressed that this a feasibility study.

10. Old Golf Course Working Group

Cllr Potter reported that nothing had been received from the EA with regard to the waste on the site, nothing from the owner regarding the possibility of selling the site and that Wiltshire Council hadn't outlined what they wanted from the site.

11. War Memorial

Director of Operations confirmed that the War Memorial Trust have granted £1,180 towards the costs of the works to the war memorial, total cost would be £2,350. The contractor is signing the method statement next week. The Trust were not willing to give a grant towards the restoration of the Canadian Airman plaque, due to it being less than 30 years old. The Trust also require prior approval of the new location if the Council were to move the plaque. It is intended to work with the Trust to agree a location to make the plaque more visible. However, this will not hold up the works to the memorial.

12. Date of next meeting

The next meeting was arranged for the 12th July 2022.

13. Confidential Business

It was proposed by Cllr Vigar seconded by Cllr Trimble and with all in favour it was **RESOLVED:** to start confidential business.

Members of the public who spoke at the Town Development Committee meeting on the 10th May 2022

1. Joyce – There are certain areas around the town that are letting the town down, including bus shelters, which used to be cleaned by a volunteer group and silted up drains, particularly one opposite the Swan.

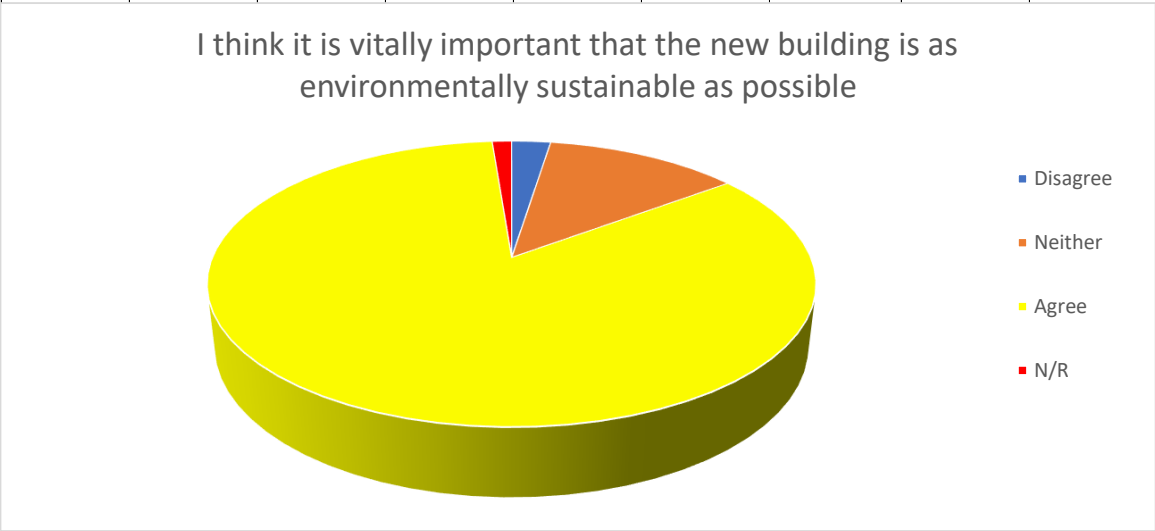
The Council will report to Wiltshire Council who are responsible and task our wardens to assist where they can.

2. Beryl – I do not object to the new cricket pavilion, but it should be built on the site of the existing
3. Niall – Read out statement and questions previously emailed to the council.
4. Rita – The increase in use to the field, which is already congested will make the problem worse, were the bylaws not transferred with Culver Close. There should be a Health and Safety audit and risk assessment
5. Dr David – How much has been spent on fees so far. The parking on the green space should not be allowed and is a health and safety issue.
6. Alan – Don't allow cricket away teams to park on the grass.
7. Adrina – Are the council aware of the Wessex Water drain on Culver Close, which you cannot build within 6 mtrs of, have you consulted with Wessex Water regarding the design

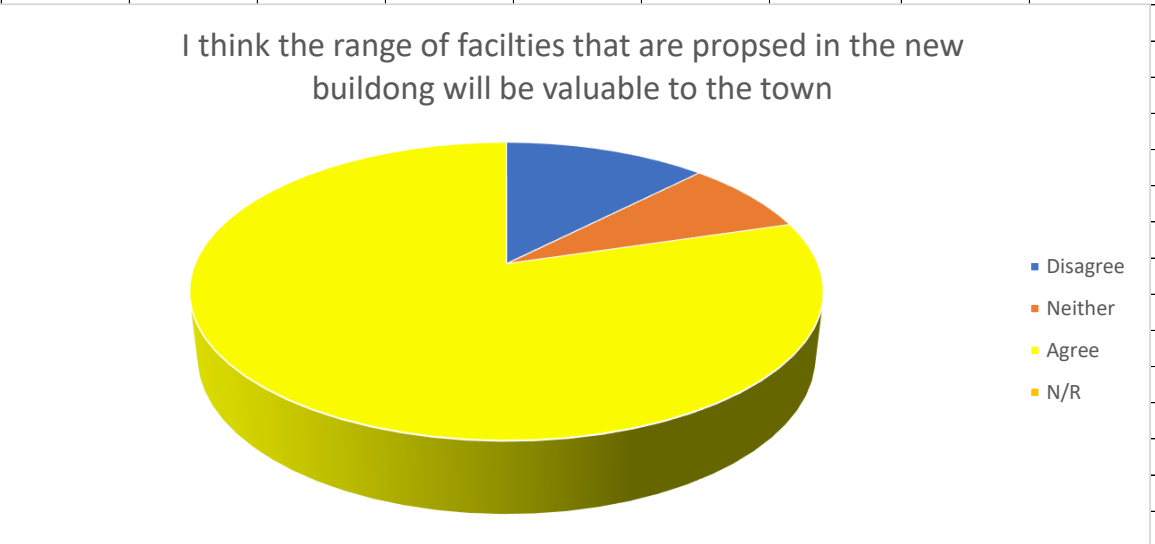
Yes, the Council is aware, the architect has discussed with Wessex Water and the building is outside the drain area

8. Richard – The Council seems to have gone too far in their planning and should still be at stage 0, has concerns regarding the energy model. What is the business plan for the building and running costs. Will the building run into disrepair. The photocells are in the wrong location. Needs Thermal Modelling. There is excessive space, two function rooms, can't be split off otherwise one side doesn't have access to the toilets. Seen parking taking place with no stewards on duty. With the location and the crossing point there will be a loss of parking. Teams should park at the station.
9. Doug – I am in favour of improving facilities in BoA, however I didn't know about the exhibition. Concerned there is no financial business case, parking issues and would have expected a 'do nothing' option, existing location option and new location option, all costed

Summary							
A I think it is vitally important that the new building is as environmentally sustainable as possible							
	disagree		Neither		agree	N/R	
	1	2	3	4	5		
	3	1	20	33	103	2	162
%	1.9		12.3		63.6		
	Disagree	Neither	Agree	N/R			
	2.5	12.3	84.0	1.2			100.0



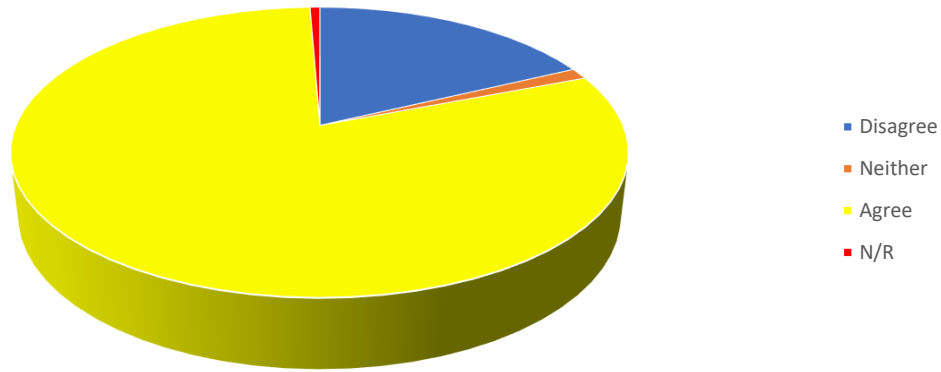
B I think the range of facilities that are proposed in the new building will be valuable to the town							
	disagree				agree	N/R	
	1	2	3	4	5		
	14	6	13	3	126		162
%	8.6		8.0		77.8		
	Disagree	Neither	Agree	N/R			
	12.3	8.0	79.6	0.0			100.0



C I support the design of the wider setting of the new building. (paths, links, landscape etc.)							
--	--	--	--	--	--	--	--

	disagree				agree	N/R			
	1	2	3	4	5				
	21	8	2	13	117	1	162		
%	13.0		1.2		72.2				
		Disagree	Neither	Agree	N/R				
		17.9	1.2	80.2	0.6		100.0		

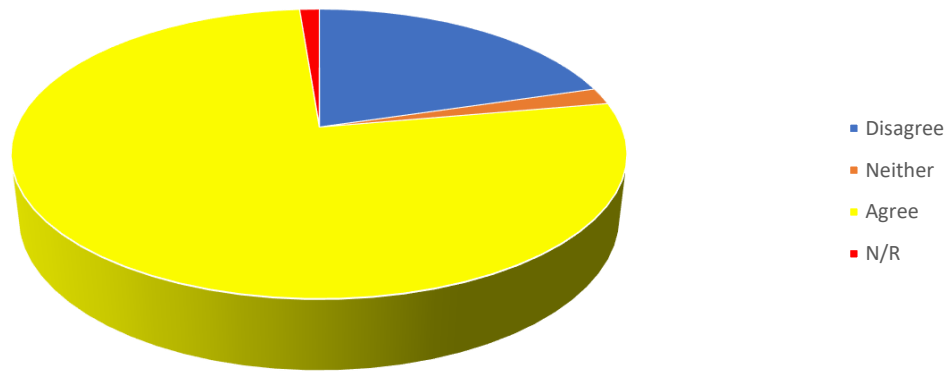
I support the design of the wider setting of the new building
(paths, links, landscaping etc.)



D I think the proposed design sits comfortably in the current setting

	disagree				agree	N/R			
	1	2	3	4	5				
	22	11	3	10	114	2	162		
%	13.6		1.9		70.4		100.0		
		Disagree	Neither	Agree	N/R				
		20.4	1.9	76.5	1.2				

I think the proposed design sits comfortably in the current setting



Comments/Observations

	Good for the town	Double yellow lines	Greenbelt / loss of green space	Parking	Noise from events	Height/ Size	Additional uses			
	49	1	9	16	2	12	3			
	Management	Position	Costs	Bike rack	Out of Town	more solar				
	3	9	3	1	1	1				
Landscape Opportunities										
	Outdoor gym		28		Equip children		12			
	Sensory gardens		29		Picnic tables		47			
	Open grassed areas		35		Trees		1			
	Equip for teenagers		17		Parking		3			
	Seating		53		Bike storage		1			

Town Development Committee

Chairman's Report 12th July 2022

Over the past few weeks I have attended very positive meetings about two exciting events taking place in Bradford on Avon this winter.

Our Christmas lights switch on and event is progressing well and my thanks goes to council officers who spend a lot of time over the year organising what is one of the highlights of the town calendar. I'm hoping that advertising for this event will begin soon, and look forward to seeing more details as we get closer to the events.

The Town Council is also bringing the town's fireworks display in-house and this will take place on Saturday, November 5. The plan is for the fireworks to be visible from the town centre and across the town too, with activities and food and drink focussed on Victory field. Promotion of this evening has already begun.

I am also due to attend a meeting with Wiltshire Council about the 'Wiltshire Towns Programme' and plan to report back on this at the next Town Development meeting.

Cllr Jack Vittles

CITY | DRESSING

City Dressing House, 140 Chittoe
Chippenham, Wiltshire, SN15 2EW
Phone: 01249 561007

DATE 21/04/2022
Quotation # 100
Customer ID ABC123

Quotation For:

Quotation valid until: 01/05/2022

Prepared by: Jeremy Rucker

Company Name Wiltshire Council
Contact Courtney Brook

Comments or Special Instructions:

SALESPERSON	P.O. NUMBER		TERMS
			Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Catenary Sculpture	£4,365.00	£4,365.00
1	Pop Up Park	£6,894.00	£6,894.00
1	Parklet	£2,700.00	£2,700.00
1	Information Towers	£900.00	£900.00
1	Photo Frame	£2,475.00	£2,475.00
1	Planter	£315.00	£315.00
1	Picnic Table	£180.00	£180.00
1	Litter Bin	£135.00	£135.00

Please note all quotations are subject to VAT

Prices held for 30 days

All prices subject to a site survey

Smart City Media Limited trading as City Dressing
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CITY | DRESSING

fresh ideas 

Wiltshire Towns RHSS Street Installations





Catenary Sculptures



Pop Up Parks



Parklet and Outdoor seating



Information Towers



Lamp Column Banners, bunting and building flags

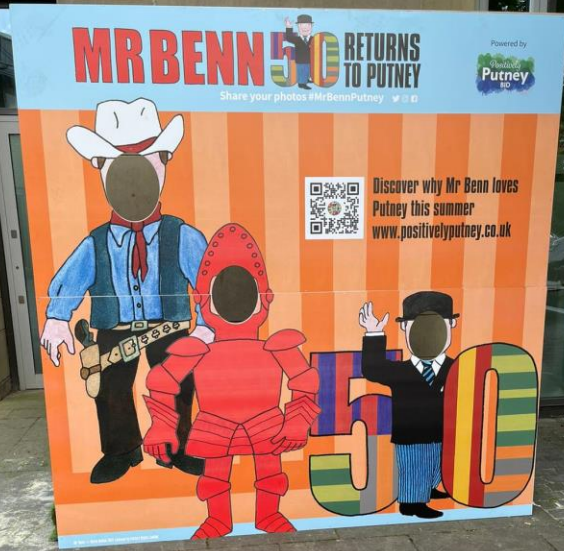


Photo Frame and Selfie props



Planters and Picnic Tables



Virtual shop graphics

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BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE DELEGATED PLANNING MEETING
ON Wednesday 18th May 2022

Town Council reference	1
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/01876
Type of application	
Date to comment	20.05.22
Town Council meeting date	18.05.22
Case Officer	Kenny Green
Applicant	
Address	Anthony Best Dynamics Ltd
Description of work	Variations of condition 2 of 21/00982/FUL relating to the proposed location of parking spaces and retained right of access
Town Council recommendation	- No objection

Town Council reference	2
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/03304
Type of application	
Date to comment	03.06.22
Town Council meeting date	18.05.22
Case Officer	Hayley Clark
Applicant	
Address	73 Whitehill, BA15 1SG
Description of work	part single/part two story extension within existing garden courtyard to link existing main house with ancillary outbuildings
Town Council recommendation	PERMIT - No objections

BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE DELEGATED PLANNING MEETING
ON Wednesday 18th May 2022

Town Council reference	3
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/02594
Type of application	
Date to comment	25.05.22
Town Council meeting date	18.05.22
Case Officer	Russell Brown
Applicant	
Address	223 Winsley Road, BA15 1QT
Description of work	installation of an LED advertising panel in shop window in front of property
Town Council recommendation	PERMIT - No objections

BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE DELEGATED PLANNING MEETING
ON Wednesday 18th May 2022

Town Council reference	4
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/03212
Type of application	
Date to comment	03.06.22
Town Council meeting date	18.05.22
Case Officer	Hayley Clark
Applicant	Mr & Mrs Murphy
Address	73 Whitehill, BA15 1SG
Description of work	part single/part two story extension within existing garden courtyard to link existing main house with ancillary outbuildings
Town Council recommendation	PERMIT - No objections

Town Council reference	5
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	2022/03261
Type of application	
Date to comment	18.05.22
Town Council meeting date	18.05.22
Case Officer	Sue Morgan
Applicant	Mr Scarborough
Address	8 Ivy Terrace, Masons Lane, BA15 1QW
Description of work	T1 sycamore- this tree is growing on top of the garden retaining wall, so the following works are intended to manage the southerly spread of the tree. In a natural manner, shorten back to existing growing points the extended southerly canopy by up to 2m,
Town Council recommendation	PERMIT - No objections but advise that tree work must not disturb nesting birds prior to tree work. See www.biodiversityinplanning.org

BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE DELEGATED PLANNING MEETING
ON Wednesday 18th May 2022

Town Council reference	6
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/03330
Type of application	
Date to comment	02.06.22
Town Council meeting date	18.05.22
Case Officer	Russell Brown
Applicant	
Address	77 Downsview, BA15 1PW
Description of work	loft conversion rear extension and front porch/by window
Town Council recommendation	PERMIT - No objections

BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE DELEGATED PLANNING MEETING
ON Wednesday 18th May 2022

Town Council reference	7
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/03280
Type of application	
Date to comment	27.05.22
Town Council meeting date	18.05.22
Case Officer	Selina Parker-Miles
Applicant	Mr & Mrs JD Souza
Address	3 Northleigh, BA15 2RG
Description of work	extension to dwelling
Town Council recommendation	PERMIT - No objections

Town Council reference	8
Ward	
Planning Application Number	2022/03073
Type of application	
Date to comment	03.06.22
Town Council meeting date	18.05.22
Case Officer	Steven Simms
Applicant	
Address	85-86 Bath Road, BA15 2PB
Description of work	variation to proposal 19/10454 to allow for design changes- to create two dwellings, replacing existing classroom block and adjoining building.
Town Council recommendation	PERMIT - No objections

BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE DELEGATED PLANNING MEETING
ON Wednesday 18th May 2022

Town Council reference	9
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2021/10751
Type of application	
Date to comment	27.05.22
Town Council meeting date	18.05.22
Case Officer	David Cox
Applicant	
Address	Woolley Grange Hotel, Woolley Green, BA15 1TX
Description of work	refurbishment, reconfiguration and extension of existing hotel and spa facilities including additional guest rooms, dining, lounge space, new creche and spa treatment rooms. Landscaping works, new access, additional parking and associated infrastructure.
Town Council recommendation	Still no comment yet made by Planning committee on this but have emailed David Cox (260522)with the information gained so far and that councillors will further comment at a later date.

BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE DELEGATED PLANNING MEETING
ON Wednesday 18th May 2022

Town Council reference	10
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/03085
Type of application	
Date to comment	20.05.22
Town Council meeting date	18.05.22
Case Officer	Helena Carney
Applicant	
Address	2 Belcombe Place BA15 1NA
Description of work	To create a new single store double garage off Belcombe Road which is located in the front garden,
Town Council recommendation	PERMIT - No objections

Town Council reference	11
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/03016
Type of application	
Date to comment	20.05.22
Town Council meeting date	18.05.22
Case Officer	Russell Brown
Applicant	
Address	The Bear, Silver St BA15 1JY
Description of work	Change of use from 'Sui Generis' (public house & associated accommodation to upper floors) into C3 dwelling house to incorporate 5 flats & include a series of internal alterations.
Town Council recommendation	REFUSE - Recommend refusal as there is no feasibility study to support the assertion that it can't be run as a pub .We have no objection to flats above the pub.

BRADFORD ON AVON TOWN COUNCIL
 PLANNING APPLICATIONS TO BE CONSIDERED AT THE DELEGATED PLANNING MEETING
 ON WEDNESDAY 1ST JUNE 2022

Town Council reference	1
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	2022/03620
Type of application	
Date to comment	09.06.22
Town Council meeting date	01.06.22
Case Officer	Gen Collins
Applicant	
Address	40 Avonfield Avenue, BA15 1JE
Description of work	single story rear extension, front porch and loft conversion
Town Council recommendation	PERMIT - No objections

Town Council reference	2
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/03065
Type of application	
Date to comment	03.06.22
Town Council meeting date	01.06.22
Case Officer	Steven Sims
Applicant	
Address	85 & 86 Bath Road BA5 2PB
Description of work	Amendment to planning permission 14/09749/LBC to create two dwellings, replacing existing classroom block and adjoining building
Town Council recommendation	PERMIT - No objections

Town Council reference	3
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	2022/03643
Type of application	
Date to comment	17.06.22
Town Council meeting date	01.06.22
Case Officer	David Cox
Applicant	
Address	The Boat House, Pound Lane, BA15 1LF
Description of work	Variation of condition 2 of 20/03081/FUL - to allow for alterations to the boat storage building
Town Council recommendation	PERMIT - No objections

BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE DELEGATED PLANNING MEETING
ON WEDNESDAY 1ST JUNE 2022

Town Council reference	4
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/03697
Type of application	
Date to comment	15.06.22
Town Council meeting date	01.06.22
Case Officer	Russell Brown
Applicant	
Address	74 Whitehill BA15 1SG
Description of work	Covering over external steps to enlarge rear terrace & strengthening & raising height of boundary wall
Town Council recommendation	PERMIT - No objections

Town Council reference	5
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/03942
Type of application	
Date to comment	14.06.22
Town Council meeting date	01.06.22
Case Officer	Sue Morgan
Applicant	
Address	The Paddocks Whiteheads Lane BA15 1JU
Description of work	T1: Sycamore - To sectionally dismantle the self seeded sycamore due to excessive shading. To replant with a deciduous tree tbc. G2: Row of Sycamore and Beech 8-10 trees - crown raise first 4-5 trees leaving a 4m clearance to assist in access and ground c
Town Council recommendation	PERMIT - No objections

BRADFORD ON AVON TOWN COUNCIL
 PLANNING APPLICATIONS TO BE CONSIDERED AT THE DELEGATED PLANNING MEETING
 ON WEDNESDAY 6th JULY 2022

Town Council reference 1
 Ward BRADFORD ON AVON NORTH
 Planning Application Number 2022/03629
 Type of application
 Date to comment 15.07.22
 Town Council meeting date 06.07.22
 Case Officer Yancy Sun
 Applicant
 Address The Mill, coppice Hill BA15 1JT
 Description of work Replacement windows, unblocking of existing openings and installation of matching windows, replacement rainwater goods, general repair replacement of ashlar detailing including new copings.
 Town Council recommendation PERMIT - No objection

Town Council reference 2
 Ward BRADFORD ON AVON NORTH
 Planning Application Number 2022/03516
 Type of application
 Date to comment 15.07.22
 Town Council meeting date 06.07.22
 Case Officer Yancy Sun
 Applicant
 Address The Mill, coppice Hill BA15 1JT
 Description of work Replacement windows, unblocking of existing openings and installation of matching windows, replacement rainwater goods, general repair replacement of ashlar detailing including new copings.
 Town Council recommendation PERMIT - No objection

Town Council reference 3
 Ward BRADFORD ON AVON NORTH
 Planning Application Number 2022/04731
 Type of application
 Date to comment 13.07.22
 Town Council meeting date 06.07.22
 Case Officer David Wyatt
 Applicant
 Address 47 Springfield, BA15 1BA
 Description of work T1- Sycamore (T4 of TPO W/06/00021/IND) 2m reduction all round and remove epicormic growth over garage. Tree has been in rotation of pruning every 3-5 years to manage it so close to property. This is a prune to ensure the size is managed considering its close proximity to the garage and property... T2 Cypress, (this tree is not covered by any tree constraints) - remove to ground level. This area of the garden will be re-planted with better species that blocks less light.
 Town Council recommendation PERMIT - No objection

BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE DELEGATED PLANNING MEETING
ON WEDNESDAY 6th JULY 2022

Town Council reference	4
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/04149
Type of application	
Date to comment	29.06.22
Town Council meeting date	06.07.22
Case Officer	Buju Can Cetin
Applicant	
Address	81 Springfield, BA15 1BA
Description of work	Proposed loft conversion to include front facing Velux windows and rear facing dormer window.
Town Council recommendation	PERMIT - No objection

Town Council reference	5
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/04183
Type of application	
Date to comment	08.07.22
Town Council meeting date	06.07.22
Case Officer	Steven Sims
Applicant	
Address	11 Woolley Street, BA15 1AD
Description of work	Change of use of ground floor commercial areas to residential.
Town Council recommendation	PERMIT - No objection

Town Council reference	6
Ward	BRADFORD ON AVON SOUTH
Planning Application Number	2022/04427
Type of application	
Date to comment	01.07.22
Town Council meeting date	06.07.22
Case Officer	Beverley Griffin
Applicant	
Address	108 Trowbridge Road, BA15 1EN
Description of work	Ash Tree - Remove due to Ash Die back
Town Council recommendation	PERMIT - No objection

BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE DELEGATED PLANNING MEETING
ON WEDNESDAY 6th JULY 2022

Town Council reference	7
Ward	BRADFORD ON AVON NORTH
Planning Application Number	2022/04731
Type of application	
Date to comment	13.07.22
Town Council meeting date	06.07.22
Case Officer	David Wyatt
Applicant	
Address	47 Springfield, BA15 1BA
Description of work	T1 - Sycamore (T4 of TPO W/06/00021/IND) - 2m reduction all round and remove epicormic growth over garage. Tree has been in a rotation of pruning every 3-5 years to manage it so close to the property. This is a prune to ensure the size is managed consider PERMIT - No objection
Town Council recommendation	

BRADFORD ON AVON TOWN COUNCIL
PLANNING APPLICATIONS TO BE CONSIDERED AT THE DELEGATED PLANNING MEETING
ON WEDNESDAY 15th JUNE 2022

Town Council reference 1
Ward BRADFORD ON AVON SOUTH
Planning Application Number 2022/03094
Type of application
Date to comment 14.06.22
Town Council meeting date 15.06.22
Case Officer Steven Vellance
Applicant
Address 189 Trowbridge Rd BA15 1EU
Description of work Single storey extension to kitchen located at the front of the property. The projection of the build is in line with the front of neighbouring properties and does not protrude further. The style and materials will match the existing property and will be i

Town Council recommendation -

Town Council reference 2
Ward BRADFORD ON AVON NORTH
Planning Application Number 2022/03942
Type of application
Date to comment 14.06.22
Town Council meeting date 15.06.22
Case Officer Sue Morgan
Applicant
Address The Paddocks, Whitheads Lane BA15 1JU
Description of work T1: Sycamore - To sectionally dismantle the self seeded sycamore due to excessive shading. To replant with a deciduous tree tbc. G2: Row of Sycamore and Beech 8-10 trees - crown raise first 4-5 trees leaving a 4m clearance to assist in access and ground cover

Town Council recommendation -

Bradford on Avon Town Council Residents' Panel

Report on survey two: Environment

The purpose of the Residents' Panel is to help the Town Council hear views from across the community. The panel is formed of 100 residents selected to complete surveys a few times a year on Town Council activities, policies and services.

Panellists were sent (either via email or post) the Residents' Panel survey for Friday, 13 May. Panellists were given until Friday, 27 May to complete the survey. Of the 100 panellists, 79 panellists responded to the survey — a rise of more than 14 per cent on the previous survey.

This report will detail the questions (in bold and italicised) and the responses either specific or groups given by the panellists. Where individual answers are highlighted, they appear as they were written by panellists. Some questions allowed for panellists to select multiple options. In others, panellists were given open text options where multiple answers could be given within a single text answer.

Section one: environment questions

Are you aware that Bradford on Avon Town Council has declared climate and ecological emergencies?

Panellists were given "yes" and "no" options for this question.

- Yes—56
- No—23

Are there any aspects of the climate or ecological emergencies you would like to see more information and/ or events on?

Panellists were given "yes" and "no" options for this question.

- Yes—46
- No—33



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If so, what types of events and/ or information would you like to see on the climate and ecological emergencies?

Panellists were given an open text option for this question.

- Explanations (info/ events including what the Town Council is doing)—12
- Transport (including 'car free days', electric transport, traffic and public transport)—10
- Do not know/ NA—7
- Green space/ wildlife information and events – 8
- Information/ events on what residents can do—6
- What can residents do in their homes (energy saving and heat)—5
- Do not want more events or information—4
- Children/ family events—2
- Recycling—2
- Pollution—2
- Newsletter—1
- Q&A sessions—1
- Litter picking—1

Two panellists specifically commented that “if so” questions should not be mandatory. One panellist said they would support car share scheme.

Are there any areas of Bradford on Avon where you want the Town Council to plant trees?

Panellists were given an open text option for this question.

- Anywhere/ everywhere—13
- Poulton—11
- No planting—7
- Barton Farm—6
- Old Golf Course—6
- Do not know—6
- On/ on the edges of green spaces—5



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- Around housing estates—3
- Victory Field—3
- Holt Road—3
- River bank—3
- Where other trees have been cut down—3
- Churches—1
- Sladesbrook—1
- Ashley Road—1
- St Laurence Road—1
- St Laurence playing field—1
- School fields—1
- Woolley Street—1
- New Road—1
- Town Square (???) — 1
- Market Street—1
- Ashfield Road—1
- Arable Fields—1
- Opposite Tithe Cote Manor —1

Standout comments

“I support the principle of tree planting but I have nowhere specific to suggest. One thought - how about planting fruiting trees such as crab apple and allow residents to collect the fruit for jam making?”

“Yes -'Churches ' Near St. Laurence school. Plant small fruit trees and shrubs to boost biodiversity and provide fruit and berries for the community including young persons and children en route to school. I am thinking of the grassy area by old phone box (Winsley Road end) and the grass next to parkign area outside Churches entrance to St Laurence.”

“Any available spaces! However, in the interests of biodiversity, perhaps a shrub layer could also be considered? The roundabout onto the Kingston Farm Estate and surrounding verges could certainly benefit from some trees/ shrubs.”



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Bradford on Avon Town Council has recently taken on the management of green spaces in the town, including grassed areas close to residential housing. Many councils are now rewilding more of their green spaces to allow longer grass and more wildflowers. Are you aware of the practice of rewilding?

Panellists were given “yes” and “no” options for this question.

- Yes—75
- No—4

Would you like to see a mixture of rewilding and mowed areas in the town? If so, where would you like to see rewilding and where would you like to see mown?

Panellists were given an open text option for this question. The answers for this question have been separated into areas where panellists want to see rewilding and into areas they want to see mown.

- As many areas as possible—18
- Barton Farm—12
- Areas of mixed rewilding and mowing—11
- Poulton—4
- Sladesbrook—3
- Moulton Drive—3
- Do not know—3
- Verges—3
- Old Golf Course—2
- Edges of fields—2
- Ashley Road field—2
- Springfield—1
- Less used areas—1
- Tithe Barn picnic area—1
- Hedgerows—1
- Fields—1

Where panellists answered, “as much as possible”, it mostly came with the caveat that recreational areas i.e.



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playing fields, should be mown. Panellists added that mowing and maintenance should extend to areas which impact visibility for pedestrians, cyclists, and motorists.

- Recreational areas (children’s play areas, sports areas etc) —16
- Public pathways—4
- All areas mowed—3
- Westbury Garden—3
- Town Centre—3
- Victory Field—2
- No mowing—1
- Residential areas—1
- Where needed —1

Standout comments

“There should be a patchwork of wild areas which connect to local woodland.”

“Rewilding is great in principle, I find it also collects rubbish and encourages dog walkers not to pick up their pets mess as it's in the long grass! So my suggestion would be small area's for rewilding and mown the rest.”

“It's hard to pin point specific areas but I would like some thought about areas where children are most likely to run around. Unfortunately rewilding seems to mean that dog owners are less likely to pick up mess in these areas so it's not very pleasant and a bit of a health hazard if done where children are likely to be running/crawling about”

“Rewilding needs to be where the seeds cannot destroy years of private gardening with invasive weeds. There are enough problems already with road edges no longer being cleaned”

“As many rewilded areas as possible, especially large areas of Barton Farm Country Parks. Consult with the nearest residents about particular patches of green areas. Rewild the grassy areas in 'Chruches'. Rewild road verges in line with Plant Life road verge guidance. Rewild the old golf course if you can (or encourage the owner to do so). Rewild bus shelter roofs with green roofs for pollinators. Rewild traffic islands with small wild flowers or herbs to improve the urban environment.”



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Are you aware that the Town Council has a Terracycle facility at the youth centre where many items such as cheese packaging, dental care items and much more can be recycled?

Panellists were given “yes” and “no” options for this question.

- Yes—43
- No—36

Bradford on Avon Town Council has worked with Climate Friendly BoA on a domestic heating questionnaire to help address your carbon footprint and fuel bills, are you interested in completing this? If yes, the questionnaire details are in the email.

Panellists were given “yes”, “no”, “maybe” and “already completed” options for this question. Additionally, panellists were emailed a link to complete the survey alongside this Residents’ Panel survey.

- Yes—43
- Maybe—25
- No—7
- Already completed—4

What more do you think the Town Council could do to tackle the climate and ecological emergencies?

Panellists were given an open text option for this question.

- Address traffic issues—26
- Do not know—14
- Community fridge/ food waste projects/ recycling centres and Terracycle—7
- Encourage active travel (including electric bikes)—7
- Better public transport—6
- Manage green spaces—4
- More education—3
- More electric vehicle charging points—3
- Collect and use local data—3
- Encourage solar panels—2



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- Nothing—2
- Tree planting—1
- Encourage gardening—1
- Create roof gardens/ living walls—1
- Establish an eco-hub in the town—1
- The Town Council is going a good job—1
- Review skate park plans—1
- Encourage people to shop local—1
- Clear drains—1

Unfortunately, there are a number of answers which require powers which Bradford on Avon Town Council does not hold. For example, the Town Council cannot ban local businesses from using/ selling single-use plastic or impose no car days in the town centre.

Standout comments

“Increasing the options at the Terracycle centre, for example we can't find anywhere to recycle Pet food sachets and this would be a great option (sure many others would use). Hoping the one way system introduction (please!!) will have the biggest impact on the climate issue directly in BOA with less idle traffic pollution and far superior pedestrianisation options making it a much cleaner, safer and pleasant town to walk and cycle around, rather than as is now, which would encourage in turn more footfall than car use.”

“A 'Library of Things' would be useful. We do not all need (nor can many people afford) to own household items like a drill, lawnmower, sander, tall stepladder, power washer that gather dust for most of the year and only get used occasionally. If there was a resource in every town where you could book an item and then collect from a central point for a set amount of time, it would help reduce a lot of unnecessary manufacturing. People could also donate unwanted items like TVs and Microwaves here for people to take and keep. So often, perfectly serviceable items like this end up in landfill when a household decides to upgrade, because they cannot be donated to charity shops.”

“I also think that more needs to be done to formally bring groups together to deal with specific issues, especially if this could encourage generational mixing. This town is half populated with time-poor families struggling to fit their myriad responsibilities into the week who for example would have little opportunity to grow their own vegetables; and half populated by people at a later stage of life who are more time rich, many of whom are very community minded/proactive about addressing ecological issues. How can we formally bring these groups of people together to help each other to do skills swops and take positive, practical action that would benefit us all? Are there people in the community who are very well informed about how to live in a greener way that could help to run how to



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courses in the town?"

What other comments do you have on the climate and ecological emergencies?

Panellists were given an open text option for this question.

To allow for all of the individual responses to this question to be read, they have been compiled into a spreadsheet: [What other comments do you have on the climate and ecological emergencies?](#)

Section two: general questions

Bradford on Avon Town Council has recently taken over management of the Town Market. Are you aware that there is a regular weekly market on Thursday?

Panellists were given "aware" and "unaware" options for this question.

- Aware—78
- Unaware—1

How often do you visit the market?

Panellists were given "every week", "once per month", "once every three months", "once per year" and "never" for this question.

- Once every three months—15
- Every week—13
- Once per month—11
- Never—10
- Once per year—9
- Once every six months—7

Additionally, panellists were given an open text option for this question.

- Occasionally—7
- Rarely—4
- Regularly—2

Some panellists cited the day (Thursdays) as a difficulty in attending the Town Market.



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Are there any particular types of stalls you would like to see at the Town Market? The Town Council is encouraging plastic-free and locally sourced produce/ products.

Panellists were given an open text option for this question.

- More local traders/ produce—12
- Fruit and vegetables—8
- Bakery/ baked goods—7
- Repair/ recycle stall—5
- More stalls—5
- Children’s items (including second hand clothing etc) —3
- Hot food—3
- Cheese—3
- Artist/ craft stalls—3
- Fish and meat—3
- Book stall—2
- Coffee—2
- Hartley Farm—2
- Affordable stalls—1
- Bric a brac—1
- Has a good mix already—1
- Second hand furniture—1

Standout comments

“Diversify - we have lovely local shops such as a butchers and greengrocers so why offer market stalls selling those products? Surely we should be supporting our local businesses rather than offering competition?” – a number of similar comments were made by panellists in relation to competition with local traders.

“A community stall where people can bring surplus garden or orchard produce, with takings going to an environmental or ecological charity.”

“Affordable stalls, prices are very high, low income residents can't afford to shop at the market, Market stalls should give discount to low income residents, maybe subsidised by the council.” – this is a thread repeated a



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number of times throughout panellist answers.

Are you aware of any plans locally to celebrate Queen Elizabeth II's Platinum Jubilee?

Panellists were given “yes” and “no” options for this question.

- Yes—61
- No—18

Which, if any, of the following Platinum Jubilee events do you plan to attend? You can select multiple events.

Panellists were given a series of option for this question, and could select multiple options.

- None of the above—29
- Live music at Westbury Garden and Lamb Yard (Saturday, 4 June) —23
- Historical exhibition at St Margaret’s Hall (Thursday, 2 June - Saturday, 4 June)—18
- Jubilee at the Hall (Sunday, 5 June)—13
- Tea Party at Holy Trinity Church (Saturday, 4 June)—5
- Live Opera in St Margaret's Hall (Sunday, 5 June)—3

Additionally, panellists were given a free text option for this question.

- Street party/ community organised event—9
- Away/ on holiday—6
- Undecided—5
- Lions of Bradford on Avon Fun Day—2
- Not aware—1
- Bell ringing—1
- Moulton Hall (Jubilee at the Hall)—1
- Live music (outside Bradford on Avon)—1
- None of the above—1



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How did you find the length of this survey?

Panellists were given “too long”, “too short” and “about right” options for this question.

- About right—76
- Too short—3
- Too long—0



Town Development 12th July 2022

War Memorial report:

Bradford on Avon war memorial will benefit from a grant in 2022-23 of £1,180 from Grants for War Memorials scheme supported by Historic England.

Before the works can begin the War Memorial Trust (WMT) have asked some additional questions regarding the restoration works and the contractor is in the process of collecting the answers. Once the WMT are happy with our response the contractor is looking to start the works at the beginning of September and estimates they will take around 2-3 weeks to complete.

Regarding the "V for Victor" memorial plaque. The WMT are not willing to give a grant towards its restoration as it is only 28 years old. They are also not supportive of it being moved as they are concerned about the impact it will have on the main war memorial. I am currently in discussion with them, explaining the reasons behind wanting to move the memorial to a more prominent location. In the meantime, I have requested that we be allowed to go ahead with the restoration work to have the lettering re-painted.

Tim Yeomans

Facilities Manager