



Agenda item 7

For decision: **Neighbourhood Plan review**

Written by: Chris Stringer, Deputy Town Clerk

In reviewing our Neighbourhood Plan, we are going to need support from consultants and professionals with knowledge and experience of:

- Neighbourhood planning.
- Urban design and town planning.
- Architecture and landscape.
- Green and blue infrastructure.
- Community engagement.
- Planning in Wiltshire.

In August, then, we asked for expressions of interest from companies to provide this support.

Based on their expression of interest, an interview panel met with [Place Studio](#) at the end of September to discuss our Neighbourhood Plan review.

And - as reported to the Town Development committee on 1 October 2024 - the panel was unanimous that Place's team would be an excellent fit for the Neighbourhood Plan review.

As such, we are planning to apply for an initial £10,000 of funding from [Locality](#) to pay for Place's team to support our Neighbourhood Plan review.

Steering group

Supported by Place's team, the Neighbourhood Plan review will necessarily be overseen by a steering group.

This group will include town councillors and staff from the town council - and hopefully representatives from community groups and organisations in the town.

Suggested membership from the town council:

- Councillor Alison Potter
- Councillor Jack Vittles
- Councillor Sarah Gibson
- Councillor Tim Trimble
- Ian Brown, Chief Executive & Town Clerk
- Chris Stringer, Deputy Town Clerk
- Sarah Howe, Committee Clerk





Recommendations

1. Appoint Place Studio as a town council consultant for the Neighbourhood Plan review.
2. Approve the suggested town council membership of the steering group for the review.
3. Delegate responsibility to the steering group to agree on a list of community groups and organisations to approach to nominate representatives to become members of the steering group.
4. Delegate responsibility to the steering group to draft terms of reference for the steering group.