

Bradford on Avon Town Council

Resources committee - Minutes



Held at 7.00pm on Tuesday 11th February 2025 at Kingston House, Bradford on Avon

Present

Cllr K Vigar (Chair)
Cllr A Potter

Cllr T Trimble

Ian Brown (Chief Executive & Town Clerk), Sarah Hawkins (Accountant)

Members of the public: None

Apologies: Cllr A Kay, Cllr S Blackwell, Cllr D Garwood, Cllr E Franklin

44. Questions from the Public

None

45. Declarations of Interest

None

46. Minutes

It was proposed by Cllr Trimble seconded by Cllr Potter and with all in favour it was **RESOLVED**: that the minutes of the last meeting held on the 26th November 2024 be accepted as a true record.

47. Matters Arising

Chief Executive & Town Clerk confirmed that the lease for the site of the cricket nets at Culver Close had now been signed and sealed.

48. Accounts for Payment

It was proposed by Cllr Trimble seconded by Cllr Potter and with all in favour it was **RESOLVED**: To pay invoices and payroll and direct payments for November, and December 2024.

49. Management Account reports

The income and expenditure reports by committee for November, and December 2024 were noted.

50. Internal Audit – January 2025

The accountant presented the interim [2024-25] internal audit report, issued following the auditors visit, 29th January 2025.

The final review will be undertaken 24th April 2025, and the final report will then be issued.

51. Next meeting

It was noted that the next meeting would take place on 3rd June 2025.

52. Confidential business

It was proposed by Cllr Potter and seconded by Cllr Trimble and with all in favour it was **RESOLVED**: To start confidential business.

Meeting closed: 7.31 pm.