

Bradford on Avon Town Council meeting agenda

Annual Full Council



You are hereby summoned to an **Annual Full Council** meeting of Bradford on Avon Town Council:

7pm on 7 May 2024 at St. Margaret's Hall, Bradford on Avon (BA15 1DE)

Meeting agenda

1. Election of Council Chair and Town Mayor – current Chair to accept nominations for the election of Chair and Town Mayor
2. To receive the Chair's Declaration of Acceptance of Office – if this is not received at this meeting to decide when it should be received.
3. Questions and comments from the public and Councillors
4. Apologies - from Councillors unable to attend the meeting
5. Declarations of interest - from Councillors on the committee (under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under Section 30 (3) of the Localism Act 2011 and under the Code of Conduct adopted by the Town Council)
6. Election of Vice Chair and Deputy Town Mayor – to accept nominations for the election of Vice-Chair and Deputy Town Mayor
7. Register of Member's Interest – Members to advise the Town Clerk if they have any changes to their disclosable pecuniary interests which he/she/they have at the time of notification under the Localism Act 2011 s30 (1)
8. Minutes - Approving the minutes of the last meeting on 16 April 2024
9. Matters arising – from the last committee meeting.
10. Chair's Update:
 - (i) Outgoing Chair to give a verbal update.
 - (ii) Incoming Chair to give an update
11. Standing Orders and Financial Regulations
12. Health and Safety Policy Statement – to adopt the Health and Safety Policy Statement 2024 for the Town Council
13. Agree meeting schedule for 2024-25.

14. Annual Governance and Accountability Return (AGAR) 2023-24 – to complete Section 1 of the Annual Governance Statement 2023-2024 questions and to note Section 2 Accounting Statements for 2023-24
15. Traffic Modelling Study and Engagement – update and discussion

Provisional date of the next Full Council meeting:
9 July 2023



Ian S Brown

1 May 2024

Chief Executive & Town Clerk of Bradford on Avon Town Council