



## Minutes

From the committee meeting at 7.00 pm on Tuesday 24 February 2026

At United Church, 10 St Margaret's Street, Bradford on Avon

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Decision making

The **decisions** made by the committee at this meeting are at minute [25](#), [27](#) & [30](#)

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## Present

Councillors:

- James Atkinson
- Kevin Elliott
- Ghika Savva
- Katie Vigar

Town Council Officers:

- Ian Brown – Town Clerk

Meeting clerk:

- Sarah Howe – Committee Clerk
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## Apologies

From Councillors unable to attend the meeting:

- Sam Blackwell (Chair)
  - Kate Bessant
  - Ben Reed (Vice Chair)
  - Jack Vittles
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25. Election of Chair for the meeting

In the absence of both the Chair and Vice Chair there was a request for nominations to Chair the meeting, Councillor Vigar was nominated.

Proposed by Councillor Savva

Seconded by Councillor Atkinson

And with all in favour **resolved:** to elect Councillor Vigar as Chair of the Sustainable Travel meeting for the 24 February 2026.

26. Declarations of interest

There were no declarations of interest.

27. Minutes from the previous meeting of the committee

Proposed by Councillor Elliot

Seconded by Councillor Atkinson

And with all in favour it was **resolved:** that the minutes of the last committee meeting held on the 9 December 2025 be accepted as a true record.

28. Matters arising

There were no matters arising.

29. Agenda item 6 – Chair’s update

The Chair’s update was noted as supplied with the agenda.

30. Agenda item 7 – Local Highways and Footways Improvement group (LHFIG)

- (i) New requests - The Chair ran through the report supplied with the agenda detailing 3 new LHFIG requests which have been discussed at a recent meeting of the Sustainable Travel delegated group. Following comments from residents on Newtown, who are interested in the introduction of a Residents Parking Zone (RPZ), the Chair confirmed the town council are interested in Wiltshire Council’s point of view in the context of other requests for a RPZ around the town.

Proposed by Councillor Atkinson

Seconded by Councillor Elliot



And with all in favour **resolved**: to accept the recommendations of the delegated group and forward requests covering Newtown/Belcombe, Newtown residents parking and parking on John Rennie Close to Wiltshire Council for further information.

- (ii) Current requests – the Chair referred to the report as supplied with the agenda and the committee considered the request from LHFIG for funding for a handrail between Budbury Close and Wine Street.

Proposed by Councillor Savva

Seconded by Councillor Elliot

And with all in favour **resolved**: to accept the delegated group's recommendation to make a 50% contribution of £1,500 (total cost £3,000) towards the installation of a handrail for the footpath between Budbury Close and Wine Street.

- (iii) There was a short discussion regarding the 50% contribution Bradford on Avon Area Board are required to make towards LHFIG projects. Various other area boards around the county do not make such high contributions. Increasingly, as a result of cuts, LHFIG is being used to cover works which used to be paid for by the Wiltshire Council Highways, Rights of Way, Parking Services. Councillor Blackwell suggested, via email ahead of the meeting, that a working group could be set up to do some fact finding, discuss and bring a recommendation to the committee. It was also suggested that the local villages reactions and contributions should be sought.

Councillors agreed to set up the working group.

### 31. Agenda item 9 - Traffic Management Scheme (TMS) – verbal update

The Chair provided an update as a consequence of the traffic meeting held between the town council and Wiltshire Council on 20 February 2026.

- Foot and cycle bridge – The Outline Business Case has been commissioned using a grant from Active Travel England. It is expected to be completed this autumn.



- Silver Street bus contraflow scheme – The feasibility study has been commissioned and is due back this spring/summer.
- Market Street changes – Proposals will be considered by LHFIG in June 2026 and either funded through LHFIG or a substantive bid.
- Bus infrastructure improvements – Wiltshire Council has secured funding to repair and upgrade bus stops across the county and is currently inviting public feedback.
- Walking and cycling plan (LCWIP) – Wiltshire Council has set up a consultation to help identify priority routes.
- There has been an upgrade of the air quality monitoring station in town with a live link published:  
[Wiltshire Council - Air Quality monitoring service](#)

The summary is that all the elements are on track.

#### Next meeting date

The next committee meeting is arranged for Tuesday 30 June 2026.

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#### End of the meeting

The meeting finished at 7.55 pm



Appendix A - Comments and questions from the public

**There were 7 comments and questions from the public and councillors at the meeting. There were 5 members of the public present.**

[Q1] A resident representing her street gave a statement about the introduction of a parking scheme for Newtown as parking along the road is free of restrictions but hampered by those working in town or living in nearby streets choosing to park on Newtown. Residents are forced to park elsewhere and not near their properties. In some cases cars are left for long periods of time on Newtown, never freeing up space. Most residents are subject to parking fines. The small carpark on Newtown has had a very expensive permit scheme, although appears to not be issuing new permits currently.

The Chair thanked the resident for her comments and confirmed LHFIG will make the decision. The town council are still interested in the overall impact with regards other requests for RPZ in the town and are seeking Wiltshire Council's view on this.

[Q2] Does anyone understand the Dream the Dream social media post related to Market Street. It was an AI render.

The Chair and committee did not know anything about it.

[Q3] Why have Wiltshire Council said it is non-negotiable to have buses going up Silver Street? Why can they not go up Mason's Lane and do a loop?

The Chair confirmed that the Town Council has raised this issue in the past with Wiltshire Council (WC) and they have never shifted from their position from the outset, through the traffic modelling stage and since the September 2024 motion the town council presented to WC. The bus stops on New Road/Springfield provide useful access for those who might find walking uphill tricky and any loop arrangement would not suit the timings of the bus schedules.



[Q4] Councillors were presented with an out-of-date Active Travel Map still for sale in the Tourist information centre.

**The Chair said that the town council would investigate.**

[Q5] (i) The LCWIP draft plan came out on 23 February 2026 and there is a public consultation, surrounding villages are disappointed with this as it does not include them. The Cabinet member for Transport has been contacted to see if there is scope to widen the plan. No comment yet.

(ii) Request to change some details on the minutes - **the public has no opportunity to request changes to the minutes.**

(iii) Request that once the bus contraflow report comes in, the town council writes to WC about setting up 20mph across town. Also the WC adopted Air Quality action plan might mean the town council would have a good case to ask for a reduction in the weight limit on the town bridge from 18T to 7.5T removing the largest lorries.

**Regarding point (iii) - The Chair confirmed that the town council has always been keen for the town to be 20mph and Councillor Blackwell has offered Bradford on Avon in a pilot study to look into 20mph across the board in more urban settings. The Town Council has always supported a reduction in the town bridge weight limit.**