

# Bradford on Avon Town Council meeting agenda

## Annual Full Council



You are hereby summoned to an **Annual Full Council** meeting of Bradford on Avon Town Council:

7pm on 12 May 2026 at United Church Bradford on Avon, 10 St Margaret's St, Bradford-on-Avon BA15 1DD

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### Meeting agenda

1. Election of Council Chair and Town Mayor – current Chair to accept nominations for the election of Chair and Town Mayor
2. To receive the Chair's Declaration of Acceptance of Office – if this is not received at this meeting to decide when it should be received.
3. Questions and comments from the public and councillors
4. Apologies - from councillors unable to attend the meeting
5. Declarations of interest - from councillors on the committee (under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under Section 30 (3) of the Localism Act 2011 and under the Code of Conduct adopted by the Town Council)
6. Election of Vice Chair and Deputy Town Mayor – to accept nominations for the election of Vice-Chair and Deputy Town Mayor
7. Register of Member's Interest – Members to advise the Town Clerk of any disclosable pecuniary interests which he/she/they have at the time of notification under the Localism Act 2011 s30 (1)
8. Minutes - approving the minutes of the last meeting on 10 March 2026
9. Matters arising – from the last full council meeting – none
10. To note the minutes of the following committee meetings: Town Development 17 March 2026 and Environment and Green Spaces 28 April 2026. (Draft minutes previously circulated).
11. Chair's update:
  - (i) Outgoing Chair to give an update
  - (ii) Incoming Chair to give an update
12. Standing Orders and Financial Regulations – to adopt
13. Health and Safety Policy Statement 2026 – to adopt

14. Committee Terms of Reference – to adopt
15. Meetings schedule for 2026-27 – to note
16. Committee membership - to adopt
17. Election of chairs and vice-chairs of committees
18. Annual Governance and Accountability Return (AGAR) 2025-2026 – to complete Section 1 of the Annual Governance Statement 2025-2026 questions and to note Section 2 Accounting Statements for 2025-26
19. Public Participation Policy – to adopt

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Provisional date of the next Full Council meeting:  
7 July 2026

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Ian S Brown

7 May 2026

**Chief Executive & Town Clerk** of Bradford on Avon Town Council