



Local Highways and Footpaths Improvement Group (LHFIG) process

Since the introduction of the LHFIG process by Wiltshire Council a few years ago the Town Council has been wrestling with the best course of action in reviewing requests which come in from residents.

A delegated group has been used to review of the requests which worked well for the previous administration as councillors who were around in the working day volunteered. Since 2025 this has been more difficult to organise.

The requests are also becoming more involved as generally Wiltshire Council has recommended more and more types of highways matters are put through the process.

So, for this committee, it is proposed:

- that the requests are considered twice a year as previously agreed
- requests are forwarded to the chair of the committee for initial consideration along with any councillors involved
- initial recommendations are brought to the committee for discussion and decision

Recommendations may include:

- supported, forward straight to Wiltshire Council
- supported, if evidence of support supplied
- need more information before decision (usually from traffic engineer), may go to LHFIG as part of fact finder process
- not supported.

We will continue to use the eligibility criteria form to help with the decision-making process; this will be filled out alongside the requests ahead of the committee meetings. See appendix A. We will also keep under review the assessment of requests only twice a year.